

Town of Penhold Library Board Meeting  
March 26, 2025  
@6:32 pm / Library

Prepared by Lynley Mainprize

Library Chair Signature \_\_\_\_\_

Present: Joan Schmelke (Chair), Crystal Schening (Vice-Chair), Myra Binnendyk (Manager), Lynley Mainprize (Secretary), Geralis Enns (Governance), Gail Maki, Linda Yargeau, Brian Constantine, Michael Yargeau

Regrets: Brandi Filipchuk, Teresa Cunningham

1. Call to Order
  - 1.1. Additions and Deletions to the Agenda
    - No additions or deletions

**Moved by Geralis Enns to approve the agenda.**

**Carried.**

2. Adoption of Minutes
  - 2.1. Changes to February 26, 2025 Minutes.
    - No changes.

**Moved by Gail Maki to approve February 26, 2025 minutes.**

**Carried**

3. Strategic Plan
  - 3.1. Survey Results
    - Information from the survey was presented to the board by Linda Yargeau and Brian Constantine. There were 317 responses from the community. Board reviewed the information that was gathered.
  - 3.2. Draw for Gift Cards
    - Three names were randomly selected. Winners will be notified by the library.
  - 3.3. Meeting with the Stakeholders
    - Guest list for the stakeholders dinner was reviewed by board members. Still waiting for some invitees to respond.
    - Board members attending dinner are Joan Schmelke, Crystal Schening, Geralis Enns, and Brandi Filipchuk. Meal will be catered but board members will serve the meal to guests. Dinner is set for 6:00pm on April 15, 2025. Board members attending are asked to be at the library at 5:30pm to help with set up.

#### 4. CESD Update

- Correspondence between library board and CESD (emails) was shared with board members.
- Brandi Filipchuk attended the Jesse Duncan school council but was not permitted to discuss the school division terminating the agreement with the library.
- Crystal Schening will be attending the Penhold Crossing school council meeting to discuss the terminated agreement. Will see if she can get the topic added to the agenda.
- Discussion of the importance of keeping the library open to the students and the benefits of the shared space between the library and the school. Library is hopeful to work together with the school and division.
- CESD has shared information that modifications will be made to the school side of the library. Will notify the library and town council of what these modifications will look like. Before the board can consider the agreement with CESD, more information is needed about the shared space agreement.

#### 5. Correspondence

##### 5.1. Information

- Watercolouring journaling scheduled for April 30th with our guest speaker Heather Sinfield. Afternoon session will be offered to Palliative Ponders and evening session will be offered to the community.
- Letter from the province telling libraries not to enter into agreements with the federal government.
- Library budget and financial statements were submitted to the town.

##### 5.2. Action

- Nothing to report for action.

#### 6. Financial presented by Myra Binnendyk

##### 6.1. Mastercard Records

- Recently purchased Vox Books. Cost around \$1,269US. Purchased to complete a set. Books will help parents help their children learn how to read.

##### 6.2. Reconciliation for 2025 February

- Statement beginning balance: \$100,522.88
- Cheques and payments cleared: \$17,433.66
- Deposits and other credits cleared: \$764.70
- Statement ending balance: \$83,853.92
- Uncleared transactions as of 28/02/2025: \$784.50
- Registered balance as of 28/02/2025: \$83,069.42

- Cleared transactions after 28/02/2025: \$0.00
- Uncleared transactions after 28/02/2025: \$8,643.72
- Registered balance as of 13/03/2025: \$74,425.70

#### 6.3. Budget vs. Actual

- Not a lot of revenue coming in.
- Advertising and door prizes for Jesse Duncan (library book bags).

#### 7. Manager's Report

- Watercolour journaling will be the library's biggest program this month. Will be accepting around 20 people.
- Spoke to a resident who has a daughter who has played world soccer. Hopefully we could book her for a presentation.

#### 8. Next Board Meeting

- April 23 meeting canceled. Moved to May 7, 2025. Manager will confirm and notify the board by email.

**Motion by Gail Maki to adjourn the meeting.**

**Carried.**

Meeting adjourned at 8:18pm.