



Town of Sylvan Lake Library Board
Regular Monthly Meeting

September 13th, 2023
Library Meeting Room

MEETING MINUTES
TIME: 6:33 p.m.

MEMBERS PRESENT: Julie Maplethorpe (zooming in remote), Briana Darbyshire, Sean McWade, Amanda Forbes, Haley Amendt, Teresa Rilling, Krista Anderson, Carol Moore, Alex Lambert

Regrets: none

Absent : none

Guests: none

Note : All minute items labelled with "*" corresponds to additional information provided in the board meeting agenda package.

	Action to be taken:	By whom:	Timeline:
<p>1. Call to Order and Land Acknowledgment As part of our call to order, we respectfully acknowledge that we are meeting on Treaty 6 territory, traditional lands of First Nations and Métis Peoples. We are grateful for the Knowledge Keepers and Elders who have gone before us.</p>			

<p>1.1. Approval of the Agenda Carol moved to accept the agenda as amended. Carried.</p> <p>1.2. Approval of the Minutes Alex moved to accept the minutes as presented. Carried.</p> <p>1.3. Board Chair Communication</p> <ul style="list-style-type: none"> a. Appreciation shared for the completion of the online board self-evaluation. b. Policy review schedule will be ready to be presented at the next board meeting. c. Open positions on the board (Chair and Secretary) will need to be filled as relevant member's terms will not be renewed. d. Reminder of September 19th Webinar. e. Stronger Together Conference registration is open. Deadline is October 28th. <p>1.4. Motions made via email</p> <ul style="list-style-type: none"> a. Approval of the Lease - Carried July 3rd 			
<p>2. Items for Decision</p> <p>2.1. 2024 Budget Briefing</p> <ul style="list-style-type: none"> a. Briana moved to enter in-camera at 6:44 p.m. Amanda seconded. Carried. b. Briana moved to exit in-camera at 8:01 p.m. Carol seconded. Carried. <p>2.2. Library Card Sign-up Fundraiser</p> <ul style="list-style-type: none"> a. Sean moved to approve the fundraiser. Alex seconded. Carried 			
<p>3. Items for Discussion</p> <p>3.1. Facilities Report (Item moved to October 11th, 2023 meeting)</p> <p>3.2. Parkland 2022 ROI</p> <ul style="list-style-type: none"> a. SV of Birchcliff ROI 			



<ul style="list-style-type: none"> b. SV of Half Moon Bay ROI c. SV of Jarvis Bay ROI d. SV of Norglenwold ROI e. SV of Sunbreaker Cove ROI f. Town of Sylvan Lake ROI 			
<p>4. Items for Information</p> <ul style="list-style-type: none"> 4.1. Treasurer's Report* <ul style="list-style-type: none"> a. July Profit/Loss Report* 4.2. Director's Report* 4.3. Programming Report* 4.4. Operating Grant* 4.5. Rural Library Services Grant* 4.6. Changes to OHS Code* <p>Amanda moved to accept the items as information. Carried.</p>			
<p>1. Next meeting: October 11, 2023 at 6:30 p.m.</p>			
<p>2. Adjournment: Briana adjourned the meeting at 8:34 p.m.</p>			

Oct 11, 2023
[Handwritten Signature]