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# Rocky Public Library



## MINUTES

### Rocky Mountain House Library Board Wednesday, March 23, 2022 7pm Library Meeting Room and Zoom

**Present:** Ben Worth, Karen Travis, Mimi Cole

**Via Zoom:** Jen Lefebvre, Robin Begin, Len Phillips, Karen Mehlhaff

**Absent:** Michelle Swanson, Mike Stannix

#### 1. CALL TO ORDER

Chair Mimi Cole called the meeting of the Rocky Mountain House Library Board to order on Wednesday March 23, 2022, at 7:02 pm.

##### 1.1 Agenda and Minutes

**1.1.1** Additions/changes to the agenda and minutes- none.

**1.1.2 Motion #619** Robin moved to adopt the February 23, 2022 meeting minutes and agenda for March 23, 2022. Seconded by Len.

**CARRIED**

#### 2. ITEMS FOR DECISION

**2.1** Financial Report: Ben presented the financial report to the board. Local Appropriation funding from the town and county in the amount of \$301,937.47 has been added to the operating funds. Ben explained that the waste management expense will be shared with the town and the adjacent dental clinic. The budget adjustment for this will show up next month. Len mentioned that commercial waste disposal has had a significant drop in cost. Public Library Services Branch funding is stable this year.



**Motion #620** Len moved to accept the financial report as presented.  
Seconded by Jen. **CARRIED**

### 3. ITEMS FOR DISCUSSION

**3.1** Library 2021 Annual Report – Ben went through the annual report. Once it is finalized it will be sent to Alberta Municipal Affairs. Karen T suggested that a commendation to staff for the way they handled the pandemic challenges be added to Accomplishments. Also, under Comments a statement should be added regarding the board’s recognition of the library staff’s commitment to the values stated in the Plan of Service.

**Motion #621** Len moved to approve the annual report as written, with the additional comments included. Seconded by Jen. **CARRIED**

### 4. ITEMS FOR INFORMATION

**4.1** Library Manager’s Report – Ben went through the items in his report. There was zero attendance at the Cults and Classics showing so he will adjust show times, depending on the film ratings. Showcase Cinema has a core group of supporters. The board was pleased to see the library collaborating with the business next door to share waste disposal costs. Non-violent crisis intervention training is going ahead for staff. Mimi expressed interest in hearing about it afterward. The paintings by local artist Margaret Bouwman are selling well. The board is grateful she plans to donate 30% of sales to the library.

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**4.2** Library usage stats to the end of February – Use of physical resources continues to be up considerably. E-usage remains lower than this time last year except for wifi sessions which have almost doubled.

**5. CORRESPONDENCE:** None

**6. NEXT MEETING:** Wednesday, April 27, 2022 7 pm

**7. ADJOURNMENT:**

**Motion #622** Mimi moved to adjourn at 7:45 pm. Seconded by Karen T  
**CARRIED**