

# *Penhold & District Library*

## **Town of Penhold Library Board Meeting**

Wednesday, April 22, 2020

@ 6:00 pm via ZOOM

### **AGENDA**

1. Additions to the Library Agenda
  - Approval of the Library Agenda
2. Changes to Minutes Wednesday, February 26, 2020 and March 25, 2020
  - Approval of Minutes
3. Correspondence
  - Information:
  - Action:
4. Financial
  - February and March Bank Reconciliations
  - Budget vs Actual
  - 2020 Budget - Revised
5. CESD Update
6. Library Manager's Report
7. **Next meeting:**
  - Wednesday, May 20, 2020 @ 6:00 pm
8. Adjourn Meeting

Penhold Library Board Meeting

On-line meeting

Wednesday April 22, 2020

Present: Myra Binnendyk Pat Mayberry Lisa Newton Sharolyn Jennifer Walsh Joan Schmelke  
Brenda Hoskin Guest: Haley Amendt-PRL consultant

1. Approval of the Library Agenda

**Motion made by Lisa Newton to approve the agenda as presented** **Carried**

2. Approval of Minutes from February 26 and March 25, 2020

**Motion made by Brenda Hoskin to approve the minutes as presented** **Carried**

3. Correspondence:  
Information-None

4. Financial:

**Reconciliation:**

**February 29, 2020 Bank Balance \$47,025.40 March 31, 2020 Bank Balance \$28,280.51**

**February 29, 2020 Book Balance \$44,971.73 March 31, 2020 Book Balance \$19,827.87**

**Budget v/s Actual**

**2020 Budget-Revised**

**Motion made by Pat Mayberry to accept February and March, 2020 finances as presented**  
**Carried**

5. **CESD**

The Provision of Library Service Agreement was reviewed. Lisa will be sending the agreement to CESD for approval

6. Library Manager's Report: See Myra's Report for more details

7. Next meeting May 20 , 2020 at 6:00 pm

8. **Meeting Adjourned by Lisa Newton** **Carried**