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Rocky Public Library



MINUTES Rocky Mountain House Library Board Wednesday June 24, 2020 Library Meeting Room

Present :

Ben Worth Maryon Siemens Mimi Cole Karen Travis Mike Stannix Jason Alderson
Cammie Liard Robin Begin

Absent: Mike Day

1. CALL TO ORDER

The meeting of the Rocky Mountain House Library Board was called to order by Robin Begin at 7:03 p.m. on Wednesday June 24, 2020 in the Library.

1.1.1 Agenda – agenda addition 3.4 Financial Review by Wade & Noble

Motion # 546 Mimi moved to accept the agenda as amended and the May 27, 2020 minutes **CARRIED**

1.1.2 no business arising

2.0 ITEMS FOR DECISION

2.1 Financial Report – written report and verbally presented.

2.2 Staff compensation for home internet use - while the library was closed due to COVID-19, a number of staff were working from home as per regulations. Some staff incurred an internet service overage charge. Ben will check with the town to see how they compensated their employees working from home.

Motion # 547 Mimi moves that eligible staff receive a maximum of \$50 per month of home internet use or match the town's compensation amount whichever is less.
CARRIED

3.0 ITEMS FOR DISCUSSION

3.1 **Motion # 548** Mimi moves to go "in camera" at 7:16 pm. **CARRIED**

Motion # 549 Mimi moves to go "out of camera" at 8:58 pm. **CARRIED**

Motion #550 Jason moves that the board is prepared to consider personal option #2. Seconded by Mike S **CARRIED**

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3.2 Ben presented his document of Library Re-Opening following COVID-19. There will be a gradual level of service expansion. This plan is written up to July 3. We are still waiting for the installation of plexi-glass at the circulation desk. All openings are within the AHS guidelines. See attached.

3.3 Ben presented the summer promotional line up. This hand-out will be available at Market on Main which is beginning tomorrow night.

3.4 The annual financial review is nearly completed by Ben. There are a few more details to confirm by the end of this week. Wade & Noble will meet with Ben and Mike S (Finance committee member) on Tuesday, June 30th at 2:00 PM.

4.0 ITEMS FOR INFORMATION

4.1 Ben presented his report. See attached.

4.2 Karen attended the AB Library Trustee AGM on June 13. See attached report.

5.0 CORRESPONDENCE - none

6.0 NEXT MEETING Sept 23, 2020 7:00 p.m. It may be necessary for the board to meet earlier than the scheduled meeting in September. In this case, an email will be sent out. The next projected meeting to discuss staffing may occur as early as July 8th or July 9th.

7.0 ADJOURNMENT

MOTION # 551 Jason moves to adjourn at 9:22 p.m. **CARRIED**