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# Rocky Public Library



## MINUTES

### Rocky Mountain House Library Board

Wednesday, April 30, 2025 7pm

### Library Meeting Room

**Present:** Ben Worth, Lori Pratt, Barbara Gibson, Ken Moesker, Tom Haennel, Lynda Huseby, Karen Travis, Mimi Cole

**Absent:** Teresa Willigar

## 1. CALL TO ORDER

The meeting was called to order by Chair Lori Pratt on Wednesday, April 30, 2025 at 7:02 pm.

### 1.1 Agenda and Minutes

**1.1.1** Additions/Changes to the agenda: None

**1.1.2 Motion #778** Ken moved to adopt the agenda for tonight's meeting.  
Seconded by Tom **CARRIED**

**1.1.3 Motion #779** Mimi moved to adopt the February 26, 2025 minutes.  
Seconded by Tom. **CARRIED**

**1.1.4 Motion #780** Barb moved to approve the March 26, 2025 notes that were taken due to lack of quorum. Seconded by Mimi. **CARRIED**

## 2. ITEMS FOR DECISION

**2.1** Financial Report – March 2025: The board reviewed the report. No concerns were raised.

**Motion # 781** Ken moved to approved the March 2025 Financial Report. Seconded by Tom. **CARRIED**



**2.2** Financial Report – April 2025: Ben presented the report and indicated everything was on track. He clarified that the program revenue for children was from the Gaming Extravaganza.

**Motion #782** Tom moved to accept the April 2025 Financial Report as presented. Seconded by Karen. **CARRIED**

### **3. ITEMS FOR DISCUSSION**

**3.1** Advocacy plans – Upcoming Municipal Elections, Market on Main, Plan of Service: The board would like the library to have a presence during the municipal elections in the Fall of 2025. The Advocacy Committee will meet on May 6 to discuss these issues and report back to the board at the next meeting. They will also discuss Friends of the Library.

**3.2** Annual review of Standards of Conduct and Conflict of Interest policy: Library staff and trustees are to review this policy annually and sign the document to indicate they understand and comply with it. Those who have not signed it yet this year will be contacted by Ben to do so.

**3.3** Board meeting protocol – level of formality, generative discussion, meeting length: After attending a Leduc Library structural workshop Ken felt we should discuss the level of formality at our board meetings. There was a consensus that following Robert's Rule of Order does not necessarily lead to more productive or efficient meetings. Sometimes the opposite occurs. Mimi suggested we focus on the topics in front of us, stick to the agenda and if time is a constraint, limit or forgo the round table discussion. Karen asked that the wording of motions be clearly stated so that the minutes accurately reflect what was intended.



**3.4** Collaboration between PRLS and member libraries: Ken shared correspondence that he received from Len Phillips, the municipal council rep on the Parkland Regional Library board. The letters refer to concerns several member libraries (including ours) have with PRLS. One issue is the changes to the library website. Rocky Public Library no longer has a unique URL which affects searchability. Karen asked if we can create our own MARC records. Ben said no, PRLS retains control over the catalogue. They also are hesitant to share networks. Ben is working with Parkland to find a work-around so that wireless printing is possible. Barb would like PRLS to explain their position on these issues. Ben indicated the correspondence has been cordial. There is no animosity. Ken mentioned that after the next municipal election we will go back to having the same counsellor on both the Rocky Library Board and the Parkland Regional Library Board.

## ITEMS FOR INFORMATION

**4.1** Library Manager's Report for February and March: Ben presented both reports. He is hoping for at least 16 people to help with the roadside cleanup. The board complimented the artwork by the library staff on display, including a children's book written by Ben. Lori and Ben will give a presentation to Clearwater County council, similar to the one they gave to the town. Lori will send a link of the presentation to everyone. The funding request from Next to New has been received.



**4.2** Library usage stats for February and March 2025: Ben mentioned we should be able to eliminate the 2019 stats from the report once we have more post-pandemic numbers. Ken mentioned some patrons wait for more than two years for access to an e-book. This is due to publishers limiting licensing for access. Ben said sometimes this can be addressed by buying more digital copies. Access can be limited by time or number of copies.

**5 CORRESPONDENCE:** None.

**6 ROUND TABLE DISCUSSION:** Lynda mentioned if the art installation outside the library needs re-painting she will help. Barb reiterated her visit was a learning experience. Tom wondered if the all-candidates forum for the election could be posted on the library Facebook page.

**7 NEXT MEETING:** May 28, 2025 7 pm.

**8 ADJOURNMENT: Motion #783** Tom moved to adjourn at 7:49 pm.  
Seconded by Ken. **CARRIED**