

Penhold Library Virtual Board Meeting
Wednesday November 24, 2021
@ 6:10 pm

Present: Myra Binnendyk Lisa Newton Teresa Cunningham Joan Schmelke
 Brenda Hoskin Jennifer Walsh

1. Approval of the Library Agenda with Addition #5.
Motion made by Jennifer Walsh to approve the agenda with amendments. **Carried**
2. Approval of the Library Minutes
Motion made by Jennifer Walsh to approve the minutes as presented. **Carried**
3. Correspondence:
 - Looking to start programs with 1/3 capacity.
 - Community Christmas drive-through
 - Dec. 5-11 – Holiday ornament making and family selfie booth
4. Financials:
 - Reconciliation as of November 22, 2021
 - Bank Balance: \$142,907.70
 - Book Balance: \$127,740.67
 - Motion made by Joan Schmelke to approve the Financials as presented.** **Carried**
5. Criminal Record Check
 - Policy 5.3 – board, staff and volunteers require criminal record check
 - Library will pay for staff check – Volunteers free
 - Look into comparisons for criminal record from other libraries.
6. Library Logo Submission
 - Meet with Library Communications in January to discuss logo suggestions.
 - Motion made by Lisa Newton** **Carried**
7. Manager's Report
 - New mural approved for library wall.
 - Level 3 signing authority for Myra with CRA
 - Security cameras to be installed
 - Handheld phone to be purchased

Meeting adjourned at 7:14. Next meeting January 27, 2022