



Town of Sylvan Lake Library Board  
Regular Monthly Meeting

Programming Room

**MEETING MINUTES**

Date: April 9th, 2025

TIME: 6:30 p.m.

**MEMBERS PRESENT:** Jas, Haley, Krista, Carol, Jonatan, Mariah, Susan, Corinne, Joe, ~~Amanda, Joe.~~ *HA*

**Regrets:** *Amanda.*

**Absent :** Jessica McMurran

**Guests:**

Note: All minute items labelled with "\*" correspond to additional information provided in the board meeting agenda package.

	Action to be taken:	By whom:	Timeline:
<b>1. Call to Order and Land Acknowledgment</b> a. The meeting was called to order at 6:35 pm b. As part of our call to order, we respectfully acknowledge that we are meeting on Treaty 6 territory, traditional lands of First Nations and Métis			

Approved by: *Carl Moore* Date: *May 14/25*

<p>Peoples. We are grateful for the Knowledge Keepers and Elders who have gone before us.</p> <p>c. Carol chaired the meeting.</p> <p><b>1.1. Approval of the Agenda</b> Susan moved to accept the agenda. Carried.</p> <p><b>1.2. Approval of the Minutes*</b> The date needs to be added to the March 12th, 2025, meeting minutes. Carol moved to accept the minutes as amended. Carried.</p> <p><b>1.3. Board Chair Communication</b> Haley provided information regarding the Provincial Priorities Act. Haley attended a presentation regarding the Provincial Priorities Act and sent out a slide presentation regarding the new provincial approval requirements.</p> <p><b>1.4. Motions made via email</b> No motions made via email</p>			
<p><b>2. There were no items for decision brought forward in the April Board meeting.</b></p>			
<p><b>3. There were no Items for discussion brought forward in the April Board meeting.</b></p>			

Approved by: Carol Moore Date: May 14/25

#### 4. Items for Information

##### 4.1. Treasurer's Report

Account Balances: (as of April 1, 2025)

Daily Banking: \$200,642.77

Cashable GIC: \$75,825.00

GIC 1: \$169,452.76 (Matures June 2025)

GIC 2: \$86,823.21 (Matures June 2026)

We will need to transfer the 2024 year-end surplus. In 2024, we ended the year with a surplus of \$67,909.79. This is due to unexpected income from interest, memberships, printing, and donations. We also were underspent on salaries and employer contributions due to a full-time position vacancy that was later filled with part-time staff

##### 4.2. Director's Report\*

- The Library has started the process to hire a summer reading coordinator, we are still waiting to hear back about the Young Canada Works Grant.
- The Board continued the ongoing discussions about Parkland and the issues that have been previously brought up. The group of libraries involved have requested a letter/ written response be provided.
  - May 12th is the next Parkland Meeting.
- Tariffs from the U.S have affected printing costs of books and imports. There is a 25% increase because of the tariffs. We will wait and see if Digital books will also be affected.
- There will be an open house on June 6th, the 1913 weekend.
- There will be a Name That Tune fundraiser at the Viewpoint at the Nexsource Centre on the 7th.

##### 4.3. Programming Report

Discussions included the Programming Report, the high school Career Fair, the Strategic Plan, and the application for furniture for the Youth Area.

Krista moved to accept the items as information. Carried.			
1. Next meeting: May 14th, 2025 @6:30pm			
2. Adjournment: adjourned the meeting at			

Approved by: Carl Moor Date: May 14/25