

**MINUTES OF THE DIDSBURY LIBRARY BOARD MEETING ON APRIL 18, 2023 AT THE
DIDSBURY MUNICIPAL LIBRARY, 2033 - 19 AVENUE, DIDSBURY COMMENCING AT 7:00 P.M.**

PRESENT: Chair: Melynda Crampton; Vice-Chair: Patricia Brisebois, Treasurer: David McWhinney, Secretary/Mountain View County Representative: Alana Gibson; Town of Didsbury Representative: Curt Engel; Member-at-Large: Carolyn Massel; Member-at-Large: Julian Ross; Guest: Alison Kloihoffer; Library Manager: Maia Foster

CALL TO ORDER: The meeting was called to order by Chair, Melynda Crampton at 6:59 p.m.

AGENDA: a) Additions/Deletions

MOTION: Moved by A. Gibson that the following items be added to the Agenda:

5e) Policy # PER – 18

5f) Honouring past member Bradley Misener

CARRIED

b) Adoption of the Agenda

MOTION: Moved by D. McWhinney that the agenda be accepted as amended.

CARRIED

MINUTES: **MOTION:** Moved by C. Massel that the minutes of the March 21, 2023 meeting be approved as presented.

CARRIED

CONSENT AGENDA: The following items were presented as part of the consent agenda;

a) Manager's Report

b) Financial Reports: Income Statement February 2023; Balance Sheet February 2023

MOTION: Moved by J. Ross that the consent agenda be accepted as presented.

CARRIED

ITEMS FOR INFORMATION: The following items were presented as information:

a) Monthly Statistics Summary March, 2023

b) April Program Guide and Calendar

c) PRLS Board Talk

MOTION: Moved by J. Ross that the Items for information be accepted as information only.

CARRIED

NEW BUSINESS: a) Didsbury and District Chamber of Commerce Invoice – Annual Membership

Discussion occurred regarding the structure of the Chamber of Commerce meetings. M. Foster reported that the Chamber is very good at including the library on their upcoming events. C. Massel asked if there is an associate or non-profit membership rate and M. Foster explained that this is the rate that we are being invoiced for. M. Crampton noted that a huge benefit of being a member of the Didsbury and District Chamber of Commerce is the involvement in Country Christmas.

MOTION: Moved by J. Ross that the Didsbury and District Library Board authorize payment to the Didsbury and District Chamber of Commerce in the amount of \$78.75 for membership for the 2023 year.

CARRIED

b) Savings Account

M. Crampton explained that there may be an opportunity for the Library to get a better interest rate at the Credit Union and asked if Treasurer McWhinney might have time to investigate. M. Foster indicated that a staff of the Credit Union called the Library to inform of the new account. Discussion occurred in regard to reserves and allocating those to a higher interest bearing account.

Treasurer D. McWhinney indicated that he would investigate the new account and report back.

c) Cost of Living Allowance

Discussion occurred in regard to the current grid; the 2023 wage grid proposes a 3% increase. It was discussed that this 3% increase was already written into the budget.

Discussion ensued about inflation, cost of living, benefits, pensions, the new health spending account, etc.

MOTION: Moved by D. McWhinney that a 3% COLA adjustment in the wage grid be approved as contained in the budget.

CARRIED

1 – opposed (J. Ross)

d) 2023 Budget

MOTION: Moved by D. McWhinney that the 2023 budget be approved as presented.

CARRIED

e) Policy PER-18

M. Foster expressed that there are some unclear statements in the current policy, and she is having staff question some of the clauses, in particular, if sick time can be used for medical appointments and also if the 1.5 days per month for sick time carries over from month to month, or if it only applies to the month in question.

Discussion occurred comparing other libraries, and other organizations. M. Foster indicated that the specific questions being asked impact this current month's payroll.

D. McWhinney stated that a policy is a guideline and the Board agreed that the Library Manager could use her own discretion for this current month's payroll.

A. Gibson volunteered to review policies with the Library Manager going forward.

MOTION: Moved by M. McWhinney that Policy PER-18 be tabled and brought back to the May meeting for further review.

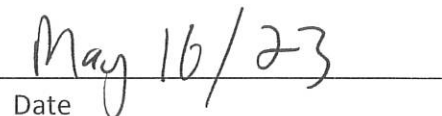
CARRIED

f) Bradley Misener – Honouring

C. Massel indicated that she has had conversations with the family of Brad Misener in terms of how the Library could recognize Brad's faithful efforts of the Library. The family has been discussing and they have some ideas. The family definitely want to contribute to a named recognition for the Library in Brad's memory; however, they haven't decided on a final project.

ADJOURNMENT: Chair, M. Crampton, adjourned the meeting at 8:04 p.m.


Chair


Date