



## **Personnel Committee**

The role of the Personnel Committee is to ensure library personnel resources are managed effectively.

### **A. Key responsibilities**

1. To hire, supervise, and evaluate the Director; review staff salaries, benefits, and job descriptions annually, and make recommendations to the board; and to update and maintain a comprehensive personnel policy.

### **B. Composition and appointments**

1. Two to three members of the board with the Director as a resource member. Appointments of one year will be made at the November meeting of the board.

Meetings will be held as necessary.

Date Approved: May 11, 2016  
Board Chair: Lynda Fiedler

Date Revised: January 10, 2024  
Board Chair: Carol Moore