

Town of Sylvan Lake Library Board Regular Monthly Meeting

Programming Room

MEETING MINUTES

TIME: 6:30 p.m.

MEMBERS PRESENT: Alex Lambert, Amanda Forbes, Jas Payne, Haley Amendt, Krista Anderson, Carol Moore, Julie Maplethorpe (non-

voting)

Regrets: None

Absent: Wendy Sauvageau

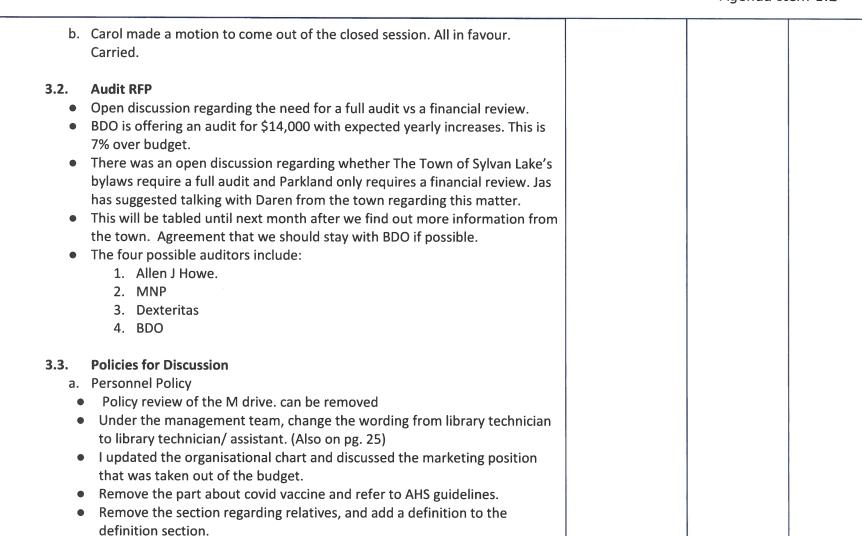
Guests:

Note: All minute items labelled with "*" correspond to additional information provided in the board meeting agenda package.

	Action to be taken:	By whom:	Timeline:
Call to Order and Land Acknowledgment a. The meeting was called to order at 6:34 pm b. The meeting is being chaired by Carol Moore.			

	c.	As part of our call to order, we respectfully acknowledge that we are meeting on Treaty 6 territory, traditional lands of First Nations and Métis Peoples. We are grateful for the Knowledge Keepers and Elders who have gone before us.		
	1.1.	Approval of the Agenda		
	a.	Jas asked to add an acknowledgement of Michael Dawe and his		
		contributions to our community and condolences for his passing.		
	b.	Amanda moved to accept the agenda as amended. Carried.		
	1.2.	Approval of the Minutes (from November 8th, 2023)		
	a.	Amanda suggested adding to the minutes, who is chairing each meeting (for future reference).	4	
	b.	Amanda, moved to accept the minutes as amended. Carried.		
	1.3.	Board Chair Communication		
		There was no Board Communication presented.		
	1.4.	Motions made via email		
		No motions made via email		
2.	Items	for Decision		
	2.1.	Policies for Decision		
	a.	Personnel Committee		
		During the November Board meeting, the wording in # b.1 of "librarian" was		
		changed to "director".		
		Carol made the motion to accept. Carried		
3.	Items	for Discussion		
	3.1.	Directors Schedule		
	a.	Amanda made the motion to go into a closed session. All in favour. Carried.		
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In-lieu hours. A question was raised regarding allowing in-lieu hours to be carried forward into the next budget year. Jas suggested that we ask for

	 better clarity about the legalities. This will be tabled for the next meeting when we have more information. Also, we should look at the terminology of flex days and grandfathered-in employees. A question was raised: can an employee opt out of the LAPP in their benefits? We will change it to three months to be consistent. A question was raised regarding adding sick leave for part-time employees, and the board has decided not to do so. Update wording regarding Easter Sunday Personal days. No changes Vacation days. No changes Library keys are regular keys. Talk to the town about the keys and updating the key system. No changes Accident reporting: this section is a duplicate. 	
4	Items for Information 4.1. Treasurer's Report Details: Accounts Balances as of January 3rd. Daily Banking: \$222,688.98 GIC #1: \$162,622.61 (matures June 2025) GIC # 2: \$81,994.20 (matures June 2024) 4.2. Director's Report a. Work Plan 2024-2026 Cola has been implemented. Parkland \$19,000 County \$3,500 Summer village\$ 860 Just over \$23,000	

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	4.3. Programming Report No comments made		
Jas mo	oved to accept the items as information. Carried.	,	
1.	Next meeting: February 14th, 2024 at 6:30 pm		
2.	Adjournment: Adjourned the meeting at 8:41 pm		