

Present:

Regrets:

1. Approval of the Agenda
2. Board Feedback
3. Consent Agenda
 - a. Approval of Minutes of November 15 2023 meeting
 - b. Items for Information
 - i. Correspondence
 - a. 2024 Member at Large Appointments
 - b. Arts and Culture Grant Awarded – Camrose Arts Council Board
 - c. BRCF – Ross and Denise Irving Grant
 - d. 2023-2024 Camrose County Representative Appointment
 - ii. News Articles
 - a. Books, internet and naloxone: In-house nurse supports people in crisis at Edmonton Library – CBC Radio
 - c. Reports
 - i. Director's Report
 - ii. Program Overview to November 30 2023
 - iii. Program Report and Library Stats November 2023
 - iv. Stats Week Report – November 2023
 - d. Draft Policies
 - i. Programming and Events Policy
 - ii. Request for Reconsideration of a Library Program form
 - iii. Hours of Use Policy
 - iv. Working Alone Policy
4. Items for Discussion
 - a) Employee Mileage Compensation – 2023 Lump Sum Payment
 - b) Draft Policies
 - v. Programming and Events Policy
 - vi. Request for Reconsideration of a Library Program form
 - vii. Hours of Use Policy
 - viii. Working Alone Policy

- c) Community Support Coordinator
- d) Plan of Service Consultant
- e) New Copier
- f) 2024 Budget
- 5. Items for Decision
 - a) Employee Mileage Compensation – 2023 Lump Sum Payment
 - b) Approval of the following policies:
 - i. Programming and Events
 - ii. Request for Reconsideration of a Library Program form
 - iii. Hours of Use
 - iv. Working Alone
 - c) Defer \$13,067 to the 2024 Budget
 - i. BRCF Ross and Denise Irving grant (\$6400)
 - ii. Private General Donation \$5000
 - iii. Remainder of Designated Donation – Sunday Operating (\$1667)
 - d) Purchase of copier using funds from the Technology Reserve (~\$9000)
 - e) 2024 Budget

Next regular Board meeting: January 17 2024, 5:00pm

Present: Renee Greer (Chair), Lynette Irvine (Vice Chair), Alyssa Martin (CPL), Naomi Finseth, Jade Hulkovich, Elizabeth Bagdan, Margaret Holliston, Joy-Anne Murphy (City of Camrose Council), Don Simpson (Camrose County Council)

Regrets: Vikki Williams (Treasurer)

Absent: Peter Hamm

Call to Order: Chair Renee Greer called the meeting to order at 5:00 pm

1. Approval of the Agenda

Motion 40/23 M/S/C – Lynette Irvine/Joy-Anne Murphy: That the agenda be approved as distributed.

2. Board Feedback

- a. Annual Director Evaluation: Renee has emailed board members a form to complete and submit by November 30; completion is optional.
- b. Alberta Library Trustees Association (ALTA) Symposium: Jade attended the Symposium on November 10. The morning featured presentations on board governance and the role of library boards; attendees participated in round table discussions in the afternoon. Jade's report inspired a board discussion comparing ALTA, Parkland Regional, and the Public Library Services Branch (PLSB) of the Ministry of Municipal Affairs.
 - PLSB provides provincial funding, oversees legislative requirements, receives reports, and operates the Supernet.
 - Parkland Regional assists library staff with operational needs, provides library consultants, operates the regional library catalogue, and offers some professional development to boards and staff.
 - ALTA primarily focuses on the needs of library boards, with a focus on training and professional development, especially for new trustees.

Alyssa noted that CPL board members belong to ALTA and encouraged us to explore the ALTA website, using the log-in information emailed earlier. Alyssa further noted that she will re-send the log-in information.

3. Consent Agenda

- a. Approval of Minutes of October 18, 2023 meeting.

Motion 41/23 M/S/C –Margaret Holliston/Joy-Anne Murphy: That the minutes of June 21, 2023, be approved as amended with the correct date (October 18, 2023).

b. Items for Information:

- i. Correspondence: Alyssa reported receiving a City Council letter confirming the appointments of Joy-Anne Murphy as our representative for the upcoming year, and having read in a public document that Don Simpson will be returning as our County representative for the upcoming year.

c. Reports: Board members reported as having read prior to the meeting.

4. Items for Discussion

a. Treasurer's Report: No report.

b. Policy Committee Report: The committee met to develop three policies for board approval.

- Discussion regarding Records Management and Confidentiality concerned requests to access a patron's reading history (borrowing records). Confidentiality helps secure a patron's privacy, autonomy, and well-being, with reading history being a key element of this. Borrowing records are not normally retained, though some patrons may request that the library do so.
- Appointment and Dismissal of Board Members policy is still being explored, notably with respect to Camrose City Council's by-law regarding committee appointments (see October CPL board meeting). Alyssa discussed this issue with several other Directors at the Stronger Together conference last week. CPL board members support requesting a consultative relationship with City Council regarding appointments to the CPL board.

Motion 42/23 M/S/C – Naomi Finseth/Margaret Holliston: That Alyssa draft a letter to Camrose Administration inquiring about greater Camrose Public Library board involvement with respect to community appointments to the CPL Board, and that Alyssa and Renee both sign the letter.

c. New copier: Alyssa reported challenges related to the aging copier, including an increasing need for maintenance. Discussion centred on leasing vs purchasing; consensus that a cost of \$15,000 or thereabouts is reasonable. Leasing involves per-page printing payments and the monthly fee but covers maintenance and does not require a full payment up front.

Action: Alyssa will further explore both options, with particular attention on leasing, and report back to the board at the December meeting.

d. 2025-2029 Plan of Service: Alyssa discussed Plan of Service development with other librarians at the Stronger Together conference. Key advice:

- Planning is a board responsibility, though staff have input and assist in an administrative capacity.
 - Best to contract a consultant; costs can range from \$5,000 to \$20,000 – the greater the budget, the less work left to staff and volunteers.
 - CPL is advised to strike an ad hoc board committee to contract and hire a consultant, and oversee the development process.
- e. Summary of the “Overdue Report” (see October meeting): Alyssa prepared a three-page summary of the multi-page report, which was included in the board package. The summary and the longer report will be helpful with respect to marketing and the 2025-2029 Plan of Service development process (also see October minutes regarding the full report, and a proposed Open House in 2024).
5. Items for Decision
- a. 2024 Plan of Service Draft approval:
Motion 43/23 M/S/C – Joy-Anne Murphy/Naomi Finseth: That the board approve the 2024 Plan of Service Draft.
- b. Creation of 2025-2029 Plan of Service Committee:
Motion 43/23 M/S/C – Margaret Holliston/Elizabeth Bagdan: That the board establish an ad hoc 2025-2029 Plan of Service Committee, comprised of at least three board members to begin work on the plan on or around December 1, 2023.
Actions: Renee or Alyssa will email board members to invite membership on the committee; a meeting will be arranged as indicated in the motion.
- c. Approval of policies: 1) Dogs in Library; 2) Records Management and Confidentiality: Personal and Public Information Retention; 3) Resource Sharing
Motion 44/23 M/S/C: Joy-Anne Murphy/ Lynette Irvine: That the board approve the three policies as presented.
6. Adjournment – the meeting adjourned at 6:30 pm

Next regular Board meeting: December 20, 2023, 5:00 pm



The City of
Camrose

5204 – 50 Avenue, Camrose, Alberta T4V 0S8 PH. (780) 672-4426 FAX (780) 672-2469

December 5, 2023

Email: rgreer_2@telus.net

Attention: Renee Greer, Chair
Camrose Public Library Board
c/o Camrose Public Library
4710 – 50 Avenue
Camrose, AB
T4V 0R8

Re: Member at Large Appointments – Camrose Public Library Board

Please be advised at the Regular Meeting of Council, held December 4, 2023, Council approved the following Member at Large appointment(s) and terms to the Camrose Public Library Board. All terms commence January 1st, 2024 and expire as specified below, or at the pleasure of Council.

Cheryl Dezall	- December 31, 2026
Lucy Ernst	- December 31, 2026

Please note at the time of writing this letter the above noted appointments complete the composition of the Board.

Please contact the above noted individual(s) to advise of your first meeting in 2024. Please find the contact information sheet for your information.

Should you have any questions, give me a call at 780-781-0826 or email pjstasko@camrose.ca

Yours truly,

The City of Camrose

PJ Stasko
Mayor

cc: Alyssa Martin, Director, Camrose Public Library – amartin@prl.ab.ca

November 6, 2023

File: 2023-09 CAC-08

Attention: Alyssa Martin, Director &
Louis Ducsham, Programmer
Camrose Public Library
4710 – 50 Avenue
Camrose, AB
T4V 0R8

Re: Camrose Arts Council Board – Arts and Culture Grant - Awarded

The Camrose Arts Council Board Arts Selection Jury has reviewed the grant application submitted for the project name “Writing Workshop for NaNoWriMo” for November 1st to the 30th, 2023. As Chair, I am pleased to inform you that the Camrose Arts Council Board has awarded \$880.00 for the project.

Enclosed is a grant agreement formalizing our grant relationship. If you find the inclusive grant agreement acceptable, please have the proper signing authorities initial the bottom of all five pages and sign page 5 of both originals. Please return both originals to the City of Camrose to the Attention of the Camrose Arts Council Board, 5204 – 50 Avenue, Camrose, AB T4V 0S8. A signed original agreement will be returned to you for your records, along with the grant monies.

Also enclosed is a Final Account Report to be returned to the City by the end of *February, 2024*.

We wish you success in partnering with many organizations in Camrose to highlight arts and culture in our community.

Sincerely,



Steven Hansen
Chair, Camrose Arts Council Board

Enc: 3



Battle River Community Foundation

P.O. Box 1122, Camrose, Alberta T4V 4E7

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e-mail

info@brcf.ca

Website

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780-679-4660

Vice-Chair

Stephen Kambeitz

780-679-0444

Secretary

Sharleen Chevraux

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Treasurer

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Past Chair

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Leon Lohner

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Ben Paulson

780-781-4568

Carol Rollheiser

780 678-7712

Ambassador**Emeritus**

Blain Fowler

780-672-3142

Executive Director

Dana Andreassen/
Bobbi Way

780-679-0449

November 24, 2023

Alyssa Martin, Director

Camrose Public Library

4710 50 Ave

Camrose, AB T4V 0R8

Dear Alyssa,

I am pleased to advise you that a designated grant from the Ross and Denise Irving Fund in the amount of \$6,400 has been approved for the City of Camrose Public Library Board. Our cheque #4438 is enclosed.

As you may be aware, Foundation grants are determined and made from investment income earned on Endowment Funds in the year prior to grants being made. The principal balance of Endowed Funds is protected from the effects of inflation. Due to the volatile financial market last year and higher-than-average inflation rates, the Foundation's granting for 2023 has been negatively affected. We appreciate this is coming in a year when you are all feeling the effects of inflation, but we have agreements with our donors that we will protect the principal donated to their funds and, as far as possible, protect against the effects of inflation.

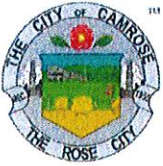
We appreciate when you offer recognition of these grants that build awareness of the Community Foundation and how it supports your community.

The Board members of the Community Foundation extend their best wishes and thank you for the important contribution you make to our communities.

If you have any questions, please call Dana Andreassen or Bobbi Way, Executive Director at 780-679-0449.

Yours truly,

Kevin Gurr
Board Chair



The City of
Camrose

5204 – 50 Avenue, Camrose, Alberta T4V 0S8 PH. (780) 672-4426 FAX (780) 672-2469

November 21, 2023

Reeve Cindy Trautman
Camrose County
3755 – 43 Avenue
Camrose, AB
T4V 3S8

**Re: City Council - Appointment Camrose County Councillor Don Simpson
to the Camrose Public Library Board**

Please be advised at the Regular Council Meeting held November 20, 2023,
City Council passed the following motion:

*Motion 556/23 – Moved by Lucas Banack – seconded by Don Rosland that
Council appoint Camrose County Councillor Don Simpson to the Camrose
Public Library Board effective immediately until Camrose County's 2024
Organizational Meeting.*

Should you have any questions, give me a call at 780.781.0826 or email
pstasko@camrose.ca

Sincerely,

The City of Camrose

PJ Stasko
Mayor

cc: Teresa Gratix, County Administrator
cc: Renee Greer, Chair, Camrose Public Library Board
cc: Alyssa Martin, Director, Camrose Public Library

*The City of Camrose is a Municipality located on Treaty 6 territory, the traditional lands of the
Indigenous and the Métis People. For as long as the sun shines, the rivers flow, and the grass
grows, this land will be recognized as Treaty 6 Territory.*

White Coat Black Art

Books, internet and naloxone: In-house nurse supports people in crisis at Edmonton library

Branches countrywide have brought in support staff, social workers

Jason Vermes · CBC Radio · Posted: Dec 02, 2023 2:00 AM MST | Last Updated: December 2



Tabatha Plesuk, right, and Blake Loathes do two daily rounds of the Stanley Milner Library and surrounding area in downtown Edmonton. (Stephanie Dubois/CBC)



White Coat Black Art 26:30
Library on the Frontlines

You wouldn't expect to find an overdose response and prevention team at a library. But Edmonton's flagship library is going next level to take care of some of its most vulnerable citizens. They also have a team of social workers and other programs. They're meeting people where they're at, and it's making a difference.

Tabatha Plesuk spends her day responding to mental health crises and opioid poisonings, but the nurse isn't based at a hospital or safe-consumption site.

Instead, she works at the Stanley Milner Library, the only branch in downtown Edmonton, which has seen a rising number of overdoses in recent years. Plesuk, who works with Edmonton Public Libraries (EPL) as part of a pilot program under the city's Downtown Vibrancy Strategy, is equipped with naloxone and works alongside outreach worker Blake Loathes.

"We see, like, everyone and anyone," Plesuk, an overdose prevention and response nurse for Boyle Street Community Services, which supports homeless people in Edmonton, told *White Coat, Black Art*.

"We see youth — we've had like people as young as 14 years of age to somebody ... who's been houseless for 14 years."

While the library isn't designated as a space for people to consume drugs, staff are equipped and trained to respond to overdoses. Plesuk also provides basic health support, like wound care, to people who are facing homelessness.

She began working as a nurse at the library in August 2022. The pilot was developed, in part, to respond to an increase in security incidents and opioid poisonings around the library.

WATCH | Tabatha Plesuk on supporting vulnerable people at Stanley Milner Library:



'It never gets easier,' says overdose prevention nurse

▶ 5 days ago 2:25

Tabatha Plesuk is a nurse based at the Stanley Milner Library in Edmonton. She provides health support and clean supplies to vulnerable people in and around the branch.

Libraries are responding more frequently to the needs of a broad population because they're known to be a welcoming space. Branches across the country — including in [Halifax](#) and [Calgary](#) — have brought in support staff and [social workers](#) to supplement their standard offerings of books and movies.

"They've become, especially in core areas, sort of the last place people can go to get warm or to use a washroom or to sleep or to feel safe or to get on the net," said Siobhan Stevenson, a University of Toronto professor who researches the expanding role of public libraries.

"They've become a real Mecca for that."

Libraries taking on more responsibilities

Plesuk and Loathes do two rounds of the library and surrounding area, seeing between 40 and 60 people each day.

Her backpack is filled with medical and safer sex supplies, clean tools for using drugs — like needles and pipes — and importantly, snacks. Many of the items are donated, but Plesuk buys some with her own money keeping it within \$100 a month.

EPL first brought in social workers in 2011 as more people sought refuge at the downtown branch.

Libraries can offer access to support services in a way that may be stigmatized elsewhere, says Sharon Day, EPL's executive director of customer experience.

"We connect our community to the services and those resources and everything that they need to really live a fully functioning, vibrant, exciting life."



Day is EPL's executive director of customer experience. (Stephanie Dubois/CBC)

But as the library welcomes all clients, Day says it needs to ensure it remains safe for all.

Many overdoses at Stanley Milner Library were occurring in washrooms. The library now employs attendants, and security patrols the main library and parkade, to ensure drugs aren't being used on site.

[Since the start of the COVID-19 pandemic](#), the number of people identifying as [homeless in Edmonton has doubled](#). According to EPL statistics, there were 99 overdoses across the system in 2022, with 70 per cent occurring at the Stanley Milner Library. Meanwhile, the library system reported nearly 3,000 security incidents as of Nov. 12, up from just over 2,600 last year.

"There are lots of things that draw people to a library," said Plesuk. "If you are experiencing precarity of housing or if you use substances in general ... the places that you are allowed to go use them are less and less all the time, and so people just end up here."

- [Why putting social workers in public libraries could help Montrealers in crisis](#)
- [How libraries in some other Canadian cities deal with security risks](#)

That shift brings tension, however. Librarians want to serve the public, Stevenson says, but as clientele with more complex needs come into libraries, there are questions about how to best help them.

The message she's heard from many librarians during her research is: "I didn't go in to be a social worker. If I wanted to be a social worker, that's what I'd have studied."

Stevenson says the increase in services provided by libraries is symptomatic of cuts to social services. Libraries are bearing the brunt while funding to their core services isn't increasing, she added.

"The needs by these populations, people who didn't used to necessarily use the library, it's just skyrocketed, especially since the pandemic," said Stevenson. "Libraries can be an important part of the solution, but they just require funding."



The Stanley Milner Library in downtown Edmonton reopened in 2020 after extensive renovations. In addition to the standard selection of library materials, like books and films, it offers support services, cooking classes and a space for gaming. (Jason Franson/The Canadian Press)

Situation improving 'substantially'

Plesuk acknowledges that the library isn't the "best or most optimal" place for people to get support for substance use, but it offers two things: warmth and internet.

Being able to get online — especially for those without a phone — is essential to access applications required for certain services.

"My dad was houseless for a long time and passed away of an opiate poisoning," Plesuk said.

"We had long conversations about how much better he did when he had access to a cellphone. Social isolation is really hard for people. It's hard to attend appointments and things like that."

WATCH | How Halifax is addressing homelessness:



Here's what Halifax will look like as it acts on its homelessness strategy

▶ 7 days ago 3:28

In addition to various shelters, 11 municipal sites were chosen in November for encampments. Each site will have a designated tent capacity monitored by city staff.

Coupled with Plesuk's on-site support, Day says the situation has improved "substantially," and staff are making fewer emergency calls.

As of Nov. 19, there have been 29 overdoses at the branch, and 56 in the system overall this year.

"It's like a symbiotic relationship," said Day, pointing to the various points that clients can access services.

"We have people ... potentially going to the desk, be able to get support here. We have security, maybe providing them with support through the nurse or maybe somebody from our outreach team."

- ['Everyone deserves to have a roof over their head': How some are turning to motels and campgrounds for housing](#)
- [Growing number of homeless people turning to ERs for shelter and warmth in Ontario, study says](#)

The pilot project between Boyle Street Community Service and EPL is set to conclude at the end of December.

In a statement, the City of Edmonton says it's looking at funding to "extend the important services that the overdose prevention and response team provides across our downtown communities," including long-term support from the provincial and federal governments.

Despite the difficult nature of the work, Plesuk says it's gratifying to be able to support the community.

"People are so kind, even though they are experiencing some things that I could never handle," she said.

"And we just get to see community care every day."

Produced by Stephanie Dubois and Colleen Ross

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Director's Report

December 13 2023

Alyssa Martin

Stronger Together

Most of our team was able to attend the in-person Stronger Together conference, and it was a wonderful day. We listened to presentations about the roles of public libraries, effective leadership, how to run a Library of Things, a case study on offering Reading with a Drag Queen, and we were able to connect with many new friends and colleagues to share ideas. It was an amazing experience, and many of my staff approached me afterward with ideas of things we need to do or change.

Homelessness Roundtable

A group of library Directors and Managers from across the province sat down (virtually) to discuss how to best navigate serving populations experiencing the worst effects of homelessness. It was simultaneously affirming and discouraging, as CPL is already doing most of the ideas that were discussed. A few new takeaways regarded our soon to be single stall restrooms. It was suggested that we install smoke detectors in cages to discourage smoking, and that we keep the keys to the bathrooms at the desk, and have patrons come and ask for the keys to help us keep a better eye on the space. Additionally, it was recommended that we come up with a procedure for discovering an unknown substance/inhalant, and that we create a procedure for sleeping patrons that our staff feel safe with. The group who gathered intend to do so semi-regularly to help support each other in supporting this vulnerable community.

Winter Holiday Party

We held our winter holiday party the first Saturday of December, which is a longstanding tradition at CPL. Our numbers have begun to climb again, and we saw many families come to eat delicious treats, make some fun crafts, get their family photos taken and listen to the dulcet tones of the Ukulele group.

Fellowship of the Camrose Public Library

Unfortunately membership in the Fellowship of the Camrose Public Library has fallen to just two members, and they are ready to move on from being the executive. They have graciously agreed to keep the group legally compliant for now, and to help orient a new executive, but they are in desperate need of new members. We will be assisting them in a membership drive in January, and if any of you know of any individuals who would be interested, please have them



reach out and we will get them connected. If the Fellowship dissolves, it is exceedingly difficult to re-start, stops the group from being able to able for Casino shifts for years, and we lose a valuable source of funding.

Elevator

The Elevator in the library decided to freeze two feet off the ground with the doors open this week. A volunteer was in the elevator and decided to try and get out themselves. They hurt their leg and had to be taken by ambulance to the hospital. The elevator is currently out of order, and we are awaiting more information from the City and Otis.

Bathroom Renovations

Our bathroom renovations began today! The staff are thrilled, and we are so excited to have CPL be more accessible and in better shape. Thank you to the crew working on them, and the City of Camrose for making this happen.

Camrose Public Library
 Adult Programs
 January 1 to November 30, 2023

Outreach	Program	Attendance
Deliveries to Care Facilites	94	767
German Circle	36	109
Ukulele Online	25	73
Mind Masters	11	1828
Seniors Hub Website Launch	1	25
Augustana Preview Day	1	50
Visually Impaired Persons Outreach	1	11
Book Bike @ Seniors Week	3	33
Seniors Week Info	1	220
Bethany Pride	1	25
Wellness Fair	1	50
Bones of Crows @ the Bailey	1	55
SOS Café	1	15
Augustana Wellness Fair	1	30
	178	3291

In House	Program	Attendance
Spanish	40	228
Ukulele	34	238
Cosy Cards	3	18
Yarn Club	22	142
Drum Circle with CMHA	2	12
French (Wednesday)	8	15
French (Thursday)	9	18
Climate Café	2	12
Adult Dungeons & Dragons	7	33
Vinyl Record Flowers	1	5
Cricut Wine Glasses	2	18
Pride Wreaths	1	2
Cricut Flower Bouquets	1	5
Art Trading Cards	1	3
Cricut Leather Bracelets	1	3
Terrariums	1	11
Cricut Garden Markers	1	8
Paper Quilling	1	11
Felt Flowers	2	13
Print Making	1	5
Wall Hangings	1	3
SRC Loop Knitting	4	28
SRC Walking Book Club	7	31
Orange Shirt Day Beading	1	16
Yarn Dyeing	1	12

Writing Workshop	1	10
RaG Rugs	1	15
Local Author Tim Parker	1	32
NaNoWriMo	7	16
	164	963
Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses	12	144
	12	144
Total	354	4398

Camrose Public Library
Family Programs
January 1 to November 30, 2023

Outreach	Program	Attendance
Read for 15	1	3349
Chuck Maclean Family workshops	5	66
Women's Shelter Family Literacy	8	52
Curious Cuties with Camrose Family Resource Centre	2	40
Earth Day with Chuck Maclean	1	13
Red Hot Science: Trouble with Tribbles	1	12
Book Bike @ Market	10	471
Book Bike @ Jaywalkers	2	255
Book Bike @ Purple Martin Festival	1	7
Book Bike @ Pride Picnic	1	40
Book Bike @ Indigenous Peoples Day	1	162
Book Bike @ Canada Day	1	213
Book Bike @ Wellness Walks with CMHA	6	147
Book Bike @ Parks	6	97
SRS/Book Bike Persieds Viewing	1	102
BVJ Parade	1	500
Nature Art with Chuck MacLean	1	16
Registration Night	1	884
Country Fair	1	60
Augustana Preview Days	1	143
	52	6629

In House	Program	Attendance
Snacks in the Stacks	183	3699
Summer Snacks in the Stacks	45	361
Something Cool After School	158	898
Books & Bounces	51	608
Terrific Tales	42	610
Tech Help	119	242
Geek Days	15	125
Bed Time Stories	35	281
Rainbow Club	8	39
Mini Yogis with CFRC	6	128
3D Print workshop	1	6
Family Literacy Day with CFRC	1	56
Volunteer Appreciation	1	4
Spring Break Geek week	5	77
String Art with Chuck MacLean	1	9
Summer Kick-off Tea Party	1	579
Reading with Royalty	1	106
SRC Finale	1	14
Game Day	7	33

Anime Club	9	36
International Dot Day	1	16
Welcoming Week	1	7
Crafternoon	7	48
Early Dismissal Matinee	2	86
	701	8068

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses		
	0	0

Total	753	14697
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Camrose Public Library
 Childrens Programs
 January 1 to November 30, 2023

Outreach	Program	Attendance
Sifton Makerspace	3	37
OLMP Break the Fake	1	307
Red Hot Science Rock Paper Scissors Circuits	1	8
SRC at Schools	4	472
Chester Ronning Class visit (Nicole)	2	44
BB @ OSCAR	7	297
BB @ Action for Healthy Communities	4	64
BB @ Reading University	3	116
Reading University Online (Nicole)	2	34
Reading University Class Visits (Nicole)	4	78
BB @ Art in the Park with CFRC	2	65
Sifton Kgindergarten Visit	2	32
	35	1554

In House	Program	Attendance
Red Hot Science	3	38
BRSD PD Days	2	62
Chester Ronning Tours and program	5	93
Reading U Library Visit (Nicole)	1	40
SRC Junior Book Club	6	28
SRC Beginner Book Club	7	50
Enviropalooza CSL	1	11
School Tours	3	65
	28	387

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses		
	0	0

Monthly Total	63	1941
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Camrose Public Library
 Teen Programs
 January 1 to November 30, 2023

Outreach	Program	Attendance
Print Making with Chuck MacLean	1	4
Collage Art with Chuck MacLean	1	3
ECKS QSA	6	131
Earth Day with Chuck MacLean	1	8
SRC at schools	2	225
SRC Park Watercolour Painting	6	69
	17	440

In House	Program	Attendance
Golden Flames Teen D & D	34	329
Anime Club	12	72
Red Hot Science Bats	1	7
Book Origami	1	3
Cricut Notebooks	1	2
Leather Bracelets	1	9
Terrariums	1	10
SRC Teen D & D	7	82
SRC Webcomic Club	5	13
SRC Poetry Slam	1	5
Resume workshop with CAFCL	1	10
	65	542

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses		
	0	0

Total	82	982
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Camrose Public Library
Total Programs
January 1 to November 30, 2023

Outreach Programs	282	11914
In-house Programs	958	9960
Outside Groups	12	144
YTD	1252	22018

Submitted by Nicole Bannick
1-Dec-23

November 2023

Program and Library Statistics

Submitted by Nicole Kyle
December 6, 2023

733

people accessed programs that help develop relationships, end social isolation, and make them feel welcome in our library and our community.

688

People attended library programs and special events designed to educate and promote a love of lifelong learning.

29%

is the increase in both program attendance and library visitors year-to-date compared to 2022!

1 awesome piece of feedback:

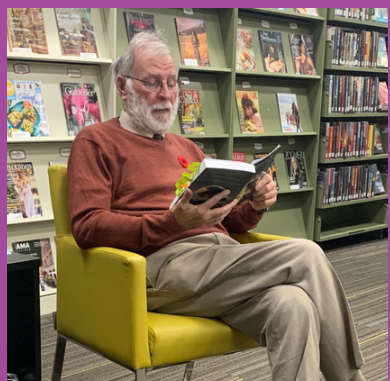
A homeschool parent came in with her 5 children to do their homeschooling assignments as they live out of town and had 2 different events to attend in Camrose. They said they appreciated being able to use the small new programming room to work on their homeschooling assignments and the library is their favourite place to hang out while they are in Camrose.

November Program Summary



Our second Half-Day Matinee for school kids on early dismissal day was almost as well-attended as the first with 44 people. We read from the book *Stuart Little*, watched the movie, and made tiny hand-sewn felt mice to go in to wee candy tin beds.

DiNovember was a RAWRing success! From giant footprints with Jurassic facts to TOErannosaurus Rex paintings to a library scavenger hunt for the elusive FergusSaurus, a fine time was had by all!



Local author and U of A Augustana Campus Professor Emeritus Timothy Parker joined us for a reading from and discussion of his latest publication *Trapped By The High* which delves in to the neuroscience behind addiction.



Red Hot Science from Red Deer Polytechnic was here for two coding sessions with school-age kids during a PD Day. I hosted a concurrent STEAM session for preschoolers. We made slime and had fun exploring basic coding using Cubettos.



Other programming highlights:

- NaNoWriMo write-ins to engage and inspire creative writing
- Writing workshop with Alberta author Lorna Schultz Nicholson
- Oil pastel family workshop in partnership with Chul MacLean Arts Centre
- Events celebrating Library Climate Action Week like a rag rug workshop, community clothing swap, and an environmental program for families

Ongoing Programs

This schedule runs until December 21.
New program schedule begins January 4, 2024

Ukulele Jam (adults)
Mondays @ 12:30

Spanish Circle (adults)
Mondays @ 3 in person
and on Zoom

Anime Club (all ages)
Mondays @ 5

**Books & Bounces
(infants)**
Tuesdays @ 11:30

German Circle (adults)
Tuesdays @ 4 on Zoom

Terrific Tales (families)
Wednesdays @ 10:30

**Golden Flames D&D
Club (teens)**
Wednesdays @ 4

**Bed Time Stories
(families)**
Wednesdays @ 6

Ukulele Online (adults)
Thursdays @ 1 on Zoom

French Circle (adults)
Wednesdays @ 4:30
& Thursdays @ 1

Writing Circle (all ages)
Thursdays @ 5

Climate Cafe (all ages)
1st Tuesday Monthly @ 5:30

Drumming Circle (16+)
1st Thursday Monthly @ 5
Register at
<https://bit.ly/CMHADrums>

**Half-Day Matinee
(all ages)**
First Thursday monthly
from Oct.-Dec. @ 12:30

**Snacks in the Stacks
(grades 1-12)**
School days @ 3:30

**Something Cool After
School
(grades 1-8)**
School days @ 3:30

**Rainbow Club Public
GSA (all ages)**
1st operational Saturday
Monthly @ 11 (Nov 4)

Game Day (all ages)
Saturdays @ 2

**Crafternoon (all ages; 11
and under accompanied
by an adult)**
Sundays from 1-4

Fibre Club (all ages)
Sundays @ 1

For Zoom links and more program and service information:

Phone: 780.672.4214
Web: prl.ab.ca/camrose
Email: cpltechhelp@prl.ab.ca

Forest of Giving

Come bask in the glow of our forest of trees, choose a leaf, and make a holiday wish come true for one of these local organizations: Camrose Women's Shelter, The Open Doors, Dolly Parton Imagination Library, and Camrose Public Library. Donation deadline is December 19 so we can deliver the gifts to the organizations in time to celebrate with their clients.

Our Hours:

Monday-Friday 10-7
Saturday 11-4
Sunday 12-4
Closed December 23-26
and December 31-January 1

Special Events

**NaNoWriMo "TGIO" (Thank Goodness It's Over)
(All Ages) December 1 @ 5**
Celebrate the ups and downs of a month of writing
madness with this finale event!

**Winter Wonderland (all ages)
December 2 from 11 AM to 1 PM**
Join us for our annual winter holiday party, no matter
what you celebrate! There will be something for
everyone: crafts, snacks, photo ops, and community.
Come out of the cold and do something cool at
Camrose Public Library!

Hacking for the Holidays: December 11
• Grades 1-3 @ 9:30
• Grades 4-6 @ noon
• Grades 7+ @ 2:00
Register to adapt toys for kids with disabilities! Space
limited; email cpltechhelp@prl.ab.ca to register.

**Merry Creepmas (Teens 13+ & Adults registered)
December 15 from 16-7 PM**
Bored with banal holiday decor? Join us to create two
Creepmas crafts sure to spice up the season. Space
limited; register with the QR below.

**Watercolour Snowscapes (Family, registered)
December 16 from 10 AM-12 PM**
Join us at the Chuck MacLean Arts Centre
(4809 52 Street) and bring the outside in! Space
limited; register with the QR below.

**For Cricut's Sake (Adults, registered)
December 8 from 5-7 PM**
Farmhouse signs. Space limited; register with QR
below.

For registered programs, please
visit <https://bit.ly/CPLEventbrite>,
scan the QR, or call 780-672-4214.



November Library Statistics

YTD daily visit averages (and hourly based on operational hours in brackets)

Mondays: 260 (avg of 29/hr) Tuesdays: 330 (avg of 37/hr)
 Wednesdays: 300 (avg of 33/hr) Thursdays: 266 (avg of 30/hr)
 Fridays: 272 (avg of 30/hr) Saturdays: 157 (avg of 31/hr)
 Sundays: 121 (avg of 30/hr)

Circulation	Nov 2023	Nov 2022	2023 YTD	2022 YTD	Under/ Over 2022	% Chg. Over 2022
Adult Material	5594	5718	62733	62348	385	1%
Young Adult Material	343	395	6063	4999	1064	21%
Juvenile Material	4871	5280	54905	54512	393	1%
TAL Items Borrowed	104	218	1523	1610	-87	-5%
TAL Items Sent	25	40	322	400	-78	-20%
Total	10937	11651	125546	123869	1677	1%

Econtent	Nov 2023	Nov 2022	2023 YTD	2022 YTD	Under/ Over 2022	% Chg. Over 2022
Cloud Library/RBDigital	477	629	6073	6876	-803	-12%
Overdrive	1276	850	11301	9229	2072	22%
Total	1753	1479	17374	16105	1269	8%

Circulation by Residence	Nov 2023	Nov 2022	2023 YTD	2022 YTD	Under/ Over 2022	% Chg. Over 2022
City of Camrose	8980	9444	102615	99759	2856	3%
County of Camrose	2162	2109	23074	23823	-749	-3%
Outside City/County	41	44	509	671	-162	-24%
ME	31	16	405	316	89	28%
Total	11214	11613	126603	124569	2034	2%

Miscellaneous	Nov 2023	Nov 2022	2023 YTD	2022 YTD	Under/ Over 2022	% Chg. Over 2022
Visitors	7879	5673	76469	59446	17023	29%
WiFi Users	9633	10506	123752	98075	25677	26%
Internet Users	1000	713	9765	8043	1722	21%
Exams	16	18	195	257	-62	-24%
Total	18528	16910	210181	165821	44360	27%

Selection of Service Responses

1. Social Engagement: Developing Relationships and Ending Isolation
2. Connect to the Online World: Public Internet Access
3. Satisfy Curiosity: Lifelong Learning
4. Visit a Welcoming Place: Physical and Virtual Spaces

Programs/ Service Response	Nov 2023		2023 YTD		Participants	
	Sessions	Partici-pants	Sessions	Partici-pants	2022 YTD	2021 YTD
1	44	227	272	2513	2,328	1348
2	12	24	73	499	135	22
3	39	668	472	6767	4,570	5629
4	35	506	415	6172	3,829	545
Advocacy	0	0	20	6067	6,231	3313
Total	130	1425	1252	22018	17,093	10857

CAMROSE PUBLIC LIBRARY

Statistics Week

November 19-25 2023

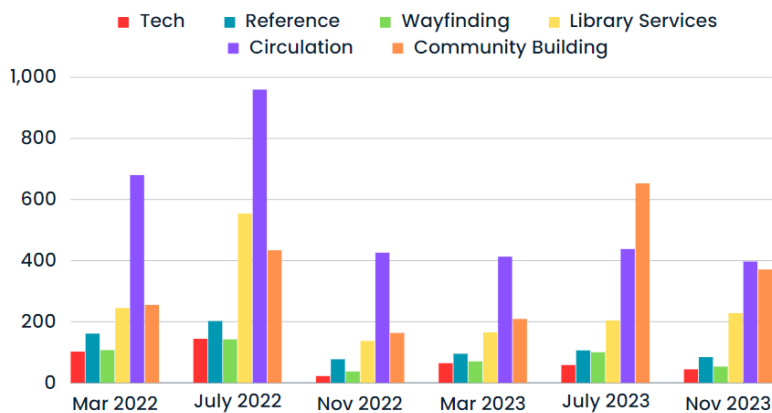
Milestone

We have now been conducting stats weeks three times a year for two whole years, which means we can start to make year over year comparisons! Some of these statistics are used to calculate our numbers for the Annual PLSB Survey, but some of these statistics are used to help us most effectively staff the building, plan our opening hours, choose our professional development topics and more.

Highlights



What we Talk About at the Desk



Questions about circulation are almost always the most common, but community building conversations are close runner ups.

Our most commonly asked about topic is still circulation, and we had 397 interactions this week. Circulation questions refers to patrons checking out items, renewing items, paying for a lost book, questions about holds pickup, etc.

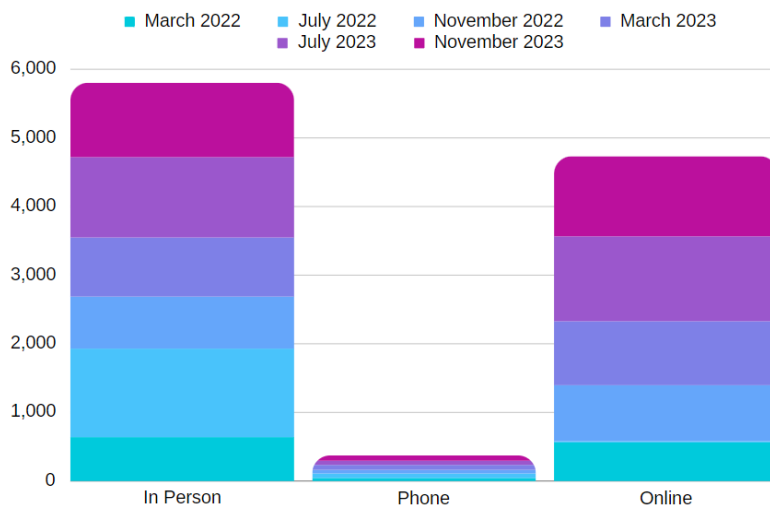
Following closely behind, like always, are our community building conversations; this time we clocked in at 371.

Community building refers to non-library conversations with patrons beyond the standard "Hi how are you" and includes things like:

- Talking to a kid about their day at school
- Chatting with a patron about their grandchildren
- Listening to a patron discuss their problems getting in contact with a government agency
- Talking with a patron about favourite places to walk in the city

Circulation questions are almost always the most common, but those numbers are starting to drop, hopefully due to the self-checkout. Community building conversations almost always come in second. We get more questions in the summer months, possibly due to the increased staff from the Book Bike and Summer Reading Program. Questions about Library Services usually come in third, and these are questions about people's accounts, programming, outreach and other questions about what the library needs and offers.

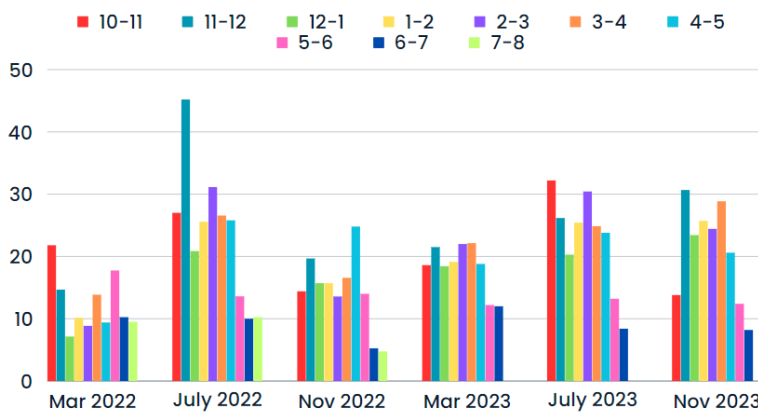
How we Connect with our Patrons



Our community's favourite way to ask questions is in-person. During the tail-end of the pandemic, online was a very close second, but since July 2022 the public overwhelmingly prefers to come visit.



What time of day does everyone ask their questions?



People have the most to say from 10-12, and from 3-5.

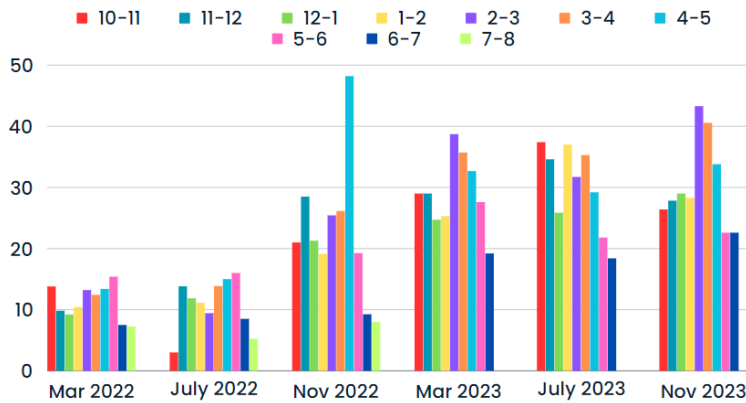
This week the favourite time of day to come and ask us questions at the desk was from 11:00-12:00, and then again from 3:00-4:00. Year over year, the whole day is pretty busy when it comes to questions, but they usually drop off during the evening 5:00pm.

As for library visits in general, we saw a rapid rise in the number of visitors in 2022. While that growth is still continuing, the rate has

slowed. We saw a small increase in the number of visitors in November 2023, possibly due to our October membership drive.



When does everyone want to visit?



It's hard to pin point one time of day that sees the most foot traffic, but it is generally in the afternoon.

This week our busiest day by a landslide was Monday, and the busiest hours over the whole week were from 2:00-4:00pm.

Over the years though, it is difficult to say what part of the day is going to be the busiest as it tends to jump around. That said, it has never during the evening hours. After making the decision to close earlier in the evenings for 2023, our

6:00-7:00 hour mark more than doubled, putting them more in line with the rest of our hours.

Computers

One surprising find is that our computer usage is (more or less) pretty stable since we started collecting stats. I expected our computer usage to increase since March 2022 due to the state of the economy and the price of home internet and cell phone plans. However, most of our metrics are relatively stable. The number of computer sessions has increased slightly, and the amount of time that people spend on the computers has not increased at all.

Our wifi sessions had a big jump in July, but they are back to normal levels now, and the amount of time people are using the wifi for has only increased marginally.

Interaction Methods for the Week	Mar-22	Jul-22	Nov-22	Mar-23	Jul-23	Nov-23
In Person	640	1290	758	861	1171	1084
Phone	45	65	53	72	61	77
Online	562	18	5	0	5	6
Total	1247	1373	816	933	1237	1167

Subject and Number of Interactions for the Week	Mar-22	Jul-22	Nov-22	Mar-23	Jul-23	Nov-23
Tech	102	144	22	64	58	44
Reference	161	202	77	95	106	84
Wayfinding	107	142	37	70	100	53
Library Services	245	554	137	165	204	228
Holds	205	324	12			
Circulation	680	960	426	413	438	397
Community Building	255	434	163	209	653	371
Self Checkout				15	159	31
Total	1755	2760	874	1031	1718	1208

Hourly Interactions Average	Mar-22	Jul-22	Nov-22	Mar-23	Jul-23	Nov-23
10:00-11:00	21.8	27	14.4	18.6	32.2	13.8
11:00-12:00	14.67	45.2	19.67	21.5	26.17	30.67
12:00:1:00	7.14	20.86	15.71	18.43	20.29	23.43
1:00-2:00	10.14	25.57	15.71	19.14	25.43	25.71
2:00-3:00	8.86	31.14	13.57	22	30.43	24.43
3:00-4:00	13.86	26.57	16.57	22.14	24.86	28.86
4:00-5:00	9.4	25.8	24.8	18.8	23.8	20.6
5:00-6:00	17.75	13.6	14	12.2	13.2	12.4
6:00-7:00	10.25	10	5.25	12	8.4	8.2
7:00-8:00	9.5	10.25	4.75			
Hourly Interaction Avg	11.82	24	15	18.69	23.19	21.78

Total Daily Door Count	Mar-22	Jul-22	Nov-22	Mar-23	Jul-23	Nov-23
Sunday	31	25	86	114	92	88
Monday	95	111	198	235	310	436
Tuesday	111	115	269	288	357	257
Wednesday	135	122	232	262	290	253
Thursday	113	114	192	228	221	262
Friday	96	87	181	317	227	233
Saturday	68	58	149	151	120	153
Total	649	632	1307	1595	1617	1682

Door Count - Daily Avg by Hours Open	Mar-22	Jul-22	Nov-22	Mar-23	Jul-23	Nov-23
Sunday	7.75	6.25	21.5	28.5	22.25	22.00
Monday	9.5	11.1	19.8	26.11	34.44	48.44
Tuesday	11.1	11.5	26.9	32	39.67	28.56
Wednesday	13.5	12.2	23.2	29.11	33.67	28.11
Thursday	11.3	11.4	19.2	25.33	23.78	29.11
Friday	12	10.88	18.1	35.22	25.22	25.89
Saturday	13.6	11.6	14.9	35.2	30	30.60

Door Count - Hourly Averages	Mar-22	Jul-22	Nov-22	Mar-23	Jul-23	Nov-23
10:00-11:00	13.8	3	21	29	37.4	26.4
11:00-12:00	9.83	13.83	28.5	29	34.6	27.83
12:00-1:00	9.21	11.86	21.29	24.71	25.86	29
1:00-2:00	10.43	11.14	19.14	25.29	37	28.29
2:00-3:00	13.21	9.43	25.43	38.71	31.71	43.29
3:00-4:00	12.43	13.86	26.14	35.71	35.29	40.57
4:00-5:00	13.4	15	48.2	32.67	29.2	33.8
5:00-6:00	15.4	16	19.25	27.6	21.8	22.6
6:00-7:00	7.5	8.5	9.25	19.2	18.4	22.6
7:00-8:00	7.25	5.25	8			
Total/AVG	11.39	11.09	22.93	30	30.56	31.15

Computer Usage - Uses	Mar-22	Jul-22	Nov-22	Mar-23	Jul-23	Nov-23
Sunday	3	10	15	12	17	10
Monday	33	27	38	30	67	48
Tuesday	21	39	36	38	59	31
Wednesday	31	37	21	35	28	33
Thursday	51	37	21	36	57	41
Friday	32	33	16	34	31	44
Saturday	21	11	18	37	24	13
Total	192	194	165	222	283	220

Computer Usage - Total Time (HRS:MIN)	Mar-22	Jul-22	Nov-22	Mar-23	Jul-23	Nov-23
Sunday	1.75	9.21	14.56	9:25	13.51	7:27
Monday	18.5	32.44	3.08	23:35	50.28	40:24
Tuesday	11.75	37.51	9.49	23:24	32.35	21:42
Wednesday	26.75	38.54	14.46	30:17	14.37	29:55

Thursday	24.5	43.44	20.15	26:06	30.28	35:42
Friday	20	21.34	12.00	22:57	29.15	39:23
Saturday	10.5	5.54	20.19	30:05	20.57	7:53
Total	113.75	190.02	95.13	165.49	192.11	182.26

**Computer Usage - Time
(HRS:MIN) adjusted for
Hourly Average**

	Mar-22	Jul-22	Nov-22	Mar-23	Jul-23	Nov-23
Sunday	0:26	2:20	3.44	2.21	4.25	1.52
Monday	1:51	3:16	0.21	2.37	7.44	4.29
Tuesday	1:10	3:47	1.04	2.36	6.56	2.45
Wednesday	2:40	3:53	1.38	3.22	3.11	3.19
Thursday	2:27	4:22	2.15	2.54	6.33	3.58
Friday	2:30	2:41	1.20	2.33	3.44	4.23
Saturday	2:06	1:10	4.03	6.01	4.80	1.35
Total Hourly Avg	2:00	3:19	1.40	3.03	3.33	3.23

Wifi - Sessions

	Mar-22	Jul-22	Nov-22	Mar-23	Jul-23	Nov-23
Sunday		37	188	196	112	218
Monday		404	442	413	594	356
Tuesday		489	470	407	838	360
Wednesday		354	511	443	610	294
Thursday		466	341	523	454	522
Friday		491	359	436	527	375
Saturday		214	210	128	203	143
Total		2455	2521	2546	3338	2268

**Wifi - Average Time
(HR:MIN)**

	Mar-22	Jul-22	Nov-22	Mar-23	Jul-23	Nov-23
Sunday		0.40	0.54	0.54	2.59	1.03
Monday		0.09	0.26	0.39	0.37	0.54
Tuesday		0.09	0.25	0.34	0.28	0.50
Wednesday		0.09	0.27	0.33	0.38	0.51
Thursday		0.10	0.33	0.27	0.51	0.29
Friday		0.07	0.32	0.35	0.44	0.42
Saturday		0.09	0.47	1.30	1.33	1.03
Total		0.13	0.35	0.45	1.07	0.50

TOTAL INTERACTIONS FOR WEEK

1084	IN PERSON
77	PHONE
6	ONLINE
1167	HOW TOTAL
44	TECH
84	REF
53	WAYFIND
228	LIB SERVICES
31	SELF CHECK
397	CIRC
371	COMMUNITY
84	REFERENCE
1292	CATEGORY TOTAL

REFERENCE 753

TYPE & CATEGORY TOTALS

DOWN	UP	
336	IN PERSON	748
2	PHONE	75
1	ONLINE	5
339	TOTAL	828
2	TECH	42
33	REF	51
19	WAYFIND	34
68	LIB SERVICES	160
0	SELF CHECK	31
100	CIRC	297
118	COMMUNITY	253
340	TOTAL	868
	COMBINED T	1208

DOOR COUNT vs hours open

DOOR COUNT	vs hours open
SU	88 22.0
M	436 48.4
TU	257 28.6
W	253 28.1
TH	262 29.1
F	233 25.9
SA	153 30.6
TOTAL	3364 212.7

UP: WEEKLY SPACE USAGE TOTALS

FICTION	54
MEDICINE WHEEL	68
DVD/TABLES	37
YA	22
MAIN COMPUTERS	98
CIRC DESK	24
NEAR WASHROOMS	4
EXAM	5
STAIRWELL LOUNGE	3
ENTRANCE	24
NF COMPUTERS	61
HOLDS/NEW	2
NF STACKS	4
NF WINDOWS	26

DAILY TOTAL INTEACTIONS UP

SU	46
M	138
TU	159
W	105
TH	167
F	117
SAT	105

DAILY TOTAL INTERACTIONS DOWN

SU	27
M	95
TU	51
W	65
TH	39
F	45
SAT	17

DOWN: WEEKLY SPACE USAGE TOTALS

WEST WALL	8
STACKS	26
COMPUTERS	50
ROUND TABLES	21
ACTIVITIES	6
MAKERSPACE	0
CIRC	133
BB	24
ENTRANCE	9
BOOKSALE	5
IRVING ROOM	0
NEW PROG ROOM	14

COMPUTER USE

UP + DOWN COMBINED			
USES	TOTAL TIME (HRS:MIN)	Avg. use/hr open	
SU	10 7:27	2.5	
M	48 40:24	5.3	
TU	31 21:42	3.4	
W	33 29:55	3.7	
TH	41 35:42	4.6	
F	44 39:23	4.9	
SA	13 7:53	2.6	
WEEK	220 182:26		

INTERACTION T UP

10-11AM	53
11-12PM	131
1-2PM	148
2-3PM	131
3-4PM	140
4-5PM	69
5-6PM	64
6-7PM	14

INTERACTION TOTALS DOWN

10-11AM	20
11-12PM	48
1-2PM	49
2-3PM	55
3-4PM	102
4-5PM	39
5-6PM	5
6-7PM	9

HIGHEST TRAFFIC / DAY BASED ON

HIGHEST HOURLY DOOR COUNT EA DAY

SU	12PM	62
M	3PM	295
T	5PM	88
W	4PM	105
TH	2PM	84
F	4PM	102
SA	1PM	88

WIFI

	SESSIONS	UNIQUE	AVG TIME ((MIN)
SU	218	28	63
M	356	82	54
TU	360	80	50
W	294	59	51
TH	522	70	29
F	375	64	42
SA	143	36	63
TOTAL	2268	419	352