

**Present:**

**Absent:**

1. Approval of the Agenda
2. Board Feedback
3. Consent Agenda
  - a. Approval of Minutes of November 16, 2021 meeting
  - b. Items for Information
    - i. Correspondence
      - Camrose City Council Passes 2022 Budget
      - MAL Appointment – CPLB Term 2021-2024
      - BRCF Grant – Stolee Family Fund
      - Damien Kurek – Petition
      - City Requisition Thank You
    - c. Reports
      - i. Director's Report
      - ii. Nicole's Program Report and Library Stats Year-End 2021
      - iii. Program Overview 2021 Complete
4. Items for Decision
  - a. Chair and Vice Chair Appointments for 2022
  - b. Finance Committee Appointments for 2022
  - c. Personnel Committee Appointments for 2022
  - d. Policy Committee Appointments for 2022
  - e. Cheque Signing Authority
  - f. Annual Closures 2022
  - g. Policy Review and Revision Schedule
  - h. February Board Meeting Alternative Date
  - i. Board Orientation Date

Next regular Board meeting: TBD

**Present:** Margaret Elizabeth Bagdan, Julie Girard, Renee Greer, Elizabeth Luck (Chair), Margo McPhail, Lynette Irvine, Carol Williams, Joy-Anne Murphy (City Council), Carlene Wetthuhn (County Council), Alyssa Martin

1. Approval of the Agenda with addition -**Motion 39/21 M/S/C** – Carol Williams, Margo McPhail, Carried

An In-Camera session is added to today's meeting minutes.

2. Board Feedback

- i.

3. Consent Agenda with addition - **Motion 40/21 M/S/C** – Carol Williams, Margo McPhail, Carried

- a. Approval of Minutes of October 19 2021 meeting

- i. October Meeting Minutes misspelled Lynette Irvine's last name, and Elizabeth Luck was erroneously listed as having seconded motions 36/21, and 37/21. This needs to be corrected.

- b. Items for information

- i. Unattended Children and Vulnerable Patron Policy - 2021

- ii. Correspondence

- 2021-2022 City Council Appointment – Parkland Regional Library Board
- 2021-2022 City Council Appointment – Camrose Public Library Board
- County Council Appointment – Camrose Public Library Board

- c. Reports

- i. Nicole's Program Report and Library Stats October 2022

- ii. Program Overview to October 31 2021

- iii. Interim Director's Report

4. Items for Decision

- a. Budget 2022 (not included in package)

After discussion, a draft budget to submit to Camrose County and the City of Camrose was agreed upon.

**Motion 41/21 M/S/C** – Julie Girard / Lynette Irvine, Carried.

**5. Items for Discussion**

- a. PLSB Board Training
- b. Changing Standing Meeting Time

**Motion 42/21 M/S/C** – Julie Girard / Margo McPhail.

Board Meetings will now be regularly scheduled on the third Tuesday of the month at 7:00 pm.

**6. In Camera**

- a. 6:15 pm - Go in Camera  
43/21 M/S/C – Carol Williams / Renee Greer
- b. 6:35 pm Come out of camera  
44/21 M/S/C – Carol Williams / Renee Greer

**7. In Camera Outcome**

- a. End Robyn Gray's employment as Director of CPL on December 31, 2021. Continue to pay for extended health and dental benefits until July 10, 2023.  
**45/21 M/S/C** – Renee Greer / Lynette Irvine
- b. Offer director's position to Alyssa Martin starting January 3, 2022.  
**46/21 M/S/C** – Julie Girard / Margo McPhail

**8. Adjournment**

- a. Next regular board meeting: January 18<sup>th</sup> at 7:00 pm



The City of  
**Camrose**

5204 – 50 Avenue, Camrose, Alberta T4V 0S8 PH. (780) 672-4426 FAX (780) 672-2469

December 13, 2021

Email: [ea.luck@hotmail.com](mailto:ea.luck@hotmail.com)

Elizabeth Luck, Board Chair  
Camrose Public Library Board  
c/o Camrose Public Library  
4710 - 50 Avenue  
Camrose, AB T4V 0R8

**Re: Camrose Public Library Board – 2022 Budget**

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Dear Elizabeth Luck, Chair,

On behalf of City Council, please be advised at the December 6<sup>th</sup>, 2021, Regular Council Meeting, Council passed the amended 2022 budget which includes funding for the Camrose Public Library in the amount of \$528,087 prior to rental subsidy which has not changed from the original 2021/2022 budget passed in December, 2020.

If you have any questions or concerns, please do not hesitate to contact Kim Isaak, Deputy City Manager, 780-672-4426, Extension 1044 or by email [kisaak@camrose.ca](mailto:kisaak@camrose.ca)

Yours truly,

**The City of Camrose**

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PJ Stasko  
Mayor

cc: Travis Bouck, General Manager of Financial Services  
cc: Alyssa Martin, Interim Director - [amartin@prl.ab.ca](mailto:amartin@prl.ab.ca)



The City of  
**Camrose**

5204 – 50 Avenue, Camrose, Alberta T4V 0S8 PH. (780) 672-4426 FAX (780) 672-2469

December 21, 2021

Email: [ealuck@hotmail.com](mailto:ealuck@hotmail.com)

Elizabeth Luck, Board Chair  
Camrose Public Library Board  
c/o Camrose Public Library  
4710 - 50 Avenue  
Camrose, AB  
T4V 0R8

**Re: Member at Large Appointment - Camrose Public Library Board  
Term 2021-2024**

Please be advised at the Regular Meeting of Council, held December 20<sup>th</sup>, 2021, Council approved the following Member at Large appointment to the Camrose Public Library Board for a three year term commencing January 1<sup>st</sup>, 2022 and will expire December 31<sup>st</sup>, 2024, or at the pleasure of Council.

Camrose Public Library Board: - Renee Greer

Please contact the above noted individual to advise of your first meeting date in 2022. I have attached a separate sheet with their contact information.

Should you have any questions, give me a call at 780-781-0826 or email [pjstasko@camrose.ca](mailto:pjstasko@camrose.ca)

Yours truly,

***The City of Camrose***

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PJ Stasko  
Mayor

cc: Alyssa Martin, Interim Director - [amartin@prl.ab.ca](mailto:amartin@prl.ab.ca)



**City of Camrose**

**Camrose Public Library Board - Contact Information**

**Member at Large Appointment**

**Term 3 Years**

**January 1, 2022 to December 31, 2024**

<b>Applicants Name</b>	<b>Contact #</b> Residence (R) Business (B) Cell (C)	<b>Email</b>	<b>Appointment</b>
Renee Greer 7315 - 42 Avenue Close Camrose, AB T4V 4W6	780-679-2342 (R) 780-672-8851 (B) 780-781-6244 (C) *	<a href="mailto:rgreer_2@telus.net">rgreer_2@telus.net</a>	Re-appointment

Preferred Contact Method – \*



# Battle River Community Foundation

P.O. Box 1122, Camrose, Alberta T4V 4E7

**Telephone**

780-679-0449

**e-mail**

info@brcf.ca

**Website**

www.brcf.ca

**Board Chair**

Kevin Gurr  
780-679-4660

**Vice-Chair**

Debbie Orcheski  
780-679-3130

**Secretary**

Stephen Kambeitz  
780-679-0444

**Treasurer**

Garrett Zetsen  
780-672-1195

**Past Chair**

Imogene Walsh  
780-679-6358

**Directors**

Rob Hauser  
780-679-6542

Leon Lohner  
780-672-5670

Neil Lundy  
780-781-8170

Ben Paulson  
780-781-4568

Kirstyn Rau  
780-673-1133

**Ambassador**

**Emeritus**  
Ken Drever

Blain Fowler  
780-672-3142

**Executive Director**

Dana Andreassen  
780-679-0449

December 10, 2021

Alyssa Martin, Interim Director  
Camrose Public Library  
4710 50 Avenue  
Camrose, AB T4V 0R8

Dear Alyssa,

I am pleased to enclose our grant cheque #3766 in the amount of \$5,500 for the Camrose Public Library.

The grant was awarded from the Stolee Family Fund.

The Stolee Family Fund is a donor advised fund and the donors specifically selected you because the work you do is important to them.

Kevin Gurr  
Board Chair

Enclosure

Copy: David and Gail Stolee



*Damien P. Kurek*

Member of Parliament  
Battle River-Crowfoot

City of Camrose Library Board

4710 50 Ave

Camrose, AB T4V 0R8

Dear City of Camrose Library Board,

I am writing to you because of a Liberal Party platform promise that may have significant implications for your organization.

In their 2021 platform, the Liberal Party promised to “*No longer provide charity status to anti-abortion organizations (for example, Crisis Pregnancy Centres) that provide dishonest counselling to women about their rights and about the options available to them at all stages of the pregnancy*” (pg. 4).

Now that the Liberal Party has formed government once again, I anticipate they will move forward with this campaign commitment. While this platform promise targets the abortion debate, it sets a dangerous precedent.

If an organization does not agree with the government in power, it should not be discriminated against. **Charitable status should be determined by the benefit of the organization to the community it serves, not a values test based on partisan beliefs.**

The charitable status of a broad range of organizations could now be under threat, regardless of whether pro-life work is part of the primary mission of those organizations. Implicated organizations include houses of worship and faith-based or culturally based hospitals, social welfare organizations, and schools.

In 2017, the federal government updated the requirements for organizations to receive funding for hiring summer students by including an attestation that obligated organizations to affirm their support for the right of individuals to access abortion. If the group in question refused to check the box, they were not considered to receive funding.

This values test led many organizations and communities to become ineligible to receive funds to hire summer students. The federal government changed course the following year, but only after significant public outcry.

*Main Office*

☎ 780-608-4600

📍 4945—50 Street

Camrose, AB T4V 1P9

*Satellite Office*

☎ 403-577-4600

📍 4809—50th Street

Consort, AB T0C 1B0

*Parliamentary Office*

☎ 613-947-4608

📍 Confederation Bldg., Rm. 585

Ottawa, ON K1A 0H9

☎ 1-800-665-4358

🌐 [www.damienkurek.ca](http://www.damienkurek.ca)

📠 403-575-5625

✉ [damien.kurek@parl.gc.ca](mailto:damien.kurek@parl.gc.ca)



To start the process of public awareness and mobilization, my office is organizing a petition campaign, to put pressure on the government and at the same time to raise public awareness. The petition calls on Parliament and the Government of Canada:

1. To protect and preserve the application of charitable status rules on a politically and ideologically neutral basis, without discrimination on the basis of political or religious values and without the imposition of another “values test” and,
2. To affirm the right of Canadian citizens to freedom of expression.

I hope that my letter has alerted you to the implications of the Liberal Party’s platform and why it may impact your organization. In order to address this issue in Parliament and to try and bring about a change in the government’s promised plan, please sign this petition and distribute it to people in your community and the members of your organization who may be concerned. Please feel free to scan or photocopy the petition and distribute it.

All signed petitions may be mailed to my office—postage and envelopes are not necessary. Simply sign the petition, fold it ensuring my address is visible and put it in the mail.

Thank you for your time and consideration of this important matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Kurek". The signature is stylized with a large initial "D" and a long horizontal stroke.

Damien C. Kurek, MP  
Battle River—Crowfoot

January 11, 2022

City of Camrose  
5204 50 Avenue  
Camrose Ab T4V 0S8

Dear Mayor Stasko and Council,

On behalf of the Board and Staff of the Camrose Public Library, I would like to thank you for your support, and for approving our budget request for 2022. We know that this is a difficult time for everyone, and this approval will help us to serve our community when it needs us most.

Thanks to your support, the library will be able to


- Continue to remain open 7 days a week, providing everyone with a place where they are welcome, can build community, and explore their passions
  - Provide access to the internet and computers, which is a United Nations declared Human Right
  - Help our community locate and connect with the local resources and supports that are available to them through other organizations
  - Provide educational and recreational programming and classes so that everyone can have fun and learn, no matter their income
  - Ensure that those who cannot reach our building can still access the library's services and resources
  - Ensure that library memberships are available to everyone, regardless of their income
  - Help support and encourage all forms of literacy, especially early literacy for young families
-

- Partner with other local organizations so that we can all do our work more effectively, and thereby ensuring that we can reach and help more people than we could have otherwise

As you know, public libraries are vital to preserving intellectual freedom, universal access to information, and information literacy, all of which are necessary for an open and democratic society. It is our mission to do so by providing opportunities for all to share and grow through curiosity and creativity, and as a non-profit society, we can only continue to do so with support like yours. Thank you for helping us to continue serving Camrose and remain at the heart of our community.

We look forward to working with you for another year, and wish you all the best.

Sincerely,



Alyssa Martin  
Director, Camrose Public Library

Cc: Camrose Public Library Board

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## Director's Report

January 22 2022

### Staff Training Day

The library closed on Monday November 15 for our annual professional development day. In the first half of the day, Action for Healthy Communities came in to do cultural awareness training. Action for Healthy Communities is

“...a member of the Alberta Association of Immigrant Serving Agencies ([AAISA](#)) and works in a spirit of community development and partnership with numerous agencies and organizations in Alberta.”

They have an office in Camrose, and were able to give us a better sense of the work they do, and how we can provide better service to newcomers in Camrose, including refugees, permanent residents, and immigrants.

In the second half of the day, we were able to watch sessions from the Stronger Together Conference that took place in September.

Staff watched:

**Your Password is \*\*\*\*** a talk by Stephanie Thero from Yellowhead Regional Library

“Cybersecurity is one of the leading concerns affecting organizations, but it isn't just a technology issue – it's a people issue.

Regardless of where you work, if you're connected, you're affected. Learn about the top three risks affecting users and leave armed with simple things you can do to improve your personal cybersecurity, including one that may just change your life.”

**New Children's Books for Fall 2021** a talk by Keitha Langston from United Library Services

“A booktalk featuring great new books for public libraries, focusing on children's and teen books. Canadian authors will also be talking about their new books.”

**Keynote Address: Infodemic! Is Misinformation Killing Us?** A talk by Professor Timothy Caulfield from the University of Alberta

“Cow urine, bleach, and cocaine have all been recommended as COVID-19 cures — all nonsense. The pandemic has been cast as a leaked bioweapon, a by-product of 5G wireless technology, and a political hoax — all poppycock. And countless wellness gurus and alternative-medicine practitioners have pushed unproven potions, pills, and practices as ways to “boost” the immune system. Misinformation is absolutely everywhere.

The coronavirus isn't just a pandemic, it is an infodemic. It's caused physical harm and financial loss; added confusion and distraction to an already chaotic environment; and made it even more difficult to implement the needed health policy initiatives.

How does this misinformation spread? Why do people believe it? What can we do as individuals and as community of information professionals do to fight back? Who can we trust? In this provocative presentation, Timothy Caulfield will explore these questions and more.”



**Dewey Divas and Dudes: Diversity and Inclusion Titles**, a talk by Allie Chenoweth, Lauren Cusack, and Janet Murie from Scholastic Canada, Ampersand Inc. and Orca Bok Publisher.

“Members of The Dewey Divas and Dudes will present some of their favourite new books publishing between Sept. to Dec. 2021 and focusing on themes of diversity and inclusion. These books will offer mirrors and windows into many different identities and lived experiences for readers of all ages, help build empathy, and are just plain great reads. Get ready to grow your TBR pile! The Dewey Divas and Dudes are a collective of publisher reps who specialize in the library market. Throughout the year, they give readers' advisory presentations to libraries across the country highlighting their top picks and hidden gems of the latest new and upcoming releases.”

### Culture Days

The Camrose Culture Days celebration made the top ten list for Communities with the Most Events in 2021, in the Rural & Small Towns section. We tied for 9<sup>th</sup> place with Vernon, BC. We look forward to next year, where hopefully we can climb even higher on the list.

### Janitorial Staff

Andy and Ruza Plancak retired after 23 years with CPL. We will miss their friendly faces, and thank them for their years of excellent service. We wish them the best in their retirement, and hope to see them come back and visit..

The decision to fill this roll with a contractor was made, and a temporary contract was put in place while the city helped us to create a Request for Proposals. The search is underway, and new contract is expected to begin January 31.

### Early Chapter Books

In an attempt to make our collection easier to navigate for the public, we have now created a new section in the children's stacks. Early Chapter Books will now fall between our Beginner Readers and our Juvenile Fiction. Before, our Early Chapter Books were not marked in any specific manner, and were mixed throughout our Juvenile Fiction, meaning that a book that is intended to be a child's very first chapter book could be sitting right next to Anne of Green Gables. This made it difficult for children who are just starting their reading journey to find books that fit their needs, and also made it difficult for guardians to quickly find books that were relevant for their children.

### CIDC Dementia Grant

We have concluded the Dementia Project as of the end of December 2021. Please see the attached evaluation for more details.



## Stat Collection

CPL will be changing how we collect stats, in the hopes of getting more specific, and more accurate information. Foot traffic through the library will now be collected every day, allowing us to better track when the library sees the most usage. We will also be conducting three stat weeks throughout the year, where we log every interaction we have with the public, and where we conduct an hourly space usage study. We ran a test week during the first week of December to find the gaps in the methodology. Changes have been made, and the 2022 stat weeks will fall in March, July and November. While this means we are collecting data fewer times a year, we are now collecting more specific data. Doing this three times a year instead of expecting staff to log every interaction they ever have will also help combat stat fatigue, which will hopefully result in more accurate information, even if there is less of it.

## Women's Shelter Fundraiser

We connected with the Camrose Women's Shelter to set up the annual holiday fundraiser. Camrose Public Library set up a Christmas tree, and it was decorated with ornaments that listed items the shelter was in deep need of. This was a very successful fundraiser, and in the few weeks that the tree was up, we received many gifts from the community.

## New Reservation System

Due to high public demand, we have created a new reservation system for our snowshoes, walking poles and big games, with more items to be added as needed. With our old system, our Library of Things functioned the same as any other item in our collection, where someone could put a hold on the item, but could not guarantee what day it would become available. Our new system allows for our items to be reserved for specific dates, which makes it possible for patrons to book our large games and snowshoes for events, and to guarantee that they will have enough pairs at the same time.

## The Intersectoral Action Fund

The Public Health Agency of Canada expects to communicate funding decisions regarding the Intersectoral Action Fund in January of 2022.

## Volunteer Program

As COVID had shut down our volunteer program, we were given an opportunity to make some changes to our system before starting it back up again. To do so, we sought out some advice from the Volunteer Coordinator from the Canterbury Foundation. Feena, Nicole, Savannah and I were able to sit down with Ardythe Harder to discuss what components our volunteer program was lacking, and to help us restructure. We were able to ask questions about the administrative side of a program, using software, recruitment and appreciation efforts and more. Since then, Feena has put in a massive amount of work and has got our Volunteer Program back online.



We now have:

- A detailed Job Descriptions for all volunteer positions
- A Volunteer Handbook, which gives basic information about the library, job descriptions, specific policies that relate to volunteers, and safety information.
- A Volunteer Agreement, which acts as a loose contract and states the responsibilities of both the volunteer and CPL
- OHS information for volunteers

We have started to bring back most of the volunteers we had from pre-COVID times. Currently we have 13 volunteers, and we are so pleased to have them back. At the moment, our volunteers are primarily focused on helping us to maintain the collection through cleaning, shelf reading, and other maintenance. We are also thrilled to say that we are working with CentraCam again, and we currently have 7 wonderful volunteers through this partnership.

A few words from Feena:

"I can see a huge difference with the Volunteers here. Not only is the library cleaner, they also complete a well-rounded team."

We look forward to expanding our program in 2022.

### In Person Programming

We had intended to begin running more in-person programming starting in January of 2022, but by the last week of December 2021 Omicron cases were rapidly rising. We have postponed in-person programming until the first week of February, at which point we will reevaluate. As a bright point of news, the Public Library Service Branch gave us an update on December 22, stating that education adult in-person programming is now permitted.

#### **News on Health Restrictions**

Libraries remain out of scope for REP as per CMOH Order 44-2021 and must therefore adhere to physical distancing, masking and the 1/3 capacity limit. This is because library services are considered essential to daily living.

However, Health has communicated that adult educational activities (solo or group) may occur during normal operating hours with these restrictions in place. This means **indoor adult programming is now allowed if it is educational** (which includes most of the programming libraries offer).

Libraries are permitted to partner with in-scope facilities to provide adult recreational programming in settings outside the library during and after normal operating hours if there is no risk of impact to normal service delivery."

The background features a large purple circle centered on the page, with a thick orange ring around its perimeter. A vertical orange bar is on the left side, and a horizontal orange bar is at the top right.

# **2021 Year-end Program and Library Statistics**

**Nicole Kyle  
January 10, 2022**



## 2021 Program Stats

**1421**

people accessed programs and outreach services that help develop relationships and end social isolation.

**5924**

community members of all ages attended programs that facilitate lifelong learning.

**590 programs  
with 11, 225  
attendees**

**1**

**awesome bit of  
feedback**

"I'm glad you have tampons! That's just so great!"

## 2021 Program Stats

**280 adult  
programs with  
3007  
attendees**

**107 programs  
for youth and  
teens with 848  
participants**

**203 family and  
intergenerational  
programs with  
7370 attendees**

**1  
awesome bit of  
feedback**

"This is the best  
place in town!"

## November and December Summary:

These were busy months for Take & Make kits and seasonal special events, with a few new programs starting. In the interest of saving space in an already large Board package, I've summarized two months of programming and only included December library stats so you can have a look at year-end numbers. Please email me at [nicole@prl.ab.ca](mailto:nicole@prl.ab.ca) if you'd like to see specific stats from November.

### Special Events:

- **Cosy Cards:** I hosted 32 people for two virtual card-making sessions
- **Dinovember for December:** 18 people joined me for a teen-focused program where we made tree ornaments out of plastic dinosaurs
- **Penguin Party:** 18 school-aged kids joined me for a penguin-themed virtual story and craft session
- **Book & Cook (Teen Edition):** 30 people joined me and Jolene from the Family Resource Centre for three virtual sessions; we read excerpts from YA books set in pizza parlours and cooked pizzaroni and cheese, I book-talked some manga and we made fancy ramen, and we read *How the Grinch Stole Christmas* and cooked my family recipe for Who Hash.
- **CSL Podcasts:** Four Augustana students created a series of environmental themed podcasts for their fall placement. You can find them with our other podcasts at <https://feeds.buzzsprout.com/1793880.rss>

### New Programs:

- **Anime Club:** Savannah began hosting weekly in-person Anime Club meetings for teens 12-17 years old at the end of November. We have paused this and other in-person meetings for January because of the rise of Omicron cases.
- **Backlist Book Club:** Savannah began a monthly evening adult book club in November using older titles in the collection to make sure book availability wasn't an issue and to get older titles circulating.

### Take and Make:

- **DIY Dino Kits:** I made an original 50 paper bags full of biodegradable packing peanuts that stick together with water and instruction sheets for constructing dinosaurs; they were gone in days so I ended up making 112 kits in total!
- **Yarn Toques:** I made 50 kits with existing resources and instruction sheets for creating colourful toque ornaments with yarn and bathroom tissue tubes.

### Contests and Passive Programs:

- **Find Fergus:** We had 29 entries, so probably double or triple the amount of people participating, as it was mainly families who were engaging in the hunt for the hidden dinosaur. We awarded a prize of a one-year membership to the Royal Tyrrell Museum.
- **Shelf Elf:** There were 19 entries, and again, more engagement than that due to the nature of the contest, and are awarding a \$50.00 Bailey Theatre certificate to the winner.
- **Donation Battle Royale:** We've turned our donation/contest entry boxes in to a battleground, with patron donations deciding the winner! Our first contest was Egg Nog vs. Eww Nog, and egg nog was the clear winner. That battle was followed by the controversial *Die Hard Christmas* film question, and is now *Cats vs. Dogs*. I'm going to vote right meow.

# January Programs:

**Bookmatch**  
Looking for your next great read?  
We have suggestions!  
Fill out the online form on our website and have personalized recommendations sent straight to your inbox!

**Cozy Card Night**  
Adult Program!  
Third Thursday Monthly beginning in January  
7:00 PM on Zoom  
Card kits supplied. You will need to provide your own glue or other adhesive.  
Space is limited and you can register on Eventbrite for free!

**The Backlist Book Club**  
Last Thursday of the Month  
at 7:00 PM  
January Pick:  
Battle Hymn of the Tiger Mother  
by Amy Chua  
Email [cpltechhelp@prl.ab.ca](mailto:cpltechhelp@prl.ab.ca) to register!

**Ukulele Jam**  
Mondays at 1:00PM on Zoom  
All levels welcome!  
Email [cpltechhelp@prl.ab.ca](mailto:cpltechhelp@prl.ab.ca) for Zoom link

**SPANISH CONVERSATION CIRCLE**  
Mondays at 3:00 pm on ZOOM  
Email [cpltechhelp@prl.ab.ca](mailto:cpltechhelp@prl.ab.ca) for the session login information

**BOOKS AND BOUNCES**  
Tuesdays at 11:00 am  
Stories, songs and action rhymes for infants under 2 years.  
Siblings welcome. Register on Eventbrite.

**Origami Club**  
Tuesdays at 4:30 PM for kids in grades 1-6  
Register on Eventbrite or email [cpltechhelp@prl.ab.ca](mailto:cpltechhelp@prl.ab.ca) for Zoom link  
All you need is a device, internet, and paper!

**Terrific Tales**  
Begins January 12  
Wednesdays 11:00 AM  
PLAY LEARN GROW  
Family fun for 0 to 5 year olds.  
Register for 3-week sessions on Eventbrite.

**GERMAN CONVERSATION CIRCLE**  
Tuesdays at 4:00 pm on ZOOM  
Email [cpltechhelp@prl.ab.ca](mailto:cpltechhelp@prl.ab.ca) for session login information

Register on Eventbrite or email [cpltechhelp@prl.ab.ca](mailto:cpltechhelp@prl.ab.ca) for Zoom link  
All you need is a device, internet, and paper!

Starting the week of Jan. 10th, 2022!  
**FRENCH CONVERSATION CIRCLE**  
When: Thursdays at 2:00 pm  
Where: Online via ZOOM  
Email [cpltechhelp@prl.ab.ca](mailto:cpltechhelp@prl.ab.ca) for the Zoom link

## Upcoming Special Events

**READ FOR 15**

Read anything for 15 minutes anytime on January 27th

email [cpltechhelp@prl.ab.ca](mailto:cpltechhelp@prl.ab.ca) or visit <https://bit.ly/CPLReadFor15> to report your reading!



**CAMROSE PUBLIC LIBRARY**

**EDISON SUMO WRESTLERS**

Use Scratch to code and compete with an Edison Robot!

**January 31**

**Grades 3-5: 10:30-11:30 AM**

**Grades 6-8: 1:00-2:00 PM**

Space is limited. Please email [nicole@prl.ab.ca](mailto:nicole@prl.ab.ca) to register.



**Stress affects people physically, mentally, and emotionally.**  
Many Albertans have identified feeling stressed. This free introductory course includes a basic discussion of stress plus looks at different ways to manage stress, including two HeartMath® breathing techniques. Participants will come away with an understanding of the impact of emotions on the body plus an action plan to address their own stress.

**When: February 16th from 6:30-8:00pm**

**Where: Camrose Public Library**

**How to Register: Camrose Public Library at (780) 672-4214**



For more information about AHS HeartMath email: [AHS.HeartMath@ahs.ca](mailto:AHS.HeartMath@ahs.ca)  
This course is taught by an Alberta Health Services certified HeartMath instructor.  
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# Library Statistics

Camrose Public Library Monthly and Year-end Stats December 31 2021						
Circulation	Dec 2021	Dec 2020	2021 YTD	2020 YTD	Under/ Over 2020	% Chg. Over 2020
Adult Material	5218	6340	57228	54841	2387	4%
Young Adult Material	338	402	4420	3524	896	25%
Juvenile Material	3653	4087	45242	40706	4536	11%
TAL Items Borrowed	85	122	821	720	101	14%
TAL Items Sent	28	15	301	221	80	36%
<b>Total</b>	<b>9322</b>	<b>10966</b>	<b>108012</b>	<b>100012</b>	<b>8000</b>	<b>8%</b>
Econtent	Dec 2021	Dec 2020	2021 YTD	2020 YTD	Under/Over 2020	% Chg. Over 2020
Cloud Library/RBDigital	547	868	9373	12532	-3159	-25%
Overdrive	1101	104	9064	4547	4517	99%
<b>Total</b>	<b>1648</b>	<b>972</b>	<b>18437</b>	<b>17079</b>	<b>1358</b>	<b>8%</b>
Circulation by Residence	Dec 2021	Dec 2020	2021 YTD	2020 YTD	Under/Over 2020	% Chg. Over 2020
City of Camrose	7456	8714	89811	76835	12976	17%
County of Camrose	2063	1804	20549	17931	2618	15%
Outside City/County	77	56	535	733	-198	-27%
ME	23	45	444	576	-132	-23%
<b>Total</b>	<b>9619</b>	<b>10619</b>	<b>111339</b>	<b>96075</b>	<b>15264</b>	<b>16%</b>
Reference	Dec 2021	Dec 2020	2021 YTD	2020 YTD	Under/Over 2020	% Chg. Over 2020
By Phone	737	703	12841	6997	5844	30%
By Person	1692	1034	19612	19342	270	1%
Email/Social Media	788	803	15116	10288	4828	47%
<b>Total</b>	<b>3217</b>	<b>2540</b>	<b>47569</b>	<b>36627</b>	<b>10942</b>	<b>30%</b>
Miscellaneous	Dec 2021	Dec 2020	2021 YTD	2020 YTD	Under/Over 2020	% Chg. Over 2020
Visitors	3791	2413	35432	47373	-11941	-25%
WiFi Users	4532	5070	63156	42616	20540	48%
Internet Users	453	205	4184	6428	-2244	-35%
Exams	26	2	78	111	-33	-30%
<b>Total</b>	<b>8802</b>	<b>7690</b>	<b>102850</b>	<b>96528</b>	<b>6322</b>	<b>7%</b>
Selection of Service Responses						
1. Social Engagement: Developing Relationships and Ending Isolation						
2. Connect to the Online World: Public Internet Access						
3. Satisfy Curiosity: Lifelong Learning						
4. Visit a Welcoming Place: Physical and Virtual Spaces						
Programs/ Service Response	Dec 2021		2021 YTD		Participants	
	Sessions	Partici- pants	Sessions	Partici- pants	2020 YTD	2019 YTD
1	15	73	157	1421	4,523	6395
2	0	0	11	22	273	3284
3	21	295	409	5924	13,276	7579
4	0	0	12	545	3,359	9859
Advocacy	0	0	1	3313	3,257	10360
<b>Total</b>	<b>36</b>	<b>368</b>	<b>590</b>	<b>11225</b>	<b>24,688</b>	<b>37477</b>

Camrose Public Library  
 Adult Programs  
 January 1 to December 31, 2021

Outreach	Program	Attendance
Book Deliveries to Care Facilities	83	583
Spanish Online	36	201
Ukulele Online	46	530
Craft & Connect	12	61
German Circle	37	136
Mind Masters	10	920
Augustana Class Visit	1	23
Sweary Stories	1	11
Book Case Diorama	1	40
Fidget Balls	1	41
BYOVV	1	100
Vision Workshop	1	5
Bullet Journals	1	30
Adult Beanstack	24	115
Dementia Speaker Series	4	62
Tales and Travel Podcast	10	44
Vision Boards	1	29
FanFest Publisher Panel	1	5
Air Plant Terrariums	1	17
AudioFile Podcast	4	15
Backlist Book Club	1	2
Cosy Christmas Cards	2	32
SCL Podcasts	1	5
	280	3007
In House	Program	Attendance
	0	0
Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses	0	0
<b>Total</b>	<b>280</b>	<b>3007</b>

Camrose Public Library  
Family Programs  
January 1 to December 31, 2021

Outreach	Program	Attendance
A Book and a Bounce	28	446
QuaranTea Time	6	35
Tech Tutor	12	22
Subject Matters	8	642
Read for 15	1	3313
BookMatch	32	64
Online Contest	1	5
Curious Cuties	1	27
FLD Craft Kits	1	30
Pride Week Book Bands	1	75
Bristle Bots	1	50
Shrexperience	1	222
LED Flowers	1	50
Pink Shirt Day	1	95
Father's Day Card Kits	1	50
Seniors Week Kits	1	80
Book Bike Buddy Naming Contest	1	24
Summer Time Story Time	7	82
SRC Podcasts	11	95
Preschool Beanstack	10	24
DraMatilda	1	140
FASD Passive Program	1	113
Free Book Week	6	185
SRC	13	130
Book Bike	14	556
Book Bike @ Culture Days	2	69
Book & Cook with CFRC	4	98
FanFest Craft Tutorial	1	20
FASD Passive Program	1	62
Once Upon a Screen Time	2	10
BookSquirms	10	41
	181	6855
In House	Program	Attendance
Books & Bounces	3	16
Tales for 2s and 3s	3	19
Snacks in the Stacks	7	114
Crochet Kits	2	60
Golden Ticket	1	4
Dino Take & Make	1	112
Find Fergus	1	29
Sbooktacular	1	50
Monster Take & Make	1	42

Shelf Elf Contest	1	19		
Yarn Toque Take & Make	1	50		
	22	515		
Outside Groups	Program	Attendance		
Space Provided for Community Groups and Businesses				
	0	0		
<b>Total</b>	<b>203</b>	<b>7370</b>		



Camrose Public Library  
 Children's Programs  
 January 1 to December 31, 2021

Outreach	Program	Attendance
Crafternoon	18	116
Ghibli Geeks Club	3	11
Reading University Guest Reader Visits	2	102
SRC YouTube Views	21	209
Summer ELL with Action for Healthy Communities	5	29
SRC Programs	5	43
Grades 1-6 Beanstack	14	52
Action for Health Communities Partnership	1	11
Origami Club	9	19
Penguin Party	1	18
	79	610
In House	Program	Attendance
	0	0
Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses	0	0
<b>Monthly Total</b>	<b>79</b>	<b>610</b>

Camrose Public Library  
 Teen Programs  
 January 1 to December 31, 2021

Outreach		
	Program	Attendance
Virtually Artistic	6	50
Summer ELL with Action for Healthy Communities	5	18
Grade 7-12 Beanstack	7	26
Break-in Bags	1	64
ZomBarbies	1	16
Teen Book & Cook	3	30
Dinovember	1	18
	24	222
In House		
	Program	Attendance
Anime Club	4	16
	4	16
Outside Groups		
	Program	Attendance
Space Provided for Community Groups and Businesses		
	0	0
<b>Total</b>	<b>28</b>	<b>238</b>

Camrose Public Library  
All Programs  
January 1 to December 31, 2021

Outreach Programs	564	10694
In-house Programs	26	531
Outside Groups	0	0
YTD	590	11225
Submitted by Nicole Bannick		
10-Jan-22		

## Policy Revision Schedule -

According to Website Dec 29, 2021

Revision/Review Date	Policy	Approval Date	Amendments
6/1/2016	Resource Sharing	6/1/2013	
9/1/2016	Records Management and Confidentiality: Personal and Public Information Retention	10/1/2013	
2/1/2018	Professional Development	11/1/2014	November 2016, February 2017
3/1/2018	Dogs in Library	3/17/2015	None
4/1/2018	Waiving Fees and Fines on Library Materials	11/1/2013	Nov-16
4/1/2019	Hours of Use	6/1/2013	None
11/1/2019	Working Alone	11/1/2013	Nov-19
2/1/2020	Internet Access and Acceptable Use Policy	10/1/2013	2/1/2017
2/1/2020	Request for Reconsideration of Library Material Form	5/1/2013	February 2016, February 2017
2/1/2020	Serving Liquor at Library Events	3/1/2015	February 2017
3/1/2020	Provision for Persons Using Languages Other Than English or Unable to use Conventional Print	6/1/2013	February 2017
11/1/2020	Naloxone Policy	11/21/2017	None
2/1/2021	Statement on Intellectual Freedom	6/27/1974	November 17, 1983; November 18, 1985; and September 27, 2015; February 2016; February 2018
6/1/2021	Finance Policy	1/25/2000	March 12, 2002; January 14, 2003; October 5, 2006; May 20 2008; October 18, 20011; February 21, 2012, November 2014, February 2015, November 2017, November 2019, June 2020
1/1/2022	Camrose Public Library Bylaws	5/5/1994	2021/01, 2020/01, 2019/04/16, 2015/01, 2014/06/17, 2013/05/21, 2010/04/21, 2006/02/21, 2003/09/16, 1995/10/24
2/1/2022	Naming Rights and Sponsorship	3/1/2015	February 2017, February 2019
2/1/2022	Request for Reconsideration Policy	5/1/2013	February 2016, February 2017, February 2019
4/1/2022	Orientation of Board and Staff	4/1/2019	None
4/1/2022	Selection acquisition and disposition of materials	5/1/2013	February 2016, April 2018, February 2019, June 2020
6/1/2022	Confidentiality and User Records Policy	10/1/2013	2019/06, 2016/06
6/1/2022	Governance	5/1/2013	June 21, 2016 / June 18, 2019
6/1/2022	Personnel Policy	5/1/2014	November 21, 2017, February 2019, January 2020, June 2020
6/1/2022	Workplace Violence Harassment and other Unacceptable Behaviour	10/1/2013	November 15, 2016, June 2020, July 2021
9/1/2022	Social Media Policy	9/1/2019	
3/1/2023	Unattended Children and Vulnerable Patrons	1/1/2015	June 2020, October 2021
	Conditions for the Use of Areas of the Library Not Normally Used for Public Services	6/1/2013	2019/11, 2019/06, 2016/06
	Role of the Library Board		

## Proposed List of Holiday Closures

**Red** = General Holidays in Alberta

**Blue** = Optional General Holidays according to Employment Standards

Family Day Weekend (February 19, 20, **21**) (Saturday-Monday)

Easter Weekend (April **15**, 16, 17, **18**) (Friday-Monday)

Victoria Day Weekend (May 21, 22, **23**) (Saturday-Monday)

Canada Day Weekend (July **1**, 2, 3) (Friday-Sunday)

August Civic Holiday (July 30, 31, August **1**) (Saturday-Monday)

Labour Day (September 3, 4, **5**) (Saturday-Monday)

Thanksgiving (October 8, 9, **10**) (Saturday-Monday)

Remembrance Day (November **11**, 12, 13) (Friday-Sunday)

Christmas (December 24, **25**, **26**) (Saturday-Monday)

New Year's (December 31, January **1**) (Saturday and Sunday)

January 1, February 21, April 15, May 23, July 1, August 1, September 5, October 10, November 11, December 25 and December 26 are all declared holidays in our Personnel Policy.

We budgeted for 9 weekend closures for the 2022 Budget.