

Present:**Absent:****1. Approval of Agenda****2. Board Feedback**

a.

3. Consent Agenda

a. Approval of Minutes of July 28, 2020 meeting

b. Items for Information

i. Battle River Community Foundation 2020 Grant

ii. Battle River Thank You Letter

iii. Letter to Tracy Allard

iv. ADP Payroll Letter

v. PLSB Updated Relaunch FAQs July 30

vi. Fellowship Meeting Minutes, September 9

4. Items for Discussion

a. Reports

i. Librarian's Report

- Current COVID-19 practices we could consider changing

ii. Summer Student Board Report

iii. Nicole's Program Report July 2020

iv. Nicole's Program Report August 2020

v. Program Overview to July 31, 2020

vi. Program Overview to August 31, 2020

vii. Library Stats July 2020

viii. Library Stats August 2020

ix. August Program Calendar

x. September Program Calendar

xi. Subject Matters Pamphlet

xii. Fall 2020 Program Guide

5. Items for Decision

a. Proposed Professional Development Session

b. Add Legal Name to Bank Account

- c. Vice-Chair Appointment
- d. Finance Committee

6. Adjournment

Next Board meeting: **October 20, 2020** at 5:15 PM

Present: Elizabeth Luck (Chair), Agnes Hoveland (City of Camrose), Trevor Miller (Camrose County), Katherine Schwaiger, Julie Girard, Renee Greer, Robyn Gray (Director), Feena Gabert, Kelly Higgins, Shannon Stolee, Nicole Bannick, Tracy Bell

Absent: Krista Larocque, Susanna Bruneau

1. **Approval of Agenda – Motion 26/20 M/S/C** A. Hoveland/R. Greer. Passed.
2. **Board Feedback**
 - a. N/A
3. **Consent Agenda – Motion 27/20 M/S/C** R. Greer/A. Hoveland/ Passed.
 - a. Approval of Minutes of June 16, 2020 meeting
 - b. Items for Information
 - i. Thank-you letter to Mary MacArthur
 - ii. Minister of Municipal Affairs Letter mid-July
 - iii. Supplemental June 1 Town Hall QAs Government of Alberta
 - iv. PLSB Updated Relaunch FAQs July 2020
 - v. PLSB Checklist Resuming Library Service Updated July 2020
 - vi. Reopening Protocols – Patron Document
 - vii. Relaunch Plan
 - viii. Breakdown of Specific Roles
 - ix. Daily Cleaning Guide
 - x. Staff Comments on Reopening
 - xi. Excerpt from Camrose Public Library Safety Manual 2020
 - xii. COVID Safety Risk Assessment Form (*sent in separate email*)
 - xiii. Occupational Health and Safety Committee Meeting Minutes
 - c. Reports
 - i. Librarian’s Report
 - ii. Nicole’s Program Report June 2020
 - iii. Program Overview to June 30, 2020
 - iv. Library Stats June 2020
4. **Items for Discussion**
 - a. Safety protocols in the library, now that we have been open for one month
 - i. ALA Resolution on Protecting Privacy
 - ii. Moving forward, library staff have the flexibility to begin reintroducing seating in the library. But anyone who takes a seat is under the same time

restrictions as those that use computers; they can stay for a maximum of 2 hours and are encouraged to keep their visits short

- iii. Will maintain our reduced hours and increased staff numbers while open, and revisit the matter at September's Board Meeting.
- iv. T. Miller made **Motion 28/20** that the library staff track patron first and last name, contact information, and the time and date of their library visit. **S/C J. Girard. Passed.** This collected information is only to be used in the case of a COVID outbreak so that patrons can be informed of potential exposure. While this motion was passed, it is noted that K. Schwaiger voted against it due to the infringement of patron privacy.

5. Items for Decision

- a. Computer Desks Purchase
 - i. Computer Desks Quotes
 - ii. **Motion 29/20 M/S/C** to purchase 3 computer desks with the grant funds as presented, K. Schwaiger/J. Girard. Passed.

6. Adjournment 6:55 PM

Next Board meeting: **September 15, 2020** at 5:15 PM



Battle River Community Foundation

P.O. Box 1122, Camrose, Alberta T4V 4E7

Telephone

780-679-0449

e-mail

info@brcf.ca

Website

www.brcf.ca

Board Chair

Tom Chelmick

780-679 9173

Vice-Chair

Kevin Gurr

780-679-4660

Secretary

Stephen Kambeltz

780-679-0444

Treasurer

Garrett Zetsen

780-672-1195

Past Chair

Imogene Walsh

780-672-6131

Directors

Leon Lohner

780-672-5670

Neil Lundy

780-781-8170

Debbie Orcheski

780-679-3130

Kirstyn Rau

780-632-3673

Wally Wrubleski

780-781-7323

Ambassador**Emeritus**

Ken Drever

Blain Fowler

780-672-3142

Executive Director

Dana Andreassen

780-679-0449

August 24, 2020

Robyn Gray
Camrose Public Library
4710 50 Ave
Camrose, AB T4V 0R8

Dear Robyn,

I am pleased to advise you that a grant, in the amount of \$12,150 funded by the Ross and Denise Irving Fund has been approved for the Camrose Public Library. Our cheque #3353 is enclosed.

If you have any questions please call Dana Andreassen, our Executive Director at 780-679-0449.

We would appreciate your consideration of ways that you might offer appropriate recognition of this grant, so that other people in the community can become aware of the Community Foundation and its activities.

The Board members of the Community Foundation extend their best wishes and thank you for the important contribution you make to our community.

Tom Chelmick
Board Chair

4710 50 Avenue, Camrose Alberta T4V 0R8
780.672.4214



September 2, 2020

Battle River Community Foundation
Box 1122
Camrose AB
T4V 4E7

Dear BRCF Members:

On behalf of the Board and Staff of the Camrose Public Library, I would like to sincerely thank you for your presentation of the Ross and Denise Irving Fund grant, which we will be dedicating to adult programming and collection development. We are honoured that you have chosen to support the library so generously and appreciate your confidence in us to provide the community with exceptional library service.

We believe that libraries and the principles of intellectual freedom and universal access to information are key components of an open and democratic society. Each year, the Camrose Public Library continues to bring literacy and the value of reading to the residents of the City of Camrose and area. As a non-profit organization, we do so by providing programs and services with little or no cost to the user. While the COVID-19 pandemic has brought about challenges for countless organizations, Camrose Public Library never stopped providing service for the community. When our building was closed, we still offered curbside pick-up for patrons, virtual story-times and interactive adult programs, free internet for the area around our building, and countless e-books and audiobooks for patrons to access from home. Our library has been open again as of July 3rd, and we have continued adapting our services to best meet patron needs.

Camrose Public Library hopes to continue to make a difference in community literacy and to improve services and programs for community members of all ages. With your support we will continue to see improvements in this endeavor.

Again, thank you. We look forward to having more opportunities to work together in the future!

Sincerely,

Robyn Gray, Director, Camrose Public Library

cc: Camrose Public Library Board

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September 1, 2020

Honourable Tracy Allard
Minister of Municipal Affairs
Office of the Minister
Municipal Affairs
132 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

Dear Honourable Mrs. Allard:

On behalf of the Board and Staff of the Camrose Public Library, please accept our warm congratulations on your appointment as Minister of Municipal Affairs. This appointment clearly acknowledges your outstanding service to the province as well as the Premier's trust in you. We look forward to working with you over the years to foster Alberta's economic recovery and build on our province's accomplishments.

Camrose Public Library actively supports the Government of Alberta's agenda by being invested in families and communities, promoting early childhood development, providing a welcoming environment to newcomers, supporting educational success, and creating a proud, prosperous, and desirable place to live. Provincial support for public libraries has enabled efficient and effective new service developments, resource sharing in the forms of physical materials and e-resources, and equitable access to high-speed internet. These are all services that are especially significant in rural Alberta, and are crucial in our efforts to ensure excellent library service for all citizens in Camrose and the surrounding areas. During the entirety of our COVID-19 related closure from March to July, countless patrons sat outside our building to use the internet, and as soon as we opened our doors again many patrons were eager to get back on the computers.

The COVID-19 pandemic has had significant, negative effects on the provincial economy that is expected to last for years. Camrose Public Library is playing a key role in supporting families and individuals affected by the current economy. We continue to work on the front lines of social services, providing resources to those hardest hit by the change in our economy. Our programming helps Albertans build their skills and create new connections throughout the community; gives families safe and equitable access to a broad range of resources for enjoyment as well as education; and partners with

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local businesses and community agencies to meet the needs of the community. Our award-winning Book Bike was able to offer programming at numerous locations in Camrose throughout the summer, both independently and in collaboration with organizations such as the Camrose Boys & Girls Club, Battle River Mental Health, and the Camrose Family Resource Centre Association. Provincial support for public libraries has been very much appreciated during these difficult times; we are thrilled about being able to distribute masks to the public on behalf of the province along with offering our many other supportive services.

We look forward to collaborating with you over the next several years. Libraries are essential community hubs that improve the health, education, and economy of communities around the province. If you or anyone in your cabinet would like more information, we would be happy to discuss further and welcome you to our Library. Please accept our best wishes on your new portfolio.

Again, warmest congratulations!

Sincerely,

Elizabeth Luck
Chair, Camrose Public Library

cc: Camrose Public Library Board
Robyn Gray, Director of Camrose Public Library

Public Library Pandemic Response

Alberta's Relaunch Strategy and Frequently Asked Questions

The Government of Alberta has announced the province's relaunch strategy, *Opening Soon*. [View the full strategy document](#).

As part of that strategy, the Government of Alberta is beginning to carefully and gradually lift restrictions imposed as part of the COVID-19 response.

Public libraries are included as part of Stage Two of the relaunch. Stage Two began on June 12th, 2020.

Board Governance and Decision-making

Your public library board can choose whether or not to re-open to the public when Provincial restrictions are lifted and what services to offer at that time.

Sections 7 and 12.5 of the Libraries Act state that municipal and intermunicipal library boards in Alberta have "full management and control of the municipal library" and also have responsibility to "organize, promote and maintain comprehensive and efficient library services" in the community. The Libraries Act also determines that municipal and intermunicipal library boards are corporations, meaning that boards have the authority and the responsibility to independently manage their own procedures and services.

Thus, library boards are able to make decisions about how to deliver public library service in the community, subject to public health orders, and a Provincial relaunch.

As of June 12th, 2020, library re-opening can take several forms. Boards may choose to:

- Continue delivering service virtually (e-content & online programming)
- Open the library to staff, but with no patron access (i.e. if you choose to offer curbside service)
- Open the library, with limited patron access (adhering to physical distancing). See our

"Checklist for Resuming Public Library Service: A Worksheet for Alberta Public Libraries" attached to this email for more details on best practices

Each of these options will require significant work on the part of the board to plan and implement.

Therefore, it is critical that boards continue to meet. It is recommended that boards meet virtually to reduce risk of person-to-person virus transmission.

Library boards need to make good choices within the context of the regulatory framework within which they operate. This framework includes the Libraries Act and the Libraries Regulation. It also includes public health orders and other provincial directives related to the current pandemic. [View the full list of orders and relevant legislation](#).

Pertinent orders include the following:

- Minimum mandatory 10 day isolation for anyone with a confirmed case of COVID-19 or who exhibit symptoms
- Minimum mandatory 14 day isolation for people who are a close contact of a confirmed case
- [Order 25-2020](#) now allows Albertans to attend public libraries as part of Stage Two of Alberta's relaunch strategy, with the following requirements:
 - implement practices to minimize risk of transmission
 - provide procedures for rapid response if a person develops symptoms
 - ensure people maintain high levels of sanitation and personal hygiene
 - comply, as much as possible, with guidance found on [Biz Connect](#)

As employers, library boards are also accountable for being compliant with the Occupational Health and Safety (OH&S) Act, Regulation and Code, as well as Employment Standards.

Frequently Asked Questions

When can public library boards choose to open libraries?

Boards can opt to open their library doors during or after Stage Two of Alberta's Relaunch Strategy. Stage Two began on June 12th, 2020.

It is vital for boards to work with their partners and community stakeholders (e.g. fellow tenants in a shared facility, community liaisons, municipality) to determine the best timeline for re-opening.

What are the best practices for sanitizing books being returned and going back out?

While research on this topic is ongoing, current best practices suggest that time is the most effective and practical means of eliminating SARS-CoV-2 (the virus that causes COVID-19) from the surface of library materials. Therefore, it is recommended that all returned library items undergo a quarantine period before being put back into circulation.

While preliminary research suggested that a 72-hour quarantine period would be sufficient in eliminating the virus from the surface of library materials, the latest data from the [REALM Project](#) suggests that a longer period may be necessary for certain types of materials. Glossy book pages and board books, for example, required 96-hours before testing virus-free and magazine pages showed trace amounts of the virus even after this period. Research is ongoing with additional test results expected in early August.

In light of this new information, **libraries may wish to increase their item quarantine period to 96-hours to further reduce the risk of transmission.** Regardless of the quarantine period, library staff and patrons should still take personal precautions (e.g. regular hand washing) when handling materials.

Quarantined materials should be kept in a designated area away from other collections, public areas of the library, staff workspaces, and other high traffic areas. Staff handling materials to be quarantined should employ sound hygiene practices; at a minimum, washing hands thoroughly before and

after handling materials. Use of PPE is recommended whenever possible.

Use of [Health Canada approved disinfectants](#) is effective in killing SARS-CoV-2. However, libraries may wish to consider potential damage to materials before implementing any sanitization procedures. While use of disinfectants on plastic surfaces (e.g. DVD cases, Mylar book jackets) is likely not an issue, paper-based materials may be susceptible to damage. Always refer to manufacturer-provided information and instructions before using a disinfectant on any surface.

Finally, use of UV light to disinfect materials is not currently considered effective or practical. Research suggests that exposure of at least 40 minutes is required to kill the virus. Furthermore, UV rays can be damaging to library materials and are only effective on exposed surfaces.

How many people can be in the library at one time once we have re-opened to the public in Stage Two?

The number of patrons who can safely be in the library will depend on your space.

We recommend libraries plan for an adjusted capacity for Stage Two **using a guideline of one person per 10 square metres** to calculate a maximum capacity.

You can also find examples of how to support distancing and reduce the risk of transmission included in the Government of Alberta's [Workplace Guidance for Business Owners](#) and [Guidance for Museums and Art Galleries](#) documents.

Can we offer in-person programs in Stage Two?

Boards can choose to begin in-person programs in Stage Two of Alberta's Relaunch Strategy.

Subject to public health orders, library boards are responsible for public library service in their communities. The decision to offer in-person programming should be made by the board in consultation with the library manager.

In-person programs must comply with Alberta public health orders around physical distancing.

Some ways library boards can reduce the risk at in-person programs include:

- Screening attendees for COVID-19 symptoms as they arrive. This can be done via a self-assessment. Those who display COVID-19 symptoms should be told to return home and not participate.
- Do not allow library users or staff in high-risk categories to participate in program activities (e.g. individuals over 60 years old, individuals with chronic health conditions)
- Stagger the time of arrivals and departures from programs
- Increase access to handwashing stations or alcohol-based hand sanitizer
- Increase the frequency of cleaning of surfaces that are touched often
- Promote personal protective practices (coughing and sneezing etiquette, hand hygiene)

Boards offering in-person programs should avoid program activities that are at a high risk of spreading COVID-19. These high-risk activities include but are not limited to:

- Singing
- Cheering or other forms of loud speech
- Handshaking or high-fives
- Preparing and sharing food or drink. This includes buffet-style meals where participants bring food from home to share

How can we offer Summer Reading Programs?

Boards may choose to offer summer reading programs. This could include in-person programs that adhere to Alberta public health orders around physical distancing, online programs, or a combination.

Libraries are encouraged take advantage of the free, online resources available from the [Alberta Virtual Summer Reading Club](#) (ABSRC). A collaboration between Alberta's seven regional library systems, with support from The Alberta Library and Public Library Services Branch, ABSRC offers program and activity guides, promotional materials, and other

resources to support and supplement summer reading programs in libraries across the province.

Additional resources are available from the [TAL Library Toolshed](#) and the [TD Summer Reading Club](#).

When will the Province resume interlibrary loan delivery?

Interlibrary loan delivery resumed on July 20, with the launch of our new delivery model. The staff side of *Relais* is also available at this time, giving libraries the opportunity to clear up ILL backlog. The patron side of *Relais* will relaunch on September 1.

We also need to consider that while public libraries are included in Phase Two of the Province's reopening, some libraries in the province are housed in schools and may not be able to open until Phase Three. This may impact interlibrary loan services.

My public library is in a co-located facility (a school, community centre, recreation centre, multiplex, etc.). Who decides when we can reopen?

Many libraries who share space will face issues re-opening as public libraries, schools, museums & galleries, and recreation centres are included in different Stages of the relaunch.

While the library board has full management and control of public library service, those boards with libraries in co-located facilities should consult and/or coordinate with their facility partners prior to opening. This is to ensure that all parties are aware and in agreement, especially in instances where the library is permitted to open sooner than the other partner(s).

The library board will also need to ensure that the facility is safe and accessible, with all appropriate infrastructure in place, such as access to washrooms, lighting, maintenance/janitorial services, and security systems. The formal agreement that the library board has with the partner(s) may cover some of these aspects, so it is recommended to consult what you have in writing, as well.

We are going to start providing curbside delivery. What do we need to consider?

As a workplace, a library that offers curbside delivery/pick-up of materials is responsible for keeping both patrons and workers safe.

The library must put measures in place to reduce the risk of transmission from handling books and other items. A sanitization plan should be in place for materials being returned (*refer to the above question-and-answer on book sanitization*) to protect both staff who are handling materials and patrons who will be borrowing these materials.

Vehicle and road safety should also be considered when providing curbside delivery/pick-up.

When can we resume in-person board meetings?

Many in-person board meetings will meet the current requirement of limiting gatherings to 15 people or fewer. Therefore, face-to-face board meetings technically may take place now, as long as physical distancing requirements can also be met.

We recommend that you continue to have virtual board meetings to reduce the risk of virus transmission.

Should we change our public library policies to address the COVID-19 pandemic?

Library boards create policies to ensure operational consistency for themselves and their staff. Library operations have changed substantially due to the COVID-19 pandemic.

Library boards should review their policies and make changes to reflect operations during the pandemic. This will ensure new processes are implemented consistently and will help keep staff and patrons safe. Boards can choose to make permanent changes to their policies or temporary changes for the duration of the pandemic. Boards should revisit policies as public health orders change and new information becomes available.

Policies required by the Libraries Regulation that boards may wish to review include:

- Finance policies (Who has the authority to make changes to the budget? Does the manager have authority to make changes within a certain dollar amount? Or must all changes go to the board?)
- Conditions of employment under personnel policies, especially medical leave policies (Ensure that staff who must self-isolate have clear direction to do so. Address any questions about payment during leave)
- Receipt of gifts and donations under collection development policies (Ensure that staff members can safely receive donations. This could mean temporarily refusing donations).
- Hours of opening policies

Other policies boards may wish to review or create:

- Virtual board meeting policy (to ensure consistency in how meetings are conducted)
- Patron behavior in the library (to ensure physical distancing is maintained by library users)
- Sanitation policies (Ensure high-touch surfaces are cleaned regularly)
- Policies under which the public may be admitted to the building (ensure the library can ask those who are displaying COVID-19 symptoms to leave the building. This may require the board to make changes to its bylaws.)
- Boards may also wish to use/develop a business continuity policy that addresses pandemics if they do not have one already

[View sample required policies for library boards.](#)

Will government provide PPE to libraries?

As of mid-July, public libraries are part of the distribution of “Masks for Albertans.” Government is ensuring that close to a million masks will be available through public libraries across the Province (at no cost to libraries). Please contact Public Library Services Branch or your regional library system with specific questions.

Libraries will be able to use some of the masks from the “Masks for Albertans” program for their own staff. In addition, libraries should look at environmental and engineering solutions to protect staff and patrons before acquiring additional PPE.

This may include the following (please see our **“Checklist for Resuming Public Library Service:**

A Worksheet for Alberta Public Libraries”
attached to this email for more suggestions):

- Adjusting how you deliver services, i.e. curbside pick-up
- Adding plexiglass barriers
- Removing extra chairs and tables to ensure physical distancing
- Putting distancing signage and stickers in place
- Enhancing cleaning procedures.

Libraries should have a supply of extra cleaning supplies.

If you have a 3D printer, you may also want to print PPE. *Library Journal* has published an [article with instructions](#).

[If a library staff member tests positive for COVID-19, do we have to close our physical space to the public?](#)

No, it is not mandated that libraries close should a staff member receive a positive COVID-19 test result; however, that staff member **must** isolate for a minimum of 10 days. The library board has the authority to decide whether any further action, including a temporary closure of the library, should be taken in this situation. Best practice would suggest that, at a minimum, the library undertake a deep clean of the space after becoming aware of a positive test result.

Boards may also wish to consult the Government of Alberta's [Workplace Guidance for Business Owners](#). This document contains information about measures to take when workers are diagnosed with COVID-19.

[My library board has decided not to re-open the physical space to the public during Stage Two. How else can we serve our patrons?](#)

Public Library Services Branch has been collecting data from public libraries and regional library systems regarding services offered to patrons during library closures. The results of this survey demonstrate that there are many services libraries are still offering, as well as many virtual resources that are already funded/can be accessed for free.

You may want to consider replicating some of these creative ideas from the Alberta library community.

Survey responses relevant to patron services have been collated into a Google spreadsheet along with a number of additional resources that are available digitally to patrons at this time.

[Check out the spreadsheet](#) to see the variety of services libraries are offering during the closure of physical spaces. Libraries are free to share this resource.

If you would like to add your library to the spreadsheet, [please fill out this form](#).

Resources

[Opening Soon: Alberta's Relaunch Strategy](#)

[Government of Alberta: Workplace Guidance for Business Owners](#)

[Government of Canada, Public Health Agency – Coronavirus Guide](#)

[World Health Organization, Advice for Public / Getting Workplace Ready](#)

[Risk-informed decision-making guidelines for workplaces and businesses during the COVID-19 pandemic:](#)

[Alberta Health Services, Donning and Doffing Gloves](#)

[Centre for Disease Control, Cleaning and Disinfecting Your Facility](#)

[Morneau Shepell, Mental Health Toolkit includes resources for communicating with staff, managing teams during COVID-19 etc.](#)

[Imagine Canada, COVID-19 Non-Profit Resources](#)

[Galaxy Digital: COVID-19 Recovery: Preparing Your Organization and Volunteer Program](#)

[Best Practices for Ohio's Public Libraries under COVID-19](#)

[West Virginia Library Commission Guidance Statement: Reopening the Library](#)

[New Jersey State Library: COVID-19 Pandemic Resources and Plans for Library Reopening](#)

Call to Order: September 9, 2020 @ 7pm

Present: Nikki Hay, Kalene Gould, Sam Stewart, Bailey Lassen, Alyssa Martin, Celine Warawa

Absent with Notice: Robyn Gray, Shannon Stolee,

1. 2020 Priorities:

Camrose Christmas Bonus

- Opportunities for improvement from 2019 fundraiser:
 - o More boosting and presence on social media.
 - o Need to have a specific thing that the fundraiser is going towards, can consider a community poll to decide where the funding goes.
 - **Action Item (Sam) Work with library staff to determine a list of specific fundraising options.**
 - o There is a big push for supporting local and people are focusing on that, gift cards can be good for business as people usually spend more than the gift card amount;
 - o Expand beyond just gift cards (accept gift cards, items, or vouchers from businesses).
 - o Consider having a grand prize plus smaller prizes.
 - o Continuing year after year can build momentum and businesses will want to give to the fundraiser every year (and will feel left out if they aren't able to).
 - o Add 18+ draw requirement and look into donations from the local liquor stores and breweries/distilleries (e.g., Harley's McSliquors, Bent Stick, Back40, Battle River Brewery).

- Timeline:
 - o September:
 - Determine Fundraising Objective
 - Develop List of Businesses and Draft Notification Letter
 - Review AGLC Requirements
 - o October:
 - Canvas Businesses
 - Prepare Raffle Setup/Process;
 - Setup AGLC Licence;
 - Prepare Social Media Communications
 - o November:
 - Advertise Fundraiser (including highlighting in the AGM)
 - Sell Tickets
 - o December:
 - Prize Draw and Delivery

- AGLC Requirement:
 - o **Action Item: (Kalene/Nikki) Determine AGLC requirements and apply for licence (as needed). Kalene to provide information from last year and account details.**

- Key Actions:
 - o **Action Item: (Kalene) Share memo of last year’s fundraiser (businesses, outcomes).**
 - o **Action Item: (Celine/Everyone) Celine to set up spreadsheet of key businesses and send to group. Everyone to add local businesses to the list prior to next meeting.**

FCPL AGM

- Requirements: last Monday of November (November 30, 2020), not required to be in-person meeting within the bylaws.
 - o **Action Item: (Kalene) Send calendar invite for November 30, 2020 AGM.**

- Engagement Opportunities:
 - o More advance notice for the meeting (minimum 21 days in bylaws).
 - o Good example is Wetaskiwin Heritage Museum, used a “Where’s Waldo” game on Facebook to help remind people about the Museum and increase engagement.
 - o Refocus effort of existing email list.
 - o Reaching out to people with a specific ask is more effective.
 - o To make a Zoom more engaging, can use polls.
 - o Have a door prize.

- Virtual Meeting Process:
 - o Use EventBrite to create an event with direct registration and advertise with the registration link (also helps with Zoom security measures).

- AGM Focus:
 - o Requirements in bylaw (finance update, activities, introduction to FCPL).
 - o Additional things to add:
 - Library needs/fundraising priorities (get an brief update from library on how they have been adjusting to COVID-19 times and identify specific areas that need additional funding to focus support on)

2. Next Meeting

b. Date: September 23, 2020 @ 7-8pm

c. Agenda Items:

1. Camrose Christmas Bonus (Business Letter Review; Delegation of Businesses; Update on AGLC Requirements; Social Media Approach)
2. AGM (Timeline; Responsibilities)

3. Adjournment



CPL PRESENTS: SUBJECT MATTERS!

A year long program from
Camrose Public Library that lets you
delve into 12 weird and wonderful
subjects at your own pace!

1 new subject every month.
We'll provide you with the resources, you
do the learning!

CAMROSE
PUBLIC LIBRARY

Farewell, Summer Students! Storywalk around Mirror Lake Fall programs are here!

Summer Students

We were sorry to say good-bye to our amazing summer students at the end of August! It was such a pleasure to have them with us this year, and they rose to the challenge of creating innovative new virtual programming and ways to reach out to the community in these times of COVID-19. One new initiative that was particularly successful was the Storywalk around Mirror Lake – we received numerous compliments from community members, and are confident that we will continue to offer this program for many summers to come, COVID or no COVID.

Programming Updates

Camrose Pride once again collaborated with CPL this summer to offer Reading with Royalty. But this year, we offered it virtually, through a playlist on the library's Youtube page! Be sure to check it out if you haven't had a chance to already.

As for Fall Programming, we have a variety of initiatives in place such as an online Photography Club for youth; a monthly Ghibli Club for youth via Zoom; and a new program called Subject Matters, which consists of a variety of materials and programs for all ages on a specific topic each month.

September's topic is Opera, so check out our displays at the library! Beginning with October's Board Package, the programmers will have the opportunity to provide a much more thorough overview of their programs and how they are going.

Networking

I gave a presentation last week to the Rotary Club of Camrose Daybreak, regarding services being offered at Camrose Public Library. I attended a

meeting of the Camrose Coalition this week to find out how other Camrose Youth organizations are adjusting to COVID, and next week I will attend a meeting with Camrose Interagency to learn more about how numerous non-profits in Camrose are adjusting to COVID.

Reopening

Our reopening continues to be a success, and there has been an increase in patrons entering the library. There have been about 4 occasions in September when we have had 15 patrons on a floor at once: twice it was upstairs during the day, and twice it was downstairs after school. Our general rule right now is that there is a limit of 30 patrons in the building at once, but this is the first month since reopening that we have had 15 on one floor at a time.

On Thursday September 3, we had about 15 patrons downstairs after school, but we noticed a decrease in the amount of youth between that day and the next. It is likely that youth were discouraged from coming back when they saw the lack of seating, lack of snacks, and shortage of available computers.

In general it seems that patrons are starting to realize we are open, and we are getting more foot traffic. Many patrons are not happy about having to complete contact tracing forms, especially if they have already completed the form on a previous visit or are just coming in to pick up materials from the front desk. This is the primary case where patrons have had issues with complying with rules; for the most part, patrons are agreeable when it comes to wearing masks and sanitizing their hands upon entry.

Item for Discussion: Current COVID-19 Practices we could consider changing:

Here is a list of some elements of library operations that we could begin to shift, based on the initial success of our reopening.

- Take away the requirement for patrons to fill out their contact information upon entry, and instead make it optional
- Resume pre-COVID hours of operations, including being open until 8pm weekdays and being open on Sundays
- Resume regular staffing, so with two circulation staff members upstairs at once instead of three
- Increase the amount of people allowed in the library at one time
- Offer some in-person programming for adults (with modifications from pre-COVID times)
- Offer some in-person programming for kids (with modifications from pre-COVID times)
- Bring back Snacks in the Stacks
- Increase the amount of available seating in the library
- Enable use of the water bottle refilling station
- Resume the ongoing book sale downstairs
- Resume accepting book donations (when we have room and the donations are in good condition!)
- Adjust bathroom regulations, such as opening the second stall upstairs

COVID-19 Response

Coming into the summer we knew we were going to have to alter our approach to programming to abide by social distancing protocols. Our goal for programming could no longer be to bring together as many people as possible in the same space to interact with one another. Instead, we needed to find alternative methods to inspire engagement within the adults and children of the Camrose community from a safe distance. Therefore, our Summer Reading Club Programming was executed remotely with YouTube as our platform for providing daily fun craft videos, educational activities and enjoyable storytimes.

Our time on the Book Bike was our opportunity to interact with the community. Although we needed to limit the sort of activities we brought on the Bike, (could no longer bring frisbees, corn toss, or anything that could not be easily sanitized) bubbles and sidewalk chalk were easy to clean and received very positive reception. Our most important adjustment however came in asking each patron to sanitize their hands before touching anything on the Bike. This sanitization allowed each patron to browse the collection while allowing us to maintain our collection of books on the bike without needing to place each item in the 4-day quarantine period after each interaction.



The Book Bike

This summer was different for the Book Bike since we were unable to attend Camrose events, such as the Pride Parade, but we transferred our energy into local partnerships, such as Sacred Arts and the Battle River School Division Mental Health Capacity Building department. We also visited numerous different parks, and incorporated Book Bike pop-ups into our schedule; two at FIKA Coffeehouse and one outside of Sacred Arts on Main Street. We were also still able to attend the downtown Camrose market, with the wonderful help of the organizers who made sure the market stayed safe for the community. In total, we had 1614 patrons visit the Book Bike. This number is lower than previous years; however, this is to be expected with less community members visiting parks and less Camrose community events. We also had a lot of rain and some extreme heat days, which limited us on the bike. But regardless of this, we are very proud of the things we were able to do with the Book Bike and we are very grateful the Book Bike was able to operate under the unusual circumstances of this year.

STATISTICS OVERVIEW

Patrons Visited: 1,614

Places visited: 8

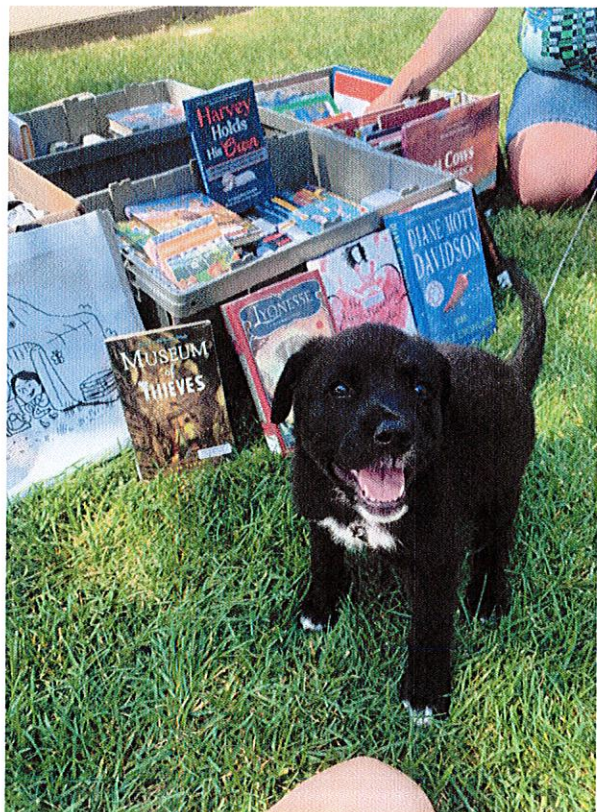
Visits to Markets: 6

Visits to Parks: 26

Pop-ups: 3

Community Partners: 5

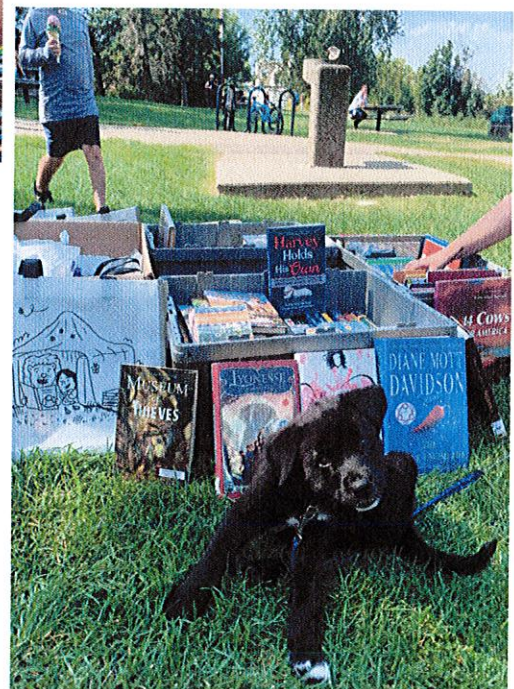
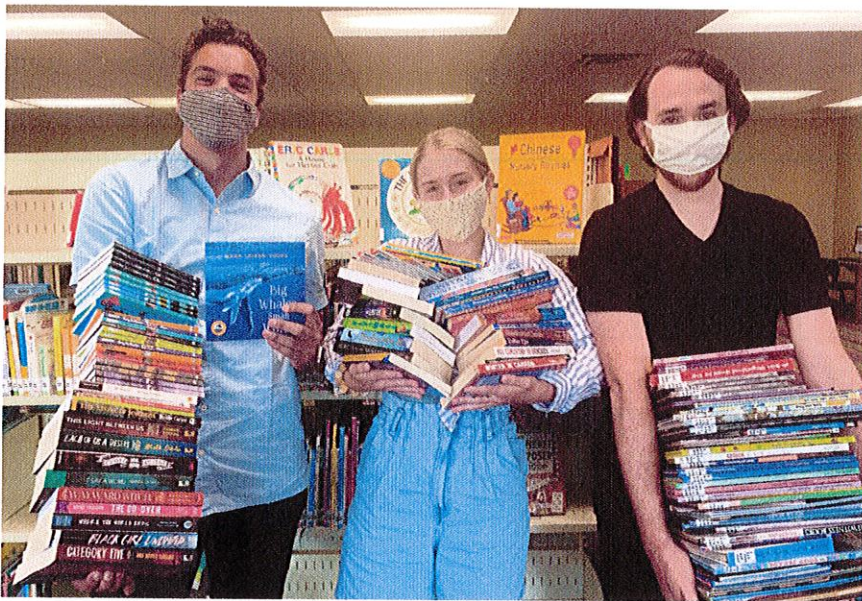
Puppies pet: 1



Free Book Day

We were able to do our 5th annual Free Book Day again this year! The purpose of Free Book Day is to promote accessible literacy to all, while advertising what the library is all about to the community. This year we made it into Free Book Week so we could give away as many books as possible, since we had less patrons visiting us this summer. We contacted publishers from across Canada asking for donations of Advanced Reader Copy (ARCs) books. We had 7 publishers send us books, and we were also able to give away many of our old collections from the Library.

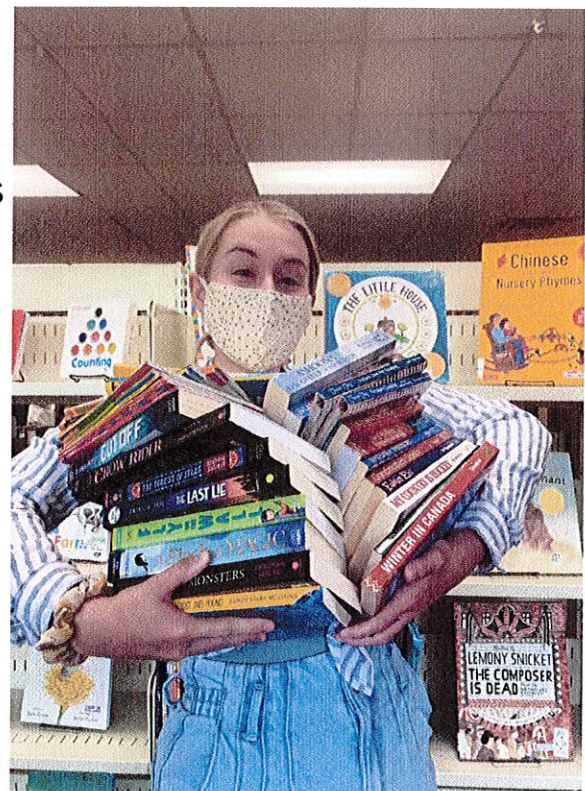
In total, we were able to give away 449 free books this summer!



Summer Reading Club

Although the Summer Reading Club programming looked a lot different this summer thanks to the global pandemic, we made sure to keep up the tradition of creating fun and creative activities for the kids. We could no longer hold any programs physically at the library and therefore chose to use YouTube as our platform for connecting with the kids. We assigned each day of the week with a theme (Maker Monday, Tutorial Tuesday, Wellness Wednesday, Travel Thursday, Funtastic Friday) and then posted pre-recorded daily craft videos and story times that related to each of those themes.

Our videos were also divided into two playlists, a younger ages 5-8 playlist and an older one for ages 9-12, with each playlist having their own videos. The SRC ages 5-8 playlist has 62 uploaded videos with a total of 536 views, while the 9-12 playlist has 62 videos as well with 473 total views. In addition to our Reading with Royalty videos, this summer's SRC programming statistics add up to a grand total of 1,154 participants.



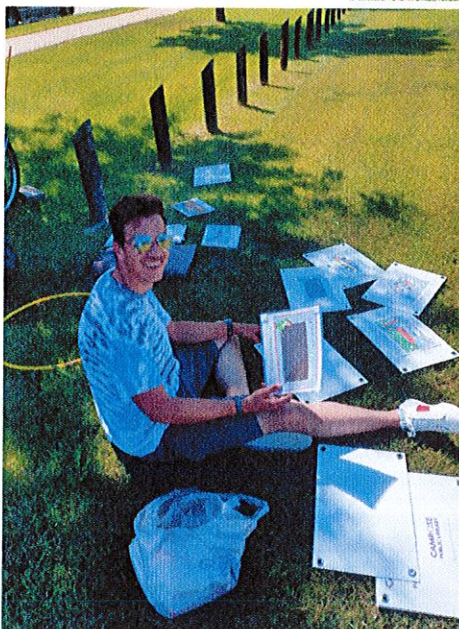
SRC also created several small take-home craft kits that were given out on the book bike; we gave out 59 of those.

TD
Summer
Reading
Club
2020

Story Walk

COVID-19 didn't just mean challenges, though! Our adaptability led us to our most successful idea of this year, the Story Walk! Inspired by other regional libraries, we took two children's books and mounted them on signs around Mirror Lake. Our two books, *P is for Pterodactyl: The Worst Alphabet Book Ever* and *The Paper Bag Princess* were a smashing success and we received very positive feedback even while setting up the signs!

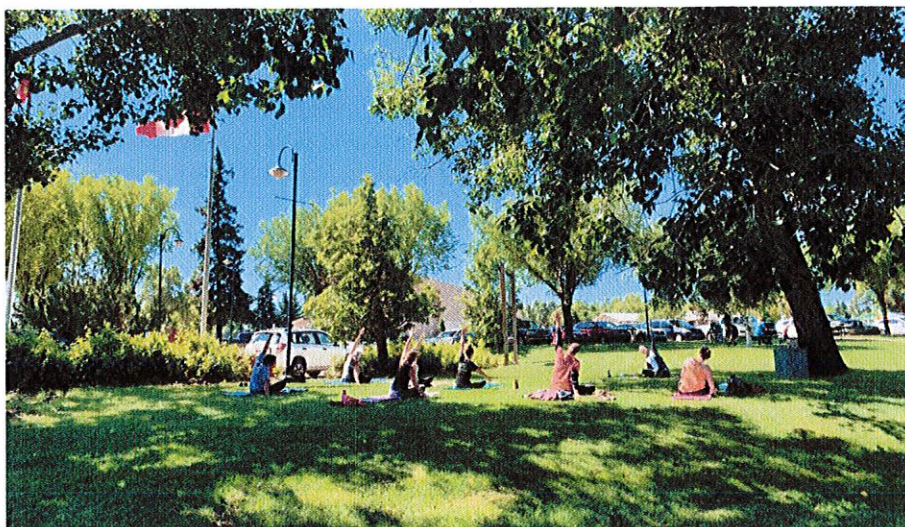
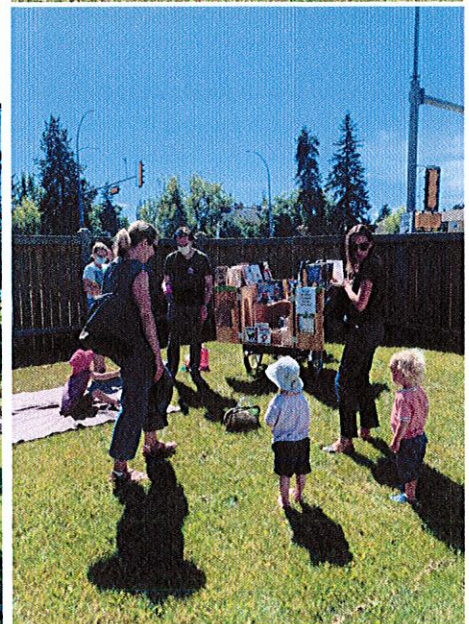
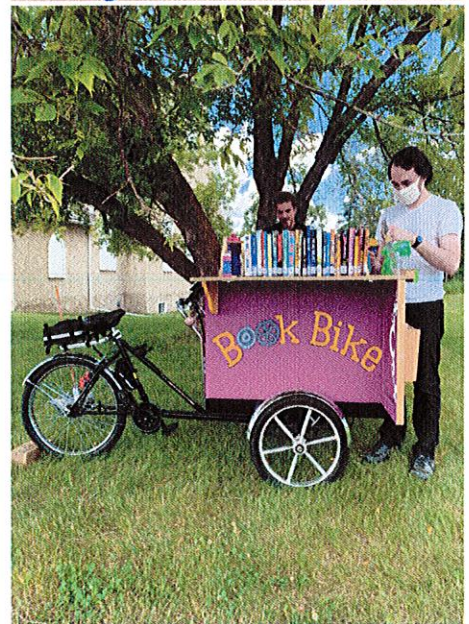
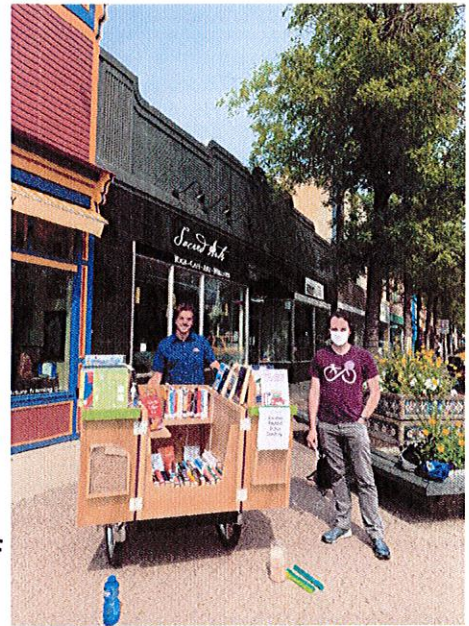
Given the amount of positive comments the library has received, this could become a recurring summer program. A big thank-you to the City for allowing us to set up the signs!



Budget

We were given a \$3000 budget for our summer programming; we ended up using just over \$1600. Our less-than-usual spending is a direct result of the complications of COVID-19 and the fact that many summer activities that require significant funding didn't happen this year. Our annual Summer Kick-Off Tea Party usually takes up a large portion of the budget (we spend \$600 on the catering alone last year), and this event was cancelled due to COVID-19.

Given that there were no festivals, the summer programming team didn't need to spend on festival giveaways. Most importantly, no in-person programming meant that there was no spending on craft supplies, food or giveaways for dozens of patrons at daily SRC programs.



Challenges of the Summer

While we made some great community connections and created a community through the library summer programming despite the pandemic, we still found ourselves hitting some roadblocks. Our biggest issue was of course the current state of the world, along with other related issues, such as engagement and marketing. Our intention with this section is provide a guide for how to successfully build the future of the summer programming team.

Challenge #1: COVID-19

Out of necessity, our summer reading activities were online. This meant that we ran into issues with online storytimes, since recording them meant that we had to deal with copyright issues. Our summer programming began in July, after many publishers' copyright waivers had expired, and it was quite time consuming to find books to read that were age appropriate, good quality, and by a publisher that had given permission to read their books. Frustratingly, many prominent publishers had given permission on their American websites for books to be read, but had not said anything on their Canadian websites, meaning that our choices were limited. If storytime copyright is an issue next year, we recommend reaching out to large publishers directly to ask their permission to read their books in the hopes of avoiding a shortage of book choices.

We also found that engagement was lower than usual for the Book Bike, likely due to the pandemic. This was a challenge, but also a blessing, because it was easier to manage the bike during the pandemic with less visitors.

Challenges of the Summer

Challenge #2: Teen Engagement

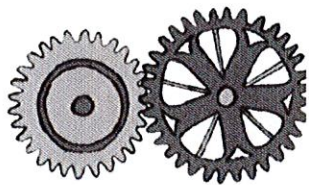
Due to several factors, including reduced numbers of summer students, we chose to not provide programs aimed specifically at teens. This was a hard decision, but we felt that our reduced staff, physical distancing restrictions, and other COVID-related complications meant that we didn't have enough time to provide worthwhile teen programming. We initially had plans to offer a teen movie discussion group, but it was a lower priority and it became clear that we needed to focus our time on programming for younger age groups.

Challenge #3: Weather

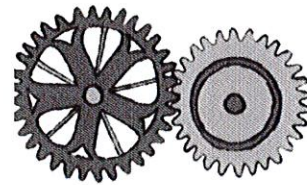
Weather always is a bit of a challenge for summer programmers, but for the Book Bike especially. We encountered a lot of rain and gloomy days, as well as some overly hot days. The rain is the biggest issue for the bike itself, as we don't want to get the books or the box wet. Heat is mostly an issue for the programmers themselves, as physical exercise and heat don't often mix, also leading to low attendance. Because of the weather, we had to cancel some days on the bike.

Takeaways

Although this summer looked very different from past summers, COVID-19 prompted us to be creative with our ideas and execution of programming. Many of our greatest successes throughout the summer, such as the Story Walk, came as a direct result of thinking outside of the box on how to run programs from a distance. Our biggest takeaway from this summer was our willingness to try new things and engage with new ideas for programs.



Conclusion



To sum it all up, this summer, while unique, was successful and extremely fulfilling to all three of us. It brought us challenges, new ideas, and tons of fun. We provided books, programming, and smiles to the community of Camrose and had a good time doing so! We are leaving this summer with stronger thighs (though not as much as previous summers—thank goodness for the bike battery) and a willingness to learn new ways of doing things. We want to thank the library for bringing us together and giving us this wonderful job!



Camrose Public Library
Programming Report
July 2020

CPL Service Responses and Applicable Programs

Social Engagement: Developing Relationships and Ending Isolation

- Online Ukulele: **5 people**
- Online Spanish: **16 people**
- Craft & Connect: **27 people**
- German Circle: **20 people**
- Plot Matures: **7 people**
- Book Bike: **284 people**

Total for service response 1: 359 participants

Satisfy Curiosity: Lifelong Learning

- A Book and a Bounce with Nicole (3 sessions for infants): **331 views**
- QuaranTea Time with Nicole (3 session for preschoolers): **278 views**
- Crafternoon with Nicole (3 sessions for school-aged kids): **633 views**
- Story Time with Feena (4 sessions for families): **227 views**
- Cooking with Robyn: **350 views**
- Adult Upcycling Crafts: **386 views**
- **Book Bike: 195 people**
- SRC Crafts: 408 views
- SRC Online Stories: 76 views

Total for service response 3: 2884 participants.

Please keep in mind that programs in blue above are videos and we are counting the views from Facebook Page Insights.

32 people made use of the curbside service. I've included the number of pickups in our monthly library visitor statistics.

Total program participation for July 2020: 3243 people

	January		February		March		April		May		June		July	
	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons
Adult	47	391	51	821	38	304	14	83	21	991	24	1146	16	811
Family	63	1114	80	1362	37	645	40	2973	13	1154	13	1124	87	1715
Children	9	119	6	50	3	25	3	335	4	625	4	511	12	717
Teens	9	67	10	81	5	50	1	128	1	40	0	0	0	0
Advocacy	7	3257	0	0	0	0	0	0	0	0	0	0	0	0
Total	135	4948	147	2314	83	1024	58	3519	39	2810	41	2781	115	3243

Outreach	15	142	14	310	17	98	58	3519	39	2810	41	2781	115	3243
In House	120	4806	133	2004	66	926	0	0	0	0	0	0	0	0
Total	135	4948	147	2314	83	1024	58	3519	39	2810	41	2781	115	3243

Advocacy	7	3257	0	0	0	0	0	0	0	0	0	0	0	0
Service Respo	128	1691	147	2314	83	1024	58	3519	39	2810	41	2781	115	3243
Total	135	4948	147	2314	83	1024	58	3519	39	2810	41	2781	115	3243

Submitted by Nicole Bannick, September 1, 2020

Camrose Public Library
Programming Report
August 2020

CPL Service Responses and Applicable Programs

Social Engagement: Developing Relationships and Ending Isolation

- Online Spanish: **11 people**
- Craft & Connect: **22 people**
- German Circle: **16 people**
- Book Bike: **91 people**

Total for service response 1: 140 participants

Connect to the Online World: Public Internet Access

- Ongoing in-house programs: **14 participants**

Total for service response 2: 14 participants

Satisfy Curiosity: Lifelong Learning

- Outreach to Care Facilities: **43 people**
- A Book and a Bounce with Nicole: **7 views**
- Quarantea Time with Nicole **7 views**
- Crafternoon with Nicole: **23 views**
- Cooking with Robyn: **90 views**
- SRC Crafts: **226 views**
- SRC Stories: **11 views**

Total for service response 3: 407 participants.

Visit a Welcoming Place: Physical and Virtual Spaces

- Book Bike: **1091 people**
- Reading with Royalty: **158 Views**

Total for service response 4: 1249 participants

Please keep in mind that programs in blue above are videos and we are counting the views from YouTube. View stats have significantly dropped due to a few changes:

- 1. We are no longer using Facebook to livestream programs, as public performance permissions from Access Copyright have changed. We can**

now only read books if we pre-record them and post them as “unlisted” on YouTube, which makes it difficult for users to find them.

2. The craft videos have done better than story times on Youtube; because there is no copyright associated with craft tutorials, they can be public, and therefore searchable.
3. YouTube also generates their stats differently than Facebook does, so partial views are not counted.

20 people made use of the curbside service in August. I have included the number of pickups in our monthly library visitor statistics.

Total program participation for August 2020: 1810 people

	January		February		March		April		May		June		July		August	
	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons
Adult	47	391	51	821	38	304	14	83	21	991	24	1146	16	811	24	182
Family	63	1114	80	1362	37	645	40	2973	13	1154	13	1124	87	1715	79	1514
Children	9	119	6	50	3	25	3	335	4	625	4	511	12	717	10	114
Teens	9	67	10	81	5	50	1	128	1	40	0	0	0	0	0	0
Advocacy	7	3257	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	135	4948	147	2314	83	1024	58	3519	39	2810	41	2781	115	3243	113	1810
Outreach	15	142	14	310	17	98	58	3519	39	2810	41	2781	115	3243	113	1810
In House	120	4806	133	2004	66	926	0	0	0	0	0	0	0	0	0	0
Total	135	4948	147	2314	83	1024	58	3519	39	2810	41	2781	115	3243	113	1810
Advocacy	7	3257	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Service Respc	128	1691	147	2314	83	1024	58	3519	39	2810	41	2781	115	3243	113	1810
Total	135	4948	147	2314	83	1024	58	3519	39	2810	41	2781	115	3243	113	1810

I’ve attached upcoming program guides and schedules in a few other package submissions. Please feel free to call us if you have any questions!

Submitted by Nicole Bannick, September 1, 2020

Camrose Public Library
 Adult Programs
 January 1 to July 31, 2020

Outreach	Program	Attendance
Book Deliveries to Care Facilities	18	157
Plot Matures Book Club	6	44
Alzheimers Outreach	1	4
Breaking Loneliness Film	2	45
Pride Week @ Augustana	1	120
Augustana Job Fair	1	85
Uke Online (online chat)	21	112
Spanish Online (online chat)	19	95
Cooking with Robyn (online views)	7	1649
Adult Upcycle Crafts (online views)	8	1056
German Circle (online chat)	12	55
Craft & Connect (online chat)	17	81
	113	3503

In House	Program	Attendance
Book Club	3	12
Spanish Circle	9	66
Yarns	11	43
Ukulele	9	121
French Circle	8	42
Make and Take Cards	6	44
Craft Night	2	24
Tech Tutor Class	9	75
Bullet Journaling	1	13
Tech Talks with Tyler	3	24
CSL Class	2	50
BYOV	1	150
Boomerang Bags Sewing Bee	1	20
Boardgame Workshop	4	36
Canva for Non-Profits	1	6
	70	726

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses	24	318
	24	318

Total	207	4547
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Camrose Public Library
Family Programs
January 1 to July 31, 2020

Outreach	Program	Attendance
A Book and a Bounce (virtual views)	17	1763
QuaranTea Time (virtual views)	16	1527
Feena's Stories (virtual views)	16	1942
Mona's Stories (Online chat)	12	38
Larissa's Programs (virtual views)	4	756
Kelly's COVID Patron Outreach	14	61
SRC Crafts (virtual views)	29	408
SRC Story Times (virtual views)	30	76
Book Bike	17	395
	155	6966

In House	Program	Attendance
Books & Bounces (infants)	9	141
Tales for Twos and Threes	17	275
Bedtime Stories with Feena	7	25
Something Cool After School	45	450
Super Sundays	4	25
Concept Corner (3-5 years)	5	34
Snacks in the Stacks	45	1763
Tech Help	24	48
Feena's School Groups	6	88
Read for 15	1	3122
Family Literacy Day	1	40
Pride Week Art Show Reception	1	11
Pride Week Health Talk	1	9
Community Kitchen	1	11
Freedom to Read Week programs	2	29
	169	6071

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses	12	172
	12	172

Total	336	13209
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Camrose Public Library
 Children's Programs (5-12 years)
 January 1 to July 31, 2020

Outreach	Program	Attendance
Family Literacy Day at schools	4	78
Crafternoon (Virtual views)	18	2104
Book Bike	7	84
	29	2266

In House	Program	Attendance
Reading Tails	8	62
School Tours	6	135
	14	197

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses	6	54
	6	54

Monthly Total	49	2517
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Camrose Public Library
 Teen Programs
 January 1 to July 31, 2020

Outreach	Program	Attendance
Blackout Poetry (Virtual engagements)	2	168
	2	168

In House	Program	Attendance
D&D Club	13	114
Open Book Society	1	4
	14	118

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses	10	80
	10	80

Total	26	366
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Camrose Public Library
Total Programs
January 1 to May 30, 2020

Outreach Programs	299	12903
In-house Programs	267	7112
Outside Groups	52	624
YTD	618	20639

Submitted by Nicole Bannick
August 5 2020

Camrose Public Library
Adult Programs
January 1 to August 31, 2020

Outreach	Program	Attendance
Book Deliveries to Care Facilities	29	192
Plot Matures Book Club	7	49
Alzheimers Outreach	1	4
Breaking Loneliness Film	2	45
Pride Week @ Augustana	1	120
Augustana Job Fair	1	85
Uke Online (online chat)	21	112
Spanish Online (online chat)	22	106
Cooking with Robyn (online views)	8	1739
Adult Upcycle Crafts (online views)	8	1056
German Circle (online chat)	16	71
Craft & Connect (online chat)	21	103
	137	3682

In House	Program	Attendance
Book Club	3	12
Spanish Circle	9	66
Yarns	11	43
Ukulele	9	121
French Circle	8	42
Make and Take Cards	6	44
Craft Night	2	24
Tech Tutor Class	9	75
Bullet Journaling	1	13
Tech Talks with Tyler	3	24
CSL Class	2	50
BYOV	1	150
Boomerang Bags Sewing Bee	1	20
Boardgame Workshop	4	36
Canva for Non-Profits	1	6
	70	726

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses	24	318
	24	318

Total	231	4726
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Camrose Public Library
Family Programs
January 1 to August 31, 2020

Outreach	Program	Attendance
A Book and a Bounce (virtual views)	21	1770
QuaranTea Time (virtual views)	20	1537
Feena's Stories (virtual views)	16	1942
Mona's Stories (Online chat)	12	38
Larissa's Programs (virtual views)	4	756
Kelly's COVID Patron Outreach	14	61
SRC Crafts (virtual views)	54	634
SRC Story Times (virtual views)	54	87
Reading with Royalty	1	158
Book Bike	31	1486
	227	8469

In House	Program	Attendance
Books & Bounces (infants)	9	141
Tales for Twos and Threes	17	275
Bedtime Stories with Feena	7	25
Something Cool After School	45	450
Super Sundays	4	25
Concept Corner (3-5 years)	5	34
Snacks in the Stacks	45	1763
Tech Help	31	62
Feena's School Groups	6	88
Read for 15	1	3122
Family Literacy Day	1	40
Pride Week Art Show Reception	1	11
Pride Week Health Talk	1	9
Community Kitchen	1	11
Freedom to Read Week programs	2	29
	176	6085

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses	12	172
	12	172

Total	415	14726
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Camrose Public Library
 Children's Programs (5-12 years)
 January 1 to August 31, 2020

Outreach	Program	Attendance
Family Literacy Day at schools	4	78
Crafternoon (Virtual views)	23	2127
Book Bike	12	175
	39	2380

In House	Program	Attendance
Reading Tails	8	62
School Tours	6	135
	14	197

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses	6	54
	6	54

Monthly Total	59	2631
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Camrose Public Library
 Teen Programs
 January 1 to August 31, 2020

Outreach	Program	Attendance
Blackout Poetry (Virtual engagements)	2	168
	2	168

In House	Program	Attendance
D&D Club	13	114
Open Book Society	1	4
	14	118

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses	10	80
	10	80

Total	26	366
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Camrose Public Library
Total Programs
January 1 to August 31, 2020

Outreach Programs	405	14699
In-house Programs	274	7126
Outside Groups	52	624
YTD	731	22449

Submitted by Nicole Bannick
1-Sep-20

Camrose Public Library

Monthly Stats

July 2020

Circulation	Jul 2020	Jul 2019	2020 YTD	2019 YTD	Under/Over 2019	% Chg. Over 2019
Adult Material	5563	7202	25562	44625	-19063	-43%
Young Adult Material	472	585	1525	2865	-1340	-47%
Juvenile Material	3947	6307	16900	27614	-10714	-39%
TAL Items Borrowed	7	166	354	636	-282	-44%
TAL Items Sent	0	37	148	341	-193	-57%
Total	9989	14297	44489	76081	-31592	-42%

Econtent	Jul 2020	Jul 2019	2020 YTD	2019 YTD	Under/Over 2019	% Chg. Over 2019
Cloud Library	888	414	5879	2268	3611	159%
Hoopla	0	0	0	516	-516	-100%
RBDigital AB	481	232	2538	1770	768	43%
RBDigital Mags	279	189	1780	1696	84	5%
Total	1648	835	10197	6250	3947	63%

Circulation by Residence	Jul 2020	Jul 2019	2020 YTD	2019 YTD	Under/Over 2019	% Chg. Over 2019
City of Camrose	8069	11378	35677	59756	-24079	-40%
County of Camrose	1798	2700	8930	15353	-6423	-42%
Outside City/County	58	114	442	1085	-643	-59%
ME	41	52	296	768	-472	-61%
Total	9966	14244	45345	76962	-31617	-41%

Reference	Jul 2020	Jul 2019	2020 YTD	2019 YTD	Under/Over 2019	% Chg. Over 2019
By Phone	410	1507	3583	10365	-6782	-65%
By Person	1459	6600	11444	29231	-17787	-61%
Email/Social Media	433	1607	6382	11824	-5442	-46%
Total	2302	9714	21409	51420	-30011	-58%

Miscellaneous	Jul 2020	Jul 2019	2020 YTD	2019 YTD	Under/Over 2019	% Chg. Over 2019
Visitors	2034	10367	29026	73295	-44269	-60%
WiFi Users	70	10498	21753	64337	-42584	-66%
Internet Users	546	1707	4174	10897	-6723	-62%
Exams	4	21	83	234	-151	-65%
Total	2654	22593	55036	148763	-93727	-63%

Selection of Service Responses

1. Social Engagement: Developing Relationships and Ending Isolation
2. Connect to the Online World: Public Internet Access
3. Satisfy Curiosity: Lifelong Learning
4. Visit a Welcoming Place: Physical and Virtual Spaces

Programs/ Service Response	July 2020		2020 YTD		Participants		2017 total	2016 total
	Sessions	Partici-pants	Sessions	Partici-pants	2019 YTD	2018 YTD		
1	26	359	219	3838	4243	7,426	note: annual total program participation	
2	0	0	36	147	1700	1,628		
3	89	2884	280	11386	4787	3,693		
4	0	0	76	2011	6998	2,479		
Advocacy	0	0	7	3257	6893	10,006		
Total	115	3243	618	20639	24,621	25,232		35408

Submitted by Nicole Kyle (Bannick)

1-Sep-20

Camrose Public Library

Monthly Stats

August 2020

Circulation	Aug 2020	Aug 2019	2020 YTD	2019 YTD	Under/ Over 2019	% Chg. Over 2019
Adult Material	5563	6462	31125	51087	-19962	-39%
Young Adult Material	509	498	2034	3363	-1329	-40%
Juvenile Material	6865	4812	23765	32426	-8661	-27%
TAL Items Borrowed	1	109	355	745	-390	-52%
TAL Items Sent	8	32	156	373	-217	-58%
Total	12946	11913	57435	87994	-30559	-35%

Econtent	Aug 2020	Aug 2019	2020 YTD	2019 YTD	Under/Over 2019	% Chg. Over 2019
Cloud Library	817	361	6696	2629	4067	155%
Hoopla	0	0	0	516	-516	-100%
RBDigital AB	463	245	3001	2015	986	49%
RBDigital Mags	228	236	2008	1932	76	4%
Total	1508	842	11705	7092	4613	65%

Circulation by Residence	Aug 2020	Aug 2019	2020 YTD	2019 YTD	Under/Over 2019	% Chg. Over 2019
City of Camrose	7606	9605	43283	69361	-26078	-38%
County of Camrose	1780	2387	10710	17740	-7030	-40%
Outside City/County	61	63	503	1148	-645	-56%
ME	34	20	330	788	-458	-58%
Total	9481	12075	54826	89037	-34211	-38%

Reference	Aug 2020	Aug 2019	2020 YTD	2019 YTD	Under/Over 2019	% Chg. Over 2019
By Phone	774	1431	4357	11796	-7439	-63%
By Person	2282	4797	13726	34028	-20302	-60%
Email/Social Media	1069	1274	7451	13098	-5647	-43%
Total	4125	7502	25534	58922	-33388	-57%

Miscellaneous	Aug 2020	Aug 2019	2020 YTD	2019 YTD	Under/Over 2019	% Chg. Over 2019
Visitors	4172	9578	33198	81408	-48210	-59%
WiFi Users	327	8549	22080	72886	-50806	-70%
Internet Users	455	1636	4629	12533	-7904	-63%
Exams	4	36	87	270	-183	-68%
Total	4958	19799	59994	167097	-107103	-64%

Selection of Service Responses

1. Social Engagement: Developing Relationships and Ending Isolation
2. Connect to the Online World: Public Internet Access
3. Satisfy Curiosity: Lifelong Learning
4. Visit a Welcoming Place: Physical and Virtual Spaces

Programs/ Service Response	Aug 2020		2020 YTD		Participants		2017 total	2016 total
	Sessions	Partici- pants	Sessions	Partici- pants	2019 YTD	2018 YTD		
1	16	140	235	3978	4,575	11317	note: annual total program participation	
2	7	14	43	161	1,749	1876		
3	75	407	355	11793	5,424	2962		
4	15	1249	91	3260	8,444	103		
Advocacy	0	0	7	3257	8,373	14761		
Total	113	1810	731	22449	28,565	31019	35408	25942

Submitted by Nicole Kyle (Bannick)

2-Sep-20

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	2 3:00 Spanish Conversation Circle on Zoom	3 11:00 A Book and a Bounce—on YouTube 2:00 Book Bike—at parks around Camrose 4:00 German Conversation Circle on Zoom	4 11:00 QuarantTea Time with Miss Nicole—on YouTube 2:00 Mindfulness Walk—Mirror Lake Playground	5 1:00 Crafternoon on YouTube 2:00 Front Porch Delivery and Storytime 5:00 Craft and Zoom—on Zoom! Downtown Farmers Market	6 12:00 Yoga in the Park—at Mirror Lake 1:00 Ukulele on Zoom	7 *Check Facebook for a new Upcycled Craft post!
9 3:00 Spanish Conversation Circle on Zoom	10 11:00 A Book and a Bounce – on YouTube 2:00 Book Bike—at parks around Camrose 4:00 German Conversation Circle on Zoom	11 11:00 QuarantTea Time with Miss Nicole – on YouTube 2:00 Mindfulness Walk—Jubilee Park	12 1:00 Crafternoon on YouTube 2:00 Front Porch Delivery and Storytime 5:00 Craft and Zoom—on Zoom! Downtown Farmers Market	13 12:00 Yoga in the Park—at Mirror Lake 1:00 Ukulele on Zoom	14 *Check Facebook for a new Upcycled Craft post!	15

 **Families and Intergenerational**

 **Children and Teens**

 **Adults**

For invitations to the Zoom programs, please email kelly@prl.ab.ca

For more information on our Summer Reading Program, visit camrosepubliclibrary.blogspot.com and click on Summer Reading Program



Don't forget to pick up your 2020
Summer Reading
Journal!

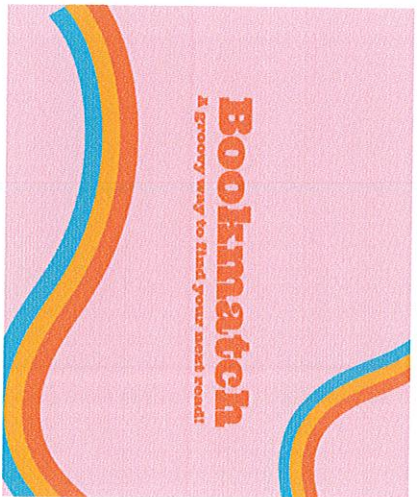
Why should kids have all the fun?!

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
16	17	18	19	20	21	22
3:00 Spanish Conversation Circle on Zoom	11:00 A Book and a Bounce – on YouTube 2:00 Book Bike—at parks around Camrose 4:00 German Conversation Circle on Zoom	11:00 QuaranTea Time with Miss Nicole– on YouTube 2:00 Mindfulness Walk—Stony Creek Centre	1:00 Crafternoon on YouTube 2:00 Front Porch Delivery and Storytime 5:00 Craft and Zoom—on Zoom!	1:00 Crafternoon on YouTube 5:00 Craft and Zoom—on Zoom!	12:00 Yoga in the Park—at Mirror Lake 1:00 Ukulele on Zoom	*Check Facebook for a new Upcycled Craft post!
23	24	25	26	27	28	29
3:00 Spanish Conversation Circle on Zoom	11:00 A Book and a Bounce – on YouTube 4:00 German Conversation Circle on Zoom	11:00 QuaranTea Time with Miss Nicole– on YouTube	1:00 Crafternoon on YouTube 5:00 Craft and Zoom—on Zoom!	1:00 Ukulele on Zoom	*Check Facebook for a new Upcycled Craft post!	
30	31					
3:00 Spanish Conversation Circle on Zoom						

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	31 1:00 Got Ukulele? (Zoom) 3:00 Spanish Conversation Circle (Zoom)	1 4:00 German Conversation Circle (Zoom)	2	3 5:00 Craft and Connect (Zoom)	4	5 CLOSED
6 CLOSED	7	8	9 11:00 QuarantTea Time (YouTube) 7:00 Bedtime Storytime (YouTube)	10 10:00 Tales from the Park Side (Mirror Lake) 1:00 Crafternoon (YouTube) 5:00 Craft and Connect (Zoom)	11	12
13	14 1:00 Got Ukulele? (Zoom) 3:00 Spanish Conversation Circle (Zoom)	15	16 11:00 QuarantTea Time (YouTube) 7:00 Bedtime Storytime (YouTube)	17 10:00 Tales from the Park Side (Mirror Lake) 1:00 Crafternoon (YouTube) 4:30 Visually Artistic : A Teen Craft Meetup (Zoom) 5:00 Craft and Connect (Zoom)	18	19

- **Families and Intergenerational**
- **Children and Teens**
- **Adults**

For more information and program descriptions, visit: cpl.prl.ab.ca/events



BOOKMATCH
LOOKING FOR YOUR NEXT GREAT READ?
 Ready to delve more into a topic of interest? Have reluctant readers at home? We have suggestions!
 Access our Bookmatch service through our website and have personalized book lists sent straight to your inbox! www.cpl.prl.ab.ca/services/book-recommendations
 For all Ages. Fiction and non-fiction.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
20	21	22	23	24	25	26
	1:00 Got Ukulele? (Zoom) 3:00 Spanish Conversation Circle (Zoom) 4:30 Ghibli Geeks Club (Zoom)	11:00 A Book and a Bounce (YouTube) 4:00 German Conversation Circle (Zoom)	11:00 QuarantTea Time (YouTube) 7:00 Bedtime Storytime (YouTube)	10:00 Tales from the Park Side (Mirror Lake) 1:00 Crafternoon (YouTube) 5:00 Craft and Connect (Zoom) 6:30 The Plot Matures		
27	28	29	30	Ongoing all month: Teen Photography Club - September's challenge is NATURE! Family Book Club - Our super chill family book club is reading Roald Dahl's <i>The Witches</i> this month.		
	1:00 Got Ukulele? (Zoom) 3:00 Spanish Conversation Circle (Zoom)	11:00 A Book and a Bounce (YouTube) 4:00 German Conversation Circle (Zoom)	11:00 QuarantTea Time (YouTube) 7:00 Bedtime Storytime (YouTube)			

SUBJECT MATTERS

A YEAR OF WEIRD AND WONDERFUL LEARNING FOR EVERYONE

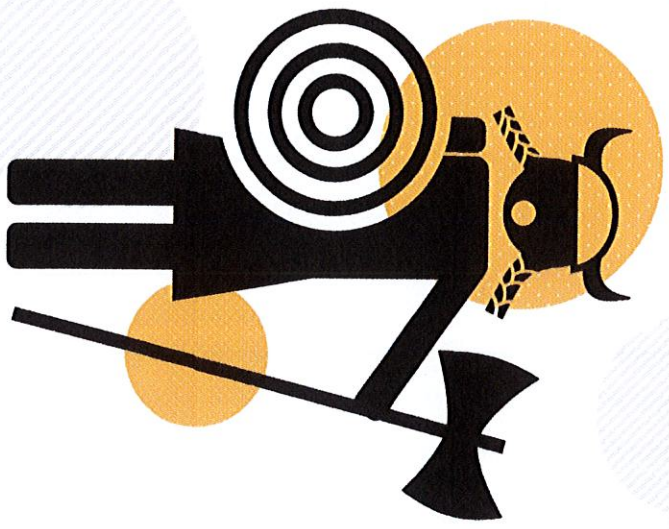
Come along as we delve into a year of weird and wonderful learning! One topic, every month. You choose what and how you want to learn about it... we will provide the resources.

Every month you can pick up a guide full of interesting facts and great resources. Movies, TED Talks, podcasts, websites, books, creative projects - we will point you in the right direction. The guide will be printed off at the library or you can download it from our blog. There will be articles available to pick up and take home with you.

September's theme is Opera!

Hansel and Gretel is a great first opera for children (and adults too!) Take the puppets home and build a stage for them! They are available at the Subject Matters displays, upstairs and down.

Follow the [Camrose Public Library Subject Matters Facebook page](#) for more trivia, projects, information and challenges with prizes throughout the month.



SUBJECT MATTERS 2020/21

September:
Opera

October: Art as
Addivism

November: Writing

December: Cosy

January: Dance

February:
Sandwiches

March: Mythology

April: Fresh

May: Walking

June: Fashion

July: Camrose

August: Cheers

RECOMMENDED: MOVIES

Amadeus (1984)

Bel Canto (2018)

Forinelli (1994)

The Magic Flute (2006)

Phantom of the Opera (1925, of course)

MOVIES WITH

DEFINING OPERATIC

MOMENTS!

The Fifth Element (1887)

Florence Foster Jenkins
(2016)

The Godfather III (1990)

Life is Beautiful (1997)

Match Point (2005)

Moonstruck (1987)

Philadelphia (1993)

Quartet (2013)

The Shawshank
Redemption (1994)

3 WEIRD & WONDERFUL OPERAS I LEARNED ABOUT:

1

Philadelphia (1993)

Quartet (2013)

The Shawshank
Redemption (1994)

2

The Shawshank
Redemption (1994)

Quartet (2013)

The Shawshank
Redemption (1994)

3

Quartet (2013)

The Shawshank
Redemption (1994)

Quartet (2013)

RECOMMENDED: TED TALKS

Find these TED Talks on our YouTube Subject Matters playlist.

- Why You Can Love Opera by Cynthia Makris
- Opera doesn't suck by Ned Canty
- Why opera is worth fighting for by Lotte de Beer
- How to build an opera singer by the Canadian Opera Company

Check out the very fun Instagram account [Opera Shenanigans](#) too!
"Because life is too short and operas are too long not to have some fun."

SUBJECT MATTERS

A Year of Weird and Wonderful Learning
for Everyone

Join us for a monthly tour of a different topic. Learn a little, learn a lot - just have fun doing it! The library is here to provide you with all kinds of resources for all your learning needs..



SEPTEMBER 2020
OPERA



Camrose Public Library Subject Matters

OPERA

[op-er-uh, op-ruh] noun

an extended dramatic composition, in which all parts are sung to instrumental accompaniment, that usually includes arias, choruses, and recitatives, and that sometimes includes ballet. (and really, really great costumes!)

All materials are available in the Parkland Regional Library System and can be requested.

RECOMMENDED: RECOMMENDED: NOVELS NON-FICTION

Bel Canto by Ann Packer*

The Kingdom of Back by Marie Lu

The Mermaid's Daughter by Ann Claycomb

The Moon Opera by Feiyu Bi

Mozart's Last Aria by Matt Rees

Mozart's Sister by Nancy Moser

The Noise of Time by Julian Barnes*

The Queen of the Night by Alexander Chee

Strange Sweet Song by Adi Rude

*Staff favourites!

Opera 101: a complete guide to

learning and loving opera by Fred

Plotkin **782.1 PLO 1994***

Opera: composers, works,

performers, editor-in-chief, Adrás

Batta **782.1 OPE 2009**

The Rest Is Noise: Listening to the

Twentieth Century by Alex Ross

780.904 ROS

RECOMMENDED: KIDS BOOKS

The Ballad of a Broken Nose by Arne Svvingen **J SVI**

The Bantam of the Opera by Mary Jane Auch **E AUC**

The Great Poochini by Gary Clement **E CLE**

Opera Cat by Tess Weaver **E WEA**

The Magic Flute: the story of Mozart's opera by Francesca Crespi **J 782.13 CRE**

While not specifically about opera, the Story Orchestra series is a staff favourite. Beautifully illustrated, you press the note on each page to hear the music that makes the story come to life.

The Sleeping Beauty by Katy Flint **E STO**

Four Seasons in One Day by Katie Cotton **E STO**

The Nutcracker by Katy Flint **E STO**

DID YOU KNOW?

- In 1994, Warner Brother's 1957 classic "What's Opera, Doc?" featuring Elmer Fudd chasing Bugs Bunny in a parody of Richard Wagner's Ring cycle operas, was voted #1 of the 50 Greatest Cartoons.
- The Handmaid's Tale is also an opera composed by Danish composer Poul Ruders in 2000.
- Ludwig van Beethoven composed hundreds of classical works, but only 1 opera - *Fidelio*.
- There is an opera about Richard Nixon visiting China during his presidency. It's called, appropriately, *Nixon in China*.
- Operettas ("light" or "comic" operas) are different from classical opera. Gilbert and Sullivan created 13 operettas. Do you have "I am the very model of a modern major general" running through your head now?!
- Giuseppe Verdi wrote an opera set in the wild west called *The Girl of the Golden West*.
- The Musical (and movie) *RENT* is a modern retelling of Giacomo Puccini's *La Boheme*
- You can check out U.S. opera companies that are offering streaming performances: operamerica.org/applications/schedule/index.aspx

Follow our Camrose Public Library Subject Matters Facebook page for more information, links and challenges (and prizes!)

RECOMMENDED: PODCASTS

Aria Code

npr.org/podcasts/674248483/aria-code

Busk City, 1:00 am

experimentisnopera.com/portfolio-item/podcast-opera/

The Metropolitan Opera Guild Podcast

metguild.org/MOG/For_The_Community/Lectures/Podcast/Metropolitan_Opera_Guild_Podcast.html

Opera Box Score

podcasts.apple.com/us/podcast/opera-box-score/id1068542093

Opera for Everyone

keelyherron.com/podcast

Sex, Drugs and Opera

sexdrugsandopera.libsyn.com/website

RECOMMENDED: WEBSITES

Canadian Opera Company

coc.ca

Edmonton Opera

edmontonopera.com/

The Metropolitan Opera (New York)

metopera.org

Opera Wire

operawire.com

Schmopera

schmopera.com/

SOURCES











britannica.com/quiz/an-evening-of-the-opera

schmopera.com/5-classical-voice-podcasts-to-try/

dictionary.com/browse/opera?s=t

factretriever.com/opera-facts

LIBRARY SERVICES

-  Books & Magazines
-  Audiobooks
-  DVDs & Blurays
-  eBooks
-  Digital Downloads
-  Book Club Kits (10 books per kit)
-  3-D Printing
-  Book Bike Outreach Visits & Cycling Without Age Program
-  Exam Invigilation
-  Physical Literacy Collection (like snowshoes!)

RELAIS

PROVINCE-WIDE INTERLIBRARY LOAN SERVICE

Formerly TAL, the Relais system automates all interlibrary loan requests. All provincial library catalogues can be searched at the same time and you can easily place your request with your Camrose Public Library card and PIN (usually the last four digits of your phone number).

The Relais system has been down during the pandemic, but will re-open on September 1.

<https://alberta.relais2d.com/custom/alberta/site/login.html>

We also provide:

- Technology assistance
- Different formats for people with print disabilities
- Outreach to schools, day homes and care facilities
- Home delivery of materials
- Free programs for all ages!



Camroselibrary



Camroselibrary



@camrosebookbike
@camrosepubliclibrary



search Youtube
Camrose Public
Library

LIBRARY HOURS

TEMPORARY COVID HOURS

Monday	10 am - 6 pm
Tuesday	10 am - 6 pm
Wednesday	10 am - 6 pm
Thursday	10 am - 6 pm
Friday	10 am - 6 pm
Saturday	11 am - 5 pm
Sunday	closed

We are closed on long weekends and on statutory holidays

CAMROSE
PUBLIC LIBRARY

4710 - 50 Avenue
Camrose, Alberta
T4V 0R8

780-672-4214
cpl.prl.ab.ca

September - December 2020

CAMROSE PUBLIC LIBRARY FALL PROGRAM GUIDE

BOOKMATCH

LOOKING FOR YOUR NEXT GREAT READ?

Ready to delve more into a topic of interest?
Have reluctant readers at home?

We have suggestions!

Access our Bookmatch service through our website and have personalized book lists sent straight to your inbox!
www.cpl.prl.ab.ca/services/book-recommendations

For all Ages. Fiction and non-fiction.

Bookmatch

AFTER HOURS STUDY HALL

An opportunity for post-secondary students to have a study space that isn't at their kitchen tables! Join us on Wednesdays evenings after the public library closes for ample study space, free wi-fi, and snacks!

Space is limited so register for all evenings you would like to attend!

SUBJECT MATTERS A YEAR OF WEIRD AND WONDERFUL LEARNING FOR EVERYONE

Come along as we delve into a year of weird and wonderful learning! One topic, every month. You choose what and how you want to learn about it... we will provide the resources.

Every month you can pick up a guide full of interesting facts and great resources: Movies, TED Talks, podcasts, websites - we will point you in the right direction. The guide will be printed off at the library or you can download it from our blog. There will be articles available to pick up and an activity to work on as well!

September - Opera	March - Mythology
October - Art as Activism	April - Fresh
November - Writing	May - Walking
December - Cozy	June - Fashion
January - Dance	July - Camrose
February - Sandwiches	August - Cheers



FAMILY PROGRAMS

ONLINE:

A Book and a Bounce

Tuesdays at 11:00 AM

Join us for a quick, virtual version of Camrose Public Library's Book and Bounces program for infants and caregivers. Visit our YouTube playlist below to read, sing, and bounce with Miss Nicole.
youtube.com/playlist?list=PL14Mt_AeOg-ddkDE_DD7-lwdZ1C4nGWw

Bedtime Storytime

Wednesdays at 7:00 PM

With Faendi! Join us for a Zoom storytime and wear your pj's. Don't forget your milk and cookies too!

QuarantLea Time

Wednesdays at 11:00 AM

Join Miss Nicole on our YouTube channel for a couple of boredom busting books and rhymes for the pre-school set and their caregivers! Click the link below for our QuarantLea Time playlist:
youtube.com/playlist?list=PL14Mt_AeOg-cw9QlH8ZGHqHpm8RvVM

IN PERSON:

Tales from the Park Side

Thursdays AT 10:00 AM at Mirror Lake Park

Join Nicole at Mirror Lake Park. Gozabo for some stories, rhyme time, and other activities. All activities will be designed with COVID-19 prevention in mind and will follow guidelines set out by the Government of Alberta. Face masks are encouraged but not required. Bring a blanket for your family to sit on; we'll have a few if you forget! This program is weather-dependent. Children must be accompanied by an adult.

ANYTIME:

Family Bookclub

At the start of every month,

Our super chill monthly family book club allows you and your family to read a book together and share with others what you think of it! Pick up copies of the book at the library along with your review sheet which you can fill out and return to the library for others to see! September's pick is: The Witches by Roald Dahl.

DO YOU GET OUR NEWSLETTER?

Let our staff know and we will sign you up!

KIDS PROGRAMS

ONLINE:

Craftroom

Thursdays @ 1:00 (Grades 1-8, but really anyone)

Join us on our YouTube channel for weekly craft tutorials. Projects can be completed with supplies most families will have on hand, but if there are specialty supplies required (like old books or CDs), we'll have a supply available for pickup at the library. Projects are geared toward kids in grades 1-9, but anyone with a crafty mind will enjoy them! Follow this link to find our Craftroom playlist on YouTube:
youtube.com/playlist?list=PL14Mt_AeOg-dYL_C65cVr2g9f4CAV755

Chibli Geeks Club

5th Monday Monthly, 4:30 PM (Grades 1-9)

Are you a fan of Studio Ghibli films, or are you new to the fandom? Join our Zoom chat to discuss our monthly film and join in on a game, craft, or activity. We've chosen films that are available on Netflix so you can use your own subscription to watch the movie ahead of the meeting. Limited numbers of DVDs or Blu-rays may be available to borrow from the library, please email nicole@prl.ab.ca if you need a hard copy of the film. Tickets are free but space is limited so register early on Eventbrite at the link below. You can register for all of the events, but you must do so by clicking the link for each date. Activity kits will be available at the beginning of each month. This program is geared towards school-aged children, but as some of the films are rated PG, parents or guardians are responsible for choosing whether or not their child can participate. Tickets available at:
eventbrite.ca/o/camrose-public-library-25872183359

Virtual Artistic: a Teen Craft Meetup

Third Friday Monthly, 4:30 PM (13-18 yrs)

Pick up a kit and craft along with Nicole and other teens. Tickets are free but Zoom space is limited so register early on Eventbrite at the link below. You can register for all of the events, but you must do so by clicking the link for each date. Once you register on Eventbrite, pop in to the library to pick up your supply kit. Kits will be available at the beginning of the month that you've registered for. Tickets available at:
eventbrite.ca/o/camrose-public-library-25872183359

Did you know you can make purchase requests? Tell us what we should buy for the library and help us build a great collection!
<https://cpl.prl.ab.ca/suggest-a-purchase>

KIDS PROGRAMS

ANYTIME:

Photography Club

At the start of every month,

Check out the monthly challenge and submit a photo that you think best represents it! Photos will be displayed in the library and prizes will be given! Monthly challenges can be found at the library or online. Submit entries in-person or via e-mail to kelly@prl.ab.ca.

HEALING LIBRARIES

We have recently put together some Healing Library kits.

Topics of the kits include:
Divorce
COVID
Death of a loved one
Death of a pet
Alzheimer's



Each kit consists of the following:

1. A Discussion Guide - with tips for discussing the difficult subject as a family
2. Activities Guide - consisting of holistic art & play therapy activities to assist in expression, communication, & healing
3. Acts of Kindness Guide - featuring activities of community support designed to empower
4. Book Suggestions with Discussion Guides - providing observation and discussion prompts
5. How to Use This Kit Guide

You can request the kits with your library card and can be found be searching "Healing Library".

KEEP UP TO DATE!

Everyone's safety is most important to us. Keep up to date with changes! Follow our blog:
<https://camrosepubliclibrary.blogspot.com/>
Subscribe to our newsletter:
<https://bit.ly/30UfjMV>
Follow us on Facebook @CamroseLibrary
Follow us on Instagram @CamrosePublicLibrary
Check out our YouTube channel too!

ADULT PROGRAMS

IN PERSON:

Plot Matures

The last Thursday of the month

Our monthly book club for 20-somethings gives you the chance to meet new people, read great books, and chat about them over a warm drink. Book copies can be picked up at the library. For more info, check out The Plot Matures Facebook group.

Tech 1-on-1

Book on one hour 1-on-1 tech appointment to get the technology help you need! Call 780.672.4214 to book an appointment. Bring your device along if you have one!

ONLINE:

Craft and Connect

Thursdays at 5:00 PM

Looking for a community to share craft time with? Cozy up at home with your project and join us via Zoom! Email Robyn at rgroy@prl.ab.ca to receive the Zoom link.

German Conversation Circle

Tuesdays at 4:00 PM

Build your German speaking skills by conversing with other community members on Zoom! All levels are welcome. Email Robyn at rgroy@prl.ab.ca to receive the Zoom link.

Spanish Conversation Circle

Mondays at 3:00 PM

Brush up on your Spanish speaking skills with this weekly group meeting on Zoom! A chance to converse and build community with other Spanish learners. All levels welcome! E-mail kelly@prl.ab.ca for Zoom meeting ID.

Ukulele

Mondays at 1:00 PM

Join our weekly jam session on Zoom to play and sing along with others! All levels welcome! Bring your own Ukulele, extra music books can be picked up from the library. To receive the Zoom meeting room code e-mail kelly@prl.ab.ca or call the library (780.672.4214).

3D Printing

Submit your 3D designs and have them printed out on our MakenBot printer. More info. can be found on our webpage at:
cpl.prl.ab.ca/services/3d-printer

Item for Decision: Proposed Professional Development Session for CPL Staff

Ideal Date: A Monday or Wednesday in November, from 9am to 4pm.

So the possible dates are: Wednesday November 4, Monday November 9, Monday November 23, or Wednesday November 25.

We would be closing the library to the public on whatever day we choose, which is why this is a decision for the Board to make.

Marston House Learning Solutions, principal Katherine Brooks,

<https://www.marstonhouselearningsolutions.com/>

I have spoken with Kathie over the phone, and she will create a course that addresses CPL staff concerns in terms of patron interactions and de-escalating situations. This learning opportunity will focus on teaching staff how to interact with patrons in a way that will keep conversations light, prevent potential problems from escalating, and how to be aware of one's own body language (especially while wearing a mask). There will be a few library-specific scenarios that staff will work through, such as when a patron becomes confrontational. Kathie has worked with other libraries in the past, including Edmonton Public Library, and I first saw her present at the Parkland Regional Library Conference in 2019.

Here are a few course titles and descriptions from the Marsten House website that reflect what she will be teaching our group:

Non-violent Crisis Intervention

A program which starts by teaching participants to identify the stages of a crisis. They will then build the skills required to intervene in disruptive incidents in a way that prevents escalation and provides for the Care, Welfare Safety and Security of all who are involved in a crisis situation.

Tactical Communication

Customer service is about human interaction and solving problems. Often this is in very stressful situations with people who are, in general, becoming angrier and more challenging.

Through 'Tactical Communication' employees will learn to effectively read situations and defuse them BEFORE they escalate into unmanageable verbal abuse or violent physical altercations. If managers want to increase their competitive edge, they must build a workforce that can provide superior customer service in the most difficult of circumstances, and is inspired to do so consistently.

Background:

The Government of Alberta, Public Libraries Service Branch has requested libraries completed the Direct Payments form to receive our provincial operating grant by Direct Deposit. The authorization section of the Direct Payments form requires us to use the legal name of the library board. The legal name of the library board is set out in the Libraries Act, 3(4). See attached papers.

Our banking account will have our known name Camrose Public Library and we will add the legal name "The City of Camrose Library Board" as set out in the Libraries Act, Section 3(4) to enable us to receive our Government of Alberta provincial operating grant by Direct Deposit.

Currently we have our legal name registered with Canada Revenue Agency and the Registered Charities Directorate as Camrose Public Library Board. When the revised legal name is passed, both organizations will be notified of the legal name change. Our legal name moving forward will be "The City of Camrose Library Board".

Motion: To add the legal name "The City of Camrose Library Board" to our current bank account name to enable the library to receive our operating grant by Direct Deposit as set out in the Libraries Act, Section 3(4).

Municipal Councils and Library Boards: Roles and Responsibilities

The library board is responsible for acquiring library funding, requesting the funds from council and applying for provincial grants.

The library board keeps financial records and bank accounts, and prepares and manages the budget. The library board selects and hires a financial reviewer (who is not a library board member).

The library board may operate one or more public library service points, or, with the permission of the minister, may enter into agreements with other boards to share the operation of one or more library service points (intermunicipal library boards).

The library board is responsible for providing the space and staff required for public library service delivery.

The 9 Roles and Responsibilities of Municipal Councils

Unlike boards established under the *Municipal Government Act*, the *Libraries Act* sets out a specific relationship between council and the municipal library board and system library board.

1. ESTABLISHMENT OF A MUNICIPAL LIBRARY BOARD

The decision of whether or not to have a public library in the community is made by the local municipal council. If council decides that it would be beneficial to have a public library, council must pass a bylaw under the *Libraries Act* 3(1) to establish a library board. Once established, the library board can only be dissolved by order

of the Court of Queen's Bench, or if the municipality itself dissolves.

Upon establishment, the library board has full management and control of the public library and public library service in the community. It is a corporation under the *Interpretation Act* with all the rights and responsibilities that comes with that designation. Library boards may operate one or more public library service points, or, with the permission of the minister, may enter into agreements with other boards to share the operation of one or more service points. Municipalities may also enter into agreements with up to two additional municipalities to form an intermunicipal library board. Once formed, the intermunicipal library board is also a corporation with full management and control of public library service in the municipalities.

The library board is a governing board. Library staff report to the board, and the board is accountable not only to council but to all citizens of the municipality. The board has decision making authority and through regional initiatives, generally participates in providing services beyond its local community.

Section 3(4) of the *Libraries Act* states that, **on being established, the municipal library board's legal name is "The (name of municipality) Library Board"**. This name should be used on all documents. Upon establishment, an intermunicipal library board is able to choose the legal name.

Completing the Direct Payments Form

Costs paid directly by the municipality on behalf of the library board are referred to as “direct payments.” If the municipality makes direct payments in addition to, or in lieu of, local appropriation to the library board, this form must be completed by a Municipal Administrator. Local appropriation is the annual cash transfer from the municipality to the library board to deliver public library service.

Include only that portion of the municipal expenditure that is paid directly to a company, organization or individual, etc. **on behalf of** the library board. Only actual funds expended should be reported - **do not include in kind payments**. Because these expenditures are paid on behalf of the library board, not by the library board, the figures in lines a. to L. should not be included in the library board's budget or financial review.

Instructions for the **Direct Payments - Budget** form are the same as for the **Direct Payments - Statement of Receipts and Disbursements** except that the figures are estimates.

Operating Expenditures Paid by Municipality (Direct Payments)

a. Staff (e.g. salaries, wages and benefits, moving expenses, course fees)

Any funds paid by the municipality directly to library staff for wages, salaries, or benefits, or to cover things such as moving expenses or course fees.

b. Building maintenance (e.g. janitor, supplies, maintenance, repairs)

Any funds paid by the municipality directly to service providers for the cost of janitorial, maintenance or repair services. Also include the expense of any supplies purchased directly by the municipality for library use.

c. Insurance

Any funds paid by the municipality directly to an insurance provider for the cost of insurance (e.g. building, contents) on behalf of the library board.

d. Utilities

Any funds paid by the municipality directly to a utility company on behalf of the library board.

e. Audit/financial review

Any funds paid by the municipality directly to a financial reviewer (either an individual or company) for the library board's financial review.

f. Rent (paid to private landlord, not to municipality)

Any funds paid by the municipality directly to a private landlord on behalf of the library board. **Do not include** in kind amounts for libraries located in municipally owned spaces.

g. Telephone/Internet

Any funds paid by the municipality directly to a telecommunications company on behalf of the library board.

H. TOTAL OPERATING EXPENDITURES PAID BY MUNICIPALITY (add lines a. to g.)

Total of lines a. to g. (if you are using the Excel document, this figure will calculate automatically).

Other Expenditures Paid by Municipality

i. Debenture interest and principal

Any funds paid by the municipality on behalf of the library board for interest or principal on a debenture.

j. Capital or special grants (one-time grants)

Any grants given by the municipality to the library board for capital expenditures, or given as a special grant for specific projects or purchases. **This amount does not include the annual local appropriation given to the library board for the operation of the library.**

k. Library system membership

If the municipality is a member of a regional library system (Chinook Arch, Marigold, Northern Lights, Parkland, Peace, Shortgrass, or Yellowhead), report the amount the municipality paid for the annual membership fee/levy.

L. TOTAL OTHER EXPENDITURES PAID BY MUNICIPALITY (add lines i. to k.)

Total of lines i. to k. (if you are using the Excel document, this figure will calculate automatically).

Authorization

When completing the authorization section of the Direct Payments page, please use the legal name of the library board. The legal name of the board is set out in the *Libraries Act*, 3(4): "On being established, the municipal library board is a corporation and shall be known as "The (name of municipality) Library Board". Therefore, the Town of Springfield's library board's legal name is The Town of Springfield Library Board.

Contact

Jen Anderson

Manager, Public Library Grants Program
Public Library Services Branch, Municipal Affairs
jen.anderson@gov.ab.ca
(780) 415-0294