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Rocky Public Library



MINUTES Rocky Mountain House Library Board Wednesday, May 22, 2019 Library Meeting Room

Present:

Ben Worth Maryon Siemens Mimi Cole Mike Day Jason Alderson Cammie Liard

Absent: Cindy Winchell Robin Begin

1. CALL TO ORDER

The regular monthly meeting of the Rocky Mountain House Library Board was called to order by Vice Chairperson Robin Begin at 7:04 p.m. on Wednesday, May 22, 2019 in the Library Meeting Room.

1.1 Agenda & Minutes

1.1.1 Additions/Changes to the agenda and minutes –

1.2.1 Banff Film Festival fundraiser

1.2.2 Letter to Jason Nixon

3.3 Market on Main

3.4 Quorum

1.2 Motion to adopt the minutes and agenda as amended

Motion # 495 Mimi moves to accept the agenda as amended **CARRIED**

Motion # 496 Mimi moves to accept the minutes of April 24, 2019 **CARRIED**

1.1.3 Business Arising

1.1.1 Business Arising

1.1.2 BFF – Ben reports there has no reply from Moe at the Rocky Cinema. He will keep trying.

1.1.3 Letter to J Nixon – Ben reports the letter he sent to new MLA has been returned and we need a new address. A letter will also be drafted and sent to the new Town Councilor.

2. ITEMS FOR DECISION

2.1 Financial Report - Ben presented his report. Wade and Noble will be wrapping up their review of the library's annual report. They talked to Heather Lyon as they were puzzled about the earnings. There was a small deficit last year and we expect them to give us direction. There will be an upcoming meeting with Wade Noble & Partners to discuss the 2018 review, Mike will attend with Ben.

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MOTION # 497 Mimi moves to accept the financial report as presented **CARRIED**

3. ITEMS FOR DISCUSSION

3.1 ALC follow up - There is a report from Ben and staff on the google drive. Mike Day reports 2 things of interest. Ft Saskatchewan Public has a membership drive by heading out into the community vs waiting for people to come to the library. They have a goal of 5000 members/yr. and exceeded this goal. They send a renewal reminder to patrons, a promotion letter with the utility bill. The second was "Big ideas in Little Library's" A MB library is leading the pack. Thirdly the Prov Library Branch reminds us that the municipal council appoints all representatives, the town needs to approve all board members, we report back to the town a "notice to reader" The Town has a choice of what kind of report they want. Mike will share this information with Jason and Cammie to take to their boards. Jason likes getting into the community i.e.: pop ups at parent teacher interview night at the schools.

3.2 Plan of Service Jordan DeSousa from the Public Library Services Branch will attend our board meeting in June.

3.3 Market on Main – for the last 2 years the library has had a booth at the first and last "Market on Main". We will do so again this year. The budget allows for 2 sessions. We will have membership sign up (free), show case cinema pass's for sale, current monthly "Between the Lines" and a draw box for 1 Cinema pass. The event date is June 27.

Motion # 498 Mike moves to offer free membership at the June 27 Market on Main.
CARRIED

4. ITEMS FOR INFORMATION

4.1 Library Manager's Report
Ben presented his report.

MOTION # 499 Mimi moves to accept the report as presented. **CARRIED**

5. **CORRESPONDENCE** – none

6. **NEXT MEETING** June 26, 2019 7:00 p.m.

7. ADJOURNMENT

MOTION # 500 Mimi moves to adjourn at 8:19 p.m. **CARRIED**