

Stettler Library Board

Minutes of the Meeting

December 19, 2024
SRC Meeting Room

- Call to Order:** 5:14 pm
- Attendance:** Ben Ayotte, Barb Gano, Gord Lawlor, Vicki Leuck, Maria Cara, Les Stulberg, Blake Chapman
- Staff Present:** Rhonda O’Neill, Crystal Friars
- Regrets:** Barb moved to accept the absence of Jane, Gail and Will from the meeting and for them to remain members of the Stettler Library Board in good standing.
Ben seconded. CARRIED
- Agenda:** Gord moved the agenda be accepted as amended. CARRIED
- Minutes:** Les moved the minutes from November 21, 2024 be accepted as presented.
Blake seconded. CARRIED
1. **Treasurer’s Report:** Barb moved that the Treasurer’s Report be accepted as presented. Rhonda updated the Board about a hiccup in the salary reversal process from 2023 and will create a visual tracking device to ensure all reversals are received by the library and paid a timely manner going forward. Ben seconded. CARRIED
 2. **New Business:**
 - a. December 24 SRC closing early—The Policy Review Committee will ensure that the policy governing hours is updated to cover holidays where the building closes early. Barb moved that the Stettler Public Library close at 1 pm on December 24, 2024. Blake seconded. CARRIED
 3. **Old Business:**
 - a. Library Website update--Parkland Regional Library has informed member libraries of additional upgrades and work to solve some identified issues libraries are experiencing with the Website. Concerned member libraries will meet to discuss possible continuing deficiencies and make a plan to address these with Parkland staff.

4. **Library Manager's Report:** A report was included in the meeting package.

5. **Committee Reports:**

- a. Friends of the Library: Wine Survivor elimination draws were completed on December 7. 97 tickets were sold, which is down about 30 from 2023. However, more than half pre-bought immunity.
- b. Advocacy & Programming: No meeting
- c. Personnel & Finance: No meeting.
- d. Policy Review: No meeting
- e. Parkland Regional Library: PRL's 2025 budget was approved by the required %.

6. **Next Meeting** – Thursday, January 16 at 5:15 p.m.

7. **Adjournment:** Moved at 5:44 pm by Barb.

CARRIED